

**ANGUS COUNCIL**

**SCRUTINY AND AUDIT COMMITTEE – 23 SEPTEMBER 2021**

**REPORTS RELEVANT TO THE WORK OF THE SCRUTINY AND AUDIT COMMITTEE**

**REPORT BY CATHIE WYLLIE, SERVICE LEADER INTERNAL AUDIT**

**ABSTRACT**

This report advises members of reports submitted to other Angus Council committees, the Council, Tayside Contracts and to the IJB that are relevant to the work of the Scrutiny and Audit committee.

**1. RECOMMENDATION**

It is recommended that the Committee:

- (i) Review the reports listed at Appendix 1
- (ii) Determine whether any of the reports should be the subject of a more detailed discussion by this committee

**2. ALIGNMENT TO THE ANGUS LOCAL OUTCOMES IMPROVEMENT PLAN/CORPORATE PLAN**

The work of the Scrutiny and Audit Committee supports the achievement of the corporate priorities set out in the Local Outcomes Improvement Plan and the Council Plan. This report provides information for scrutiny, in line with the remit of the committee.

**3. CURRENT POSITION**

- 3.1 Report 365/18 to this committee on 20 November 2018 set out the intention to submit regular summaries of reports submitted to other committees which are relevant to the work of this committee. Appendix 1 lists reports from the period 1 April 2021 to 12 August 2021.
- 3.2 This was last reported to this committee in May 2021 covering the period 28 October 2020 to 31 March 2021. Report 128/21 refers.

**4. PROPOSALS**

Members are asked to review the reports listed at Appendix 1 and to determine whether any further action is required by this committee.

**5. FINANCIAL IMPLICATIONS**

There are no financial implications arising directly from this report.

**6. EQUALITY IMPACT ASSESSMENT**

An Equality Impact Assessment is not required, as this report does not impact on people.

**NOTE:** Background papers, as detailed by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) relied on to a material extent in preparing the above report are:

- Report 365/18

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List of Appendices: 1: Committee Reports 1 April 2021 to 12 August 2021.

APPENDIX 1

COMMITTEE REPORTS 1 April 2021 to 12 August 2021

Table 1: Reports submitted to Council and Council committees

Report	Committee	Report Title / Summary	S&A remit (see below)
R137/21	Angus Council 13 May 2021	<b>Covid-19 Funding – Use of delegated powers and further proposals</b> This report updates members on actions taken under delegated powers in response to the COVID-19 pandemic including the use of COVID-19 funding for specific purposes. The report also seeks member approval to use COVID-19 funding for an urgent purpose in advance of more detailed proposals on adjustments to 2021/22 budgets coming to Council in June 2021.	6
R140/21	Angus Council 13 May 2021	<b>Parking review update</b> This report presents the findings of the Parking Review Member Officer Working Group (MOWG)	6
R141/21	Angus Council 13 May 2021	<b>Director of Communities interim arrangements</b> This report advises Council of the interim arrangements that will be put in place to cover the responsibilities of the Director of Communities post while a short review of Director portfolios is undertaken with the intention of reporting the outcome of this review to Council in June 2021.	1
R208/21	Angus Council 24 June 2021	<b>Covid-19 – Response, Recovery, and Renew</b> The purpose of this report is to provide members with an update on Angus Council's ongoing response to the COVID-19 pandemic including the transition into recovery, aligned to the 'Scottish Government Strategic Framework Protection Levels'.	6
R209/21	Angus Council 24 June 2021	<b>Angus Joint Child Poverty Local Action Plan</b> Child poverty can undermine the health, wellbeing and educational attainment of the children who experience it. A 2013 study found that child poverty in the UK was costing at least £29 billion a year. The Child Poverty (Scotland) Act 2017 was introduced to make Scotland the best place in the world to grow up and live. In order to tackle this growing challenge Scottish Government have requested each Local Authority produce a Joint Child Poverty Local Action Plan. This report presents to Council for approval the Angus Community Planning Partnership's (ACPP's) Child Poverty Local Action Plan 2021..	6
R210/21	Angus Council 24 June 2021	<b>Changes to Director Portfolios</b> This report advises Council of proposed changes to Director portfolios to ensure that the Council is structured in the most appropriate way to maximise opportunities and deal with known challenges over the next 3 – 5 years.	1

Report	Committee	Report Title / Summary	S&A remit (see below)
R211/21	Angus Council 24 June 2021	<p><b>Update on Review of Meeting Arrangements and Potential for Hybrid Model for Meetings</b></p> <p>This Report updates elected members in relation to remote meetings arrangements following deferral of Report 100/21.</p>	1
R215/21	Angus Council 24 June 2021	<p><b>The Council's Approach to Consultation and Engagement on Our Plans &amp; Budgets 2022/23</b></p> <p>This report sets out the proposal for the communication and consultation processes for the Council's plans and budgets as agreed at Angus Council on 17 December 2020 (report 330/20 refers), and seeks the Council's approval for the content of the consultation and engagement tools for the 2022/23 planning and budgeting cycle</p>	6
R217/21	Angus Council 24 June 2021	<p><b>Guidance to members on Distinguishing Between Strategic and Operational</b></p> <p>The purpose of this report is to provide guidance to councillors on distinguishing between their strategic role and any operational work, based on the guidance available at a national level and also to clarify the ways in which elected members can raise concerns about operational changes, particularly changes that are likely to affect large numbers of people.</p> <p>This report addresses an action raised in the Scrutiny Review of Parking Charges (R384/19).</p>	1
R220/21	Angus Council 24 June 2021	<p><b>ANGUSAlive Update</b></p> <p>This report provides an update in relation to ANGUSAlive, including the organisation's current temporary operating arrangements and recovery plans in relation to the Scottish Government's framework and timescales for the easing of lockdown restrictions, along with progress in relation to the ongoing development of the ANGUSAlive Transformation Project previously agreed by the Council.</p>	7

Report	Committee	Report Title / Summary	S&A remit (see below)
R142/21 Schedule 1	Children and Learning Committee 18 May 2021	<p><b>The Promise Plan 21-24 and Corporate Parenting in Angus</b></p> <p>Following on from the publication of The Promise in February 2020, The Plan 2021-24 was published in early April 2021 and establishes five areas for change. The Promise and the Promise Plan set the direction for a national change programme that will be published at the end of May 2021. These ambitions, priorities and actions are significant and will influence and direct our strategic plans across both the Council and our related partnerships. This information report briefs members on the key areas in the Promise Plan and advises how this will influence our Corporate Parenting Plan for Angus from 2021-2024. Members are further advised that a separate paper on the Angus Corporate Parenting Report 2017 – 2021 and the draft Corporate Parenting Plan will be presented to Committee later in the year for consideration and approval. At which time, we will also seek support for an ‘Angus Promise’ and commitment to improve the lives of our care experienced children and young people.</p>	6
R143/21 Schedule 1	Children and Learning Committee 18 May 2021	<p><b>Education Recovery and Resilience Update</b></p> <p>This report provides Committee with an update on the response and recovery process for early learning and childcare settings and schools in Angus. The previous update was presented to Children and Learning Committee in November 2020, report 282/20 refers.</p>	6
R148/21 Schedule 1	Children and Learning Committee 18 May 2021	<p><b>Tayside Plan for Children, Young people and Families, Annual Report 2019-2020</b></p> <p>In 2017, Angus became partners in the Tayside Collaborative for Children, Young People and Families and agreed the Tayside Plan 2017 – 2020. The annual report 2019 – 2020 on progress against actions set out in the Tayside Plan is drafted for submission to Scottish Government. This report seeks approval from Angus Children and Learning Committee to submit the 2019-20 annual report. Following the approval of Angus Children’s Rights Report on 17 November 2020, Angus Children and Learning Committee are asked to note the contents of the Tayside Children’s Rights Summary Report 2017 – 2020.</p>	6
R237/21 Schedule 1	Children and Learning Committee 12 August 2021	<p><b>Education Recovery: Return to School Arrangements (August 2021)</b></p> <p>This report provides members of the Children and Learning Committee with an update on the steps taken to support the return to school following the 2021 summer holiday period.</p>	6

Report	Committee	Report Title / Summary	S&A remit (see below)
R240/21 Schedule 1	Children and Learning Committee 12 August 2021	<b>Tayside Plan for Children, Young people and Families, Annual Report 2020-2021 and Revised Plan for 2021/23</b> In 2017, Angus became partners in the Tayside Collaborative for Children, Young People and Families and agreed the Tayside Plan 2017 – 2020. Due to the pandemic, this plan was extended to March 2021. Each year, summary reports have highlighted progress towards the ambition of the plan. The annual report for 2020-21 on progress against actions set out in the Tayside Plan is drafted for submission to Scottish Government. This report seeks approval from Angus Children and Learning Committee to submit the 2020-21 annual report which is the fourth and final report on the plan. The revised Tayside Plan for Children, Young People and Families 2021-23 is also presented to Committee for approval.	6
R241/21 Schedule 1	Children and Learning Committee 12 August 2021	<b>Report on the Adoption Agency and the Fostering Panel – Annual Report 2020-2021</b> This report informs members of the production of the Annual Report on Angus Adoption Agency and Fostering Panel. The report highlights Angus Council's ability to provide an effective service for children, foster carers, kinship carers and adoptive parents and notes demand on resources as well as the range of services provided. A copy of the annual report is appended.	6
<b>R159/21 Schedule 1</b>	Communities 25 May 2021	<b>Winter Maintenance 2020-21 Activity Review</b> This report outlines the service delivery, weather severity and outturn expenditure on winter road maintenance for 2020/21.	6
<b>R159/21 Schedule 2</b>	Communities 25 May 2021	<b>Scottish Road maintenance Condition Survey Results and Local Government benchmarking Framework</b> This report informs the Committee of the recent results of the Scottish Road Maintenance Condition Survey for Angus and notes the Local Government Benchmarking Framework indicators for roads maintenance spending	5
<b>R134/21</b>	Policy & Resources 4 May 2021	<b>Procurement Authority Report – Independent Intermediate Care (South Angus) and Independent and Intermediate Care and Non-Complex Palliative Care Including End of Life Care (North Angus)</b> Exempt report	5
<b>R133/21</b>	Policy & Resources 8 June 2021	<b>Equalities Mainstreaming Report 2021 and Equality Outcomes (2021-23)</b> This report presents an Equalities Mainstreaming Report 2021 and Equality Outcomes (2021-23) as required by legislation.	6

Report	Committee	Report Title / Summary	S&A remit (see below)
R195/21	Policy & Resources 8 June 2021	<p><b>Participatory Budgeting</b></p> <p>This report provides an update on the Participatory Budgeting process undertaken in 2019/20 – Choice for Angus and proposes a revised approach to Participatory Budgeting in 2021/22 as a result of lessons learned and taking account of the impact of the global Coronavirus pandemic.</p> <p>In August 2021 the S&amp;A Committee agreed to remove the Participatory Budgeting audit from the 2021/22 plan in light of the information provided in this report but asked that this audit be undertaken early in 2022/23.</p>	1 and 6

**Table 2: Reports submitted to Angus Health and Social Care Integration Joint Board Audit Committee and Tayside Contracts Joint Committee.** Angus Alive reports are not included here as their meetings are not held in public.

Committee	Report Title / Summary	S&A remit (see below)
<b>IJB Audit Committee 21 April 2021</b>	<p>Agenda and reports are available at <a href="#">IJB Audit Committee - 21 April 2021</a></p> <p>This includes the minute from the Audit Committee meeting on 9 December 2020. Other reports of interest:</p> <p>Report IJB 8/21 Internal Audit Reports – Follow up actions  Report IJB 9/21 Governance Action plan  Report IJB 10/21 2019/20 and 2020/21 Internal Annual Audit Plans – progress report  Report IJB 11/20 Audit Committee- Annual work plan 2021//2022  Report 13/21 2020/21/External Audit Annual Plan  Report 14/20 – External reports (by Scottish Government, Audit Scotland and Dundee IJB)</p>	7
<b>IJB Audit Committee 23 June 2021</b>	<p>Agenda and reports are available at: <a href="#">IJB Audit Committee 23 June 2021</a></p> <p>This includes the minute from the Audit Committee meeting on 21 April 2021. Other reports of interest:</p> <p>Report IJB 24/21 Internal Audit Reports – Follow up actions  Report IJB 25/21 Governance Action plan  Report IJB 26/21 Internal Audit Report - Governance and Assurance  Report IJB 27/21 2019/20 and 2020/21 Internal Annual Audit Plans – progress report  Report IJB 28/21 Angus Annual Risk Management Report 2020/21  Report IJB 29/21 2020/21 Annual Internal Audit Report  Report IJB 30/21 2020/21 Angus IJB Annual Governance Statement  Report IJB 31/21 Unaudited annual accounts  Report IJB 32/21 Internal audit plan 2021/22  Report IJB 33/21 External reports  Report IJB 34/21 Internal audit report - charging for Services was brought to the August S&amp;A committee meeting within Report 250/21</p>	7
<b>IJB Board 21 April 2021</b>	<p>Agenda and reports are available <a href="#">Angus Health and Social Care Integration Joint Board 21 april 2021</a></p> <p>This includes the minute from the meeting of 28 October 2020 and 24 February 2021. Other reports of interest include:</p> <p>Item 6 Finance report 2020/21  Item 8 Angus IJB Strategic Financial Plan 2020/21  Item 9 Update on Angus Response to Proposals from the Ministerial Strategic Group  Item 10 Integration Joint Boards Risk management Strategy. This was reported to the August 2021 Scrutiny &amp; Audit committee meeting in Appendix 3 of Report 255/21.</p>	7



<p><b>IJB Board 23 June 2021</b></p>	<p>Agenda and reports are available  <a href="#"><u>Angus Health and Social Care Integration Joint Board 23 June 2021</u></a></p> <p>This includes the minute from the meeting of 21 April 2021. Other reports of interest include:</p> <p><b>Item 5 Finance report 2020/21</b>  This report provides an update to the Angus Integration Joint Board (IJB) regarding the financial position of Angus IJB at the end of the financial year 2020/21. It also provides an update on reserves, financial risks, governance issues and financial planning issues. This report captures the impact of COVID-19 on the IJB's financial position.</p> <p><b>Item 10 Annual performance report Report IJB 21/21</b> The Interim Annual performance Report was presented to the August 2021 Scrutiny &amp; Audit committee in Report 257/21</p> <p><b>Item 11 Clinical care and professional governance annual assurance report Report IJB 22/21</b> The purpose of the report is to provide an assurance to the Angus Integration Joint Board (IJB) and NHS Tayside Care Governance Committee on the work undertaken by the Angus Clinical Care &amp; Professional Governance Group during 1 April 2020 to 31 March 2021.</p> <p><b>Item 12 Angus Integration Joint Board Annual Workplan – April 2021 to March 2022 Report IJB 23/21</b>  The IJB does not currently have an agreed annual work plan. While the IJB does have to respond to circumstances, and therefore its agenda has to be responsive, it has been felt it would be valuable to create an annual work plan to give IJB members a sense of the pattern of planned business and the breadth of planned reports expected. The appendix to this report sets out a proposed annual work plan for the IJB.</p>	<p>7</p>
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<p><b>Tayside Contracts Joint Committee 21 June 2021</b></p>	<p>Agenda and reports are available:</p> <p><a href="#">Tayside-Tayside Contracts Joint Committee – 21 June 2021</a>  <a href="#">Tayside Contracts Joint committee – 21 June 2021 – Item 6</a></p> <p>including the minute of the meeting on 15 March 2021.</p> <p>Reports of particular interest:</p> <p><b>Item 4 Change of Convenorship 2021/2022</b> This has changed from Perth &amp; Kinross Council to Dundee City Council for 2021/22</p> <p><b>Item 6 Annual Report and Accounts for the year to 31 March 2021 Report JC8/2021</b> This report complements the Tayside Contracts Annual Report for 2020/21 and provides a summary of the key points contained within the accounts for the year to 31 March 2021.</p> <p><b>Item 7 Review of school meals service Report JC9/2021</b>  This report is a review of the school meals service provided by Tayside Contracts across the three Tayside Council areas. The report seeks to establish current performance across a range of indicators and identify where and how there is scope to improve the service in terms of quality and cost and, in particular, to increase the uptake of school meals</p> <p><b>Item 9 Tayside Contracts Business Plan 2021/2024:Future Collaborative Opportunities.</b> Report JC10/2021</p> <p><b>Item 11 Local Code of corporate Governance</b>  This report provides members with details of the review undertaken of Tayside Contracts Local Code of Corporate Governance, the proposed Annual Governance Statement for 2020/21 and the improvements made during 2020/21 in respect of Corporate Governance.</p>	<p>7</p>
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**Extract from Scrutiny and Audit committee remit**

- (1) To review all aspects of the Council's corporate governance arrangements against the CIPFA Delivering Good Governance Framework and to consider the Council's local code of corporate governance.
- (3) To consider the council's framework of assurance and ensure that it adequately addresses the risks and priorities of the council.
- (5) To consider reports by external agencies insofar as they contribute to the overall assessment of governance, risk and internal control.
- (6) To review the performance and effectiveness of the standard and level of service provided by council services.
- (7) To review the governance and assurance arrangements for significant partnerships or collaborations including IJB, ANGUSalive, and Tayside Contracts.