

JB/KM

30 November 2021



ALL MEMBERS OF ANGUS HEALTH AND  
SOCIAL CARE INTEGRATION JOINT BOARD  
AUDIT COMMITTEE

Dear Member

**ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE**

You are requested to attend a meeting of the Angus Health and Social Care Integration Joint Board Audit Committee to be held remotely on **Wednesday 8 December 2021 at 11.30am**. The agenda and papers are enclosed.

In light of Scottish Government rules on social distancing, this meeting will take place in accordance with the provisions of the Board's Standing Order 4.4 and will be conducted remotely. Further details will be issued in advance of the meeting. A live-stream of the meeting will be made available on YouTube and can be accessed via Angus Council's Angus Health and Social Care Partnership page:-

[https://www.angus.gov.uk/social\\_care\\_and\\_health/angus\\_health\\_and\\_social\\_care\\_partnership/integration\\_joint\\_board\\_agendas\\_reports\\_and\\_minutes](https://www.angus.gov.uk/social_care_and_health/angus_health_and_social_care_partnership/integration_joint_board_agendas_reports_and_minutes)

If you have any queries, please contact Karen Maillie on (01307) 492207 or e-mail [MaillieK@angus.gov.uk](mailto:MaillieK@angus.gov.uk).

Yours sincerely

JACKIE BUCHANAN

Director of Legal and Democratic Services

**DISTRIBUTION:**

**Members and Officers -Angus Health and Social Care Integration Joint Board Audit Committee**

Councillor Julie Bell – Chair  
Peter Burke, Carers Representative  
Andrew Jack, Service User Representative - VC  
Kathryn Lindsay, Chief Social Work Officer  
Hayley Mearns, Third Sector Representative

Gail Smith, Interim Chief Officer  
David Thompson, Manager, Legal Team 1  
Alexander Berry – Chief Finance Officer  
Chris Boyle, Staff Representative  
Peter Davidson, Non Executive Board Member

**FOR INFORMATION ONLY**

Councillor Lois Speed  
Councilor Bob Myles  
Dr Alison Clement, Clinical Director  
Ivan Cornford, Independent Sector Representative  
George Bowie, Head of Community Health and Care Services  
Jillian Galloway, Head of Community Health and Care Services  
Barbara Tucker, Staff Representative

Peter Drury, Non Executive Board Member  
Emma-Jane Wells, Non Executive Board Member  
Dr Elaine Henry, Registered Medical Practitioner  
Dr Richard Humble – GP Representative  
Dr David Shaw, Interim Associate Medical Director- Primary Care  
David Coulson, Associate Director of Pharmacy, NHS Tayside  
Dr Emma Fletcher, Director of Public Health  
Sarah Dickie, Associate Nurse Director



**ANGUS HEALTH AND SOCIAL CARE  
INTEGRATION JOINT BOARD AUDIT COMMITTEE**

**TO BE HELD REMOTELY  
ON WEDNESDAY 8 DECEMBER 2021 AT 11.30AM**

**AGENDA**

- 1. APPOINTMENT OF CHAIR AND VICE CHAIR**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

Members are reminded that, in terms of the Code of Conduct of Members of Devolved Public Bodies, it is their responsibility to make decisions whether to declare an interest in any item on this agenda and whether to take part in consideration of that matter.

	<b>PAGE NO</b>
<b>4. MINUTES INCLUDING ACTION POINTS</b>	
<b>(a) Previous Meeting</b>	
Submit, for approval, as a correct record, the minute of meeting of this Committee of 29 September 2021.	(4 - 8)
<b>(b) Audit Committee Action Points</b>	
Submit Action Log of 29 September 2021.	(9 - 10)
<b>5. 2021/22 INTERNAL AUDIT PLAN – PROGRESS REPORT</b>	
Submit Report No IJB 61/21 by the Chief Internal Auditor.	(11 - 14)
<b>6. INTERNAL AUDIT REPORTS – FOLLOW-UP ACTIONS</b>	
Submit Report No IJB 62/21 by the Chief Finance Officer.	(15 - 19)
<b>7. GOVERNANCE ACTIONS PLAN</b>	
Submit Report No IJB 63/21 by the Chief Finance Officer.	(20 - 24)
<b>8. 2020/21 EXTERNAL ANNUAL AUDIT REPORT – PROGRESS REPORT</b>	
Submit Report No IJB 64/21 by the Chief Finance Officer.	(25 - 28)

**9. EXTERNAL AUDIT ANNUAL PLAN**

The IJB's External Auditors would routinely expect to share details of their annual audit plan for the IJB at the IJB's December Audit Committee. However, due to scheduling issues caused by COVID-19, this is not currently practical. The External Auditors will provide a verbal update as to progress with developing the annual audit plan.

**10. IJB AUDIT COMMITTEE WORKING ARRANGEMENTS**

Submit Report No IJB 65/21 by the Chief Finance Officer. (29 - 32)

**11. RISK MANAGEMENT MID YEAR UPDATE**

Submit Report No IJB 66/21 by the Chief Officer. (33 - 41)

**12. DATE OF NEXT MEETING**

The next meeting of the Angus Health and Social Care Integration Joint Board Audit Committee will be held on Wednesday 20 April 2022 at 11.30am.