

SPECIAL ANGUS COUNCIL

03 MARCH 2022

REVIEW OF CHARGES WITHIN VIBRANT COMMUNITIES AND SUSTAINABLE GROWTH SERVICES

REPORT BY ALISON SMITH, DIRECTOR OF VIBRANT COMMUNITIES AND SUSTAINABLE GROWTH

ABSTRACT

This report sets out proposals for the charges to be levied by service areas within the Vibrant Communities and Sustainable Growth directorate for the financial year 2022/23.

1. RECOMMENDATIONS

It is recommended that the Council:

- (i) Notes that this report has been prepared on the basis that the percentage increases for charges have, in the main, been applied at a rate of an average 2.5% rounded up where appropriate.
- (ii) Approves the pricing structures as contained within the Appendix 1.
- (iii) Agrees that the charges are effective from 1 April 2022, or the start of any seasonal operations.

2. ALIGNMENT TO THE COUNCIL PLAN

The proposals contained in this report align with the following Council Plan priority:

Priority 4: We will develop a commercial approach where appropriate, to make the most of our limited resources.

3. BACKGROUND

- 3.1 The charges covered by this report are reviewed continuously by each business unit throughout the financial year. All amendments to charges are reported to Members on an annual basis as part of the budget setting process. The last annual review of charges was reported to Angus Council on 4 March 2021 (Report No. 62/21).
- 3.2 The review of Housing charges forms part of a separate report that is submitted to Committee on the Housing Revenue Account rent setting and budget strategy, and therefore not considered in-scope for this report. Planning related charges/fees are set nationally by the Scottish Government and are therefore also not considered in-scope for this report.
- 3.3 The review of charges for 2022/23 has been carried out as part of the budget setting process and the percentage increase, has been standardised across the council to the July 2021 RPI indicator – 2.5%, before accounting for VAT, where applicable. The charging structure attached in the **Appendix 1**, has been prepared based on this percentage increase, rounded up to the nearest 10p.

4. PROPOSED CHARGES

- 4.1 The proposals summarised in the tables in the attached appendix would come into force on 1 April 2022 or at commencement of any seasonal operation.

4.2 Whilst there are no material changes for charges within Communities services, members should note the proposal to freeze the charge for a green waste bin to £30 relates to the statement made at the meeting of Angus Council on 27 February 2020 that it was the intention of the current administration to freeze the charge for the remaining term of this Council.

5. FINANCIAL IMPLICATIONS

5.1 It is estimated that the increased charges for Communities, as detailed in the **Appendix 1**, will generate additional income of approximately £70,000.

6. EQUALITY IMPACT ASSESSMENT

6.1 An Equality Impact Assessment has been completed for this report – see **Appendix 2**.

NOTE: The background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) which were relied on to any material extent in preparing the above report are:

- Report No. 62/21

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Appendix 1 – Vibrant Communities and Sustainable Growth Directorate Proposed Charges for 2022/23

Waste and Recycling			
Service for which charges are currently levied	2021/22	2021/22	BENCHMARKING/RATIONALE
(Charges are VAT inclusive unless marked)		£ (+2.5%)	
Green waste bin - per annum (VAT Exempt)	30.00	30.00	Relates to the intention of the current administration to freeze the charge for the remaining term of this Council.
Entry to public convenience (VAT Exempt)	0.30	0.30	No increase
Dog foul pick up bags x 25 (VAT Exempt)	0.20	0.20	No increase
Special Uplift (VAT Exempt)			2019/20 moved to a different model to make service more attractive and more affordable i.e. minimum of three items and can add single items thereafter. This worked well and therefore the pricing model has been retained.
Special uplift of bulky household items x 3 (VAT Exempt)	28.10	28.90	
Special uplift of each additional item thereafter (VAT Exempt)	8.50	8.80	
Civic Amenity			We are satisfied this adequately covers the costs we incur for disposal. It is difficult to compare and benchmark with other councils as pricing structures/methods vary, but overall satisfied there is no significant variance.
Civic amenity - car derived van	18.80	19.30	
Civic amenity - medium van - up to 7.5T	46.00	47.20	
Civic amenity - large van - over 7.5T	90.90	93.20	
Civic amenity - trailer - up to 2T	46.00	47.20	

Waste Disposal (charged per tonne - a weighbridge is in operation)			We are satisfied this covers our costs. As this is for material taken to our composting site and we already have a requirement to process green waste collected via household collections the additional costs incurred for this commercial material is not significant. We have benchmarked against neighbouring authority.
Green waste	49.30	50.60	
Dog Kennelling Daily Charge			
	10.50	10.80	
Clean Ups			
Pick-up with driver	51.40	52.70	Hourly Rates - a minimum half hour charge applies. All prices are inclusive of waste disposal, fuel and staff costs.
Pick-up with Driver & Waste operative	63.70	65.30	
Pick-up with Driver & 2 Operatives	76.40	78.40	
Refuse collection vehicle with driver	69.20	71.00	
Refuse collection vehicle with driver & 1 operative	81.50	83.60	
Refuse collection vehicle with driver & 2 operatives	93.80	96.20	
Large mechanical sweeper with driver	66.10	67.80	
Compact sweeper with driver	58.60	60.10	
Waste Operative	12.60	13.00	
Clean Ups – Weekend Rates			
Pick-up with Driver	77.00	79.00	Hourly Rates - a minimum half hour charge applies. All prices are inclusive of waste disposal, fuel and staff costs.
Pick-up with Driver & 1 Operative	95.50	97.90	
Pick-up with Driver & 2 Operatives	114.10	117.00	
Refuse collection vehicle with driver	103.50	106.10	
Refuse collection vehicle with driver & 1 operative	122.20	125.30	
Refuse collection vehicle with driver & 2 operatives	140.70	144.30	
Large mechanical sweeper with driver	99.00	101.50	
Compact sweeper with driver	87.80	90.00	
Waste operative	18.70	19.20	
Commercial waste collections (VAT exempt)			Commercial waste collections carried out by local authorities are not subject to VAT.
Recycling (co-mingled materials) bin per uplift			

1280 litres	5.90	6.10	Charge for collection and disposal.
1100 litres	5.40	5.60	
660 litres	4.20	4.40	
360 litres	3.30	3.40	
240 litres	2.90	3.00	
140 litres	2.70	2.80	
1280 litres	2.30	2.40	Charge for collection only. The Council is only permitted to recover the cost of collection (and not disposal) from certain premises, for example schools and hospitals.
1100 litres	2.30	2.40	
660 litres	2.30	2.40	
360 litres	2.30	2.40	
240 litres	2.30	2.40	
140 litres	2.30	2.40	
Food waste bin per uplift			
140 litres	6.80	7.00	Charge for collection and disposal.
23 litres	2.80	2.90	
140 litres	4.10	4.30	Charge for collection only. The Council is only permitted to recover the cost of collection (and not disposal) from certain premises, for example schools and hospitals.
23 litres	2.30	2.40	
Glass bin (per annum)	36.50	37.50	
Cardboard (per annum)	11.50	11.80	
General waste			
1280 litres	23.40	24.00	Charge for collection and disposal.
1100 litres	20.10	20.70	
660 litres	13.10	13.50	
360 litres	7.60	7.80	
240 litres	5.10	5.30	
140 litres	3.70	3.80	
Sacks	2.90	3.00	
1280 litres	15.00	15.40	Charge for collection only. The Council is only permitted to recover the cost of collection (and not disposal) from certain premises, for example schools and hospitals.
1100 litres	12.80	13.20	
660 litres	8.10	8.40	

360 litres	4.60	4.80	
240 litres	3.20	3.30	
140 litres	2.40	2.50	
Sacks	1.90	2.00	
Bin rental (not VAT exempt)			
1280 litres	3.00	3.00	No increase (service provision costs remain neutral).
1100 litres	2.50	2.50	
240 litres	0.50	0.50	

Parks & Burial Grounds			
Service for which charges are currently levied	2021/22	2022/23	BENCHMARKING/RATIONALE
(Charges are VAT inclusive unless marked)		£ (+2.5%)	
Interments (VAT Exempt)			
Coffin - over 17 years	711.00	728.80	
Coffin - over 17 years outwith Angus	1420.40	1456.00	The Out of Angus charge will not apply where:- a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Coffin - stillborn children	0.00	0.00	
Scattering of ashes	57.90	59.40	
Cremation casket - 17 years and under	0.00	0.00	
Cremation casket - interment at four feet	227.00	232.70	
Double cremation casket - interment over four feet	454.00	465.4	
Cremation casket - interment in coffin lair over four feet	460.30	471.9	

Double cremation casket - interment in coffin lair over four feet	920.60	943.70	
Cremation casket - interment at four feet outwith Angus	453.20	464.60	The Out of Angus charge will not apply where:- a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Double cremation casket - interment at four feet outwith Angus	908.00	930.70	The Out of Angus charge will not apply where:- a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Cremation casket - interment in coffin lair over four feet outwith Angus	920.60	943.70	The Out of Angus charge will not apply where:- a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Double cremation casket - interment in coffin lair over four feet outwith Angus	1841.20	1887.30	The Out of Angus charge will not apply where:- a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Exhumation (VAT Exempt)			
Coffin	Varies P.O.A	Varies P.O.A	
Cremation Casket	347.30	356.00	
Lair Charges (VAT Exempt)			
Coffin lair	661.50	678.10	
Coffin lair (outwith Angus)	1322.90	1356.00	The Out of Angus charge will not apply where:-

			a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Cremated remains interment of NVF or SBC	0.00	0.00	
Cremated remains only - per lair	376.30	385.80	
Cremated remains only - per lair outwith Angus	752.50	771.40	The Out of Angus charge will not apply where:- a) The deceased lived in Angus for the majority of their life. b) The deceased was resident in Angus and moved out of the area for care or medical reasons within their final 5 years.
Issue of lair registry certificate	56.20	57.70	
Replacement lair registration certificate - per lair	56.20	57.70	
Transfer of burial rights issue of certificate	56.20	57.70	
Perpetuities (VAT exempt)			
New sale of coffin lairs	328.80	337.10	
Re-open of coffin lairs	328.80	337.10	
New sale of casket lairs	164.40	168.60	
Re-open of casket lairs	164.40	168.60	
Erection of Memorials (Inclusive of VAT unless marked)			
Monumental Registration Fee (VAT Exempt)	168.70	173.00	
Erection of memorial, marker, plaque, vase etc. (Inclusive of VAT)	66.70	68.40	
Replacement memorials (Inclusive of VAT)	66.70	68.40	
Foundation & inspection fee (VAT Exempt)	219.20	224.70	

Research			
Research fee (per hour)	34.00	34.90	
Fairground/Circus/Commercial Events			
Administration Fee	67.40	69.10	
Operational days - per day	94.80	97.20	
Non-operational days - per day	47.40	48.60	
Park Lets			
Administration Fee	67.40	69.10	
Daily Hire Fee - for events where anticipated numbers attending are higher than 100	109.60	112.40	
Helicopter Landings			
Administration Fee	67.40	69.10	
Fisheries			
Fishing Permits Day ticket	7.68	7.9	
Fishing Permits Day ticket concession	3.82	3.9	
Holiday Parks			
Static Van/Mobile Home - pitch rental on 11 month basis (excluding electricity)	2617.40	2682.90	
Static Van/Mobile Home - set up fees	Recharge at cost	Recharge at cost	
Static Van/Mobile Home - capping fees	515.00	527.90	
Touring Caravan - pitch rental on 11 month basis (excluding electricity)	2617.40	2682.90	
Touring Caravan - pitch rental on 8 month basis (excluding electricity)	1903.50	1951.10	
Touring Caravan - pitch rental on 4 month basis (excluding electricity)	952.30	976.20	
Touring Caravan/Motorhome (Including £2 electricity up to 2 adults and 2 children - pitch rental - per night	25.80	26.50	

Touring Caravan/Motorhome - Additional adults per night	3.10	3.20	
Touring Caravan/Motorhome - Additional child per night	1.00	1.00	
Awnings - per night	3.10	3.20	
Backpacker tent (1 person) - no car - pitch rental - per night	10.30	10.60	
Tent - (including £2 electricity) - up to 2 adults and 2 children - pitch - per night	18.50	19.00	
Tent – additional adult – per night	3.10	3.20	
Tent - additional child - per night	1.00	1.00	
Late arrivals - pre booked arrivals outwith office opening hours	10.30	10.60	
Storage (on pitch allocated by warden) - Nov to March - per month	51.50	52.80	
Additional car - per night - tourers and tents	3.10	3.20	
Static Van/Mobile Home - pitch rental on 11 month basis (excluding electricity)	3.00 wash	3.00 wash	
Static Van/Mobile Home - set up fees	50p (4 mins)	50p (4 mins)	
Static Van/Mobile Home - capping fees	1.00 (15 mins)	1.00 (15 mins)	
Outdoor Recreations			
Crazy Golf Adult	n/a	3.50	Charges have been benchmarked with similar council run facilities.
Crazy Golf Child (under 12)	n/a	2.50	
Foot Golf Adult	n/a	4.50	
Foot Golf Child (under 12)	n/a	3.00	
Mini-Cars (three laps)	n/a	3.00	

Environmental & Consumer Protection			
Service for which charges are currently levied	2021/22	2022/23	BENCHMARKING/RATIONALE
(Charges are VAT inclusive unless marked)		£ (+2.5%)	

Pest Control – Rats & Mice Treatment	47.30	60.00	Specified in contract following tender procedure. Price is fixed until at least 30/04/24.
Pest Control – Insect Treatment	41.70	30.00	Specified in contract following tender procedure. Price is fixed until at least 30/04/24.
Pest Control – Wasp Treatment	41.70	30.00	Specified in contract following tender procedure. Price is fixed until at least 30/04/24.
Administration charge for pest control (per treatment)	11.70	12.00	Hourly cost to carry out administrative work in relation to treatment request
Special weighing and measuring equipment – hourly rate	97.70	100.20	LACORS benchmarked charge plus inflation
Weights exceeding 5kg or not exceeding 500mg, 2cm – each	10.80	11.10	LACORS benchmarked charge plus inflation
Other weights – each	8.20	8.50	LACORS benchmarked charge plus inflation
Linear measures, not exceeding 3m – each	11.80	12.10	LACORS benchmarked charge plus inflation
Capacity measures, without divisions, not exceeding 1 litre – each	9.00	9.30	LACORS benchmarked charge plus inflation
Cubic ballast measures (other than brim measures) – each	204.70	209.90	LACORS benchmarked charge plus inflation
Liquid capacity measure for making up and checking average quantity packages – each	32.90	33.80	LACORS benchmarked charge plus inflation
Per scale – first item	56.40	57.90	LACORS benchmarked charge plus inflation
Second & subsequent items	21.90	22.50	LACORS benchmarked charge plus inflation
Non NAW1 not exceeding 1 tonne	73.50	75.40	LACORS benchmarked charge plus inflation
Non NAW1 exceeding 1 tonne, up to 10 tonne	119.20	122.20	LACORS benchmarked charge plus inflation
Non NAW1 exceeding 10 tonne	248.70	255.00	LACORS benchmarked charge plus inflation
NAW1 not exceeding 1 tonne	122.40	125.50	LACORS benchmarked charge plus inflation
NAW1 exceeding 1 tonne, up to 10 tonne	189.40	194.20	LACORS benchmarked charge plus inflation
NAW1 exceeding 10 tonne	414.00	424.40	LACORS benchmarked charge plus inflation
Intoxicating liquor - not exceeding 150ml	20.50	21.10	LACORS benchmarked charge plus inflation
Intoxicating liquor - other	23.60	24.20	LACORS benchmarked charge plus inflation
Liquid fuel and lubricants - container type (not subdivided)	84.80	87.00	LACORS benchmarked charge plus inflation
Liquid fuel and lubricants - first nozzle tested, per site	138.00	141.50	LACORS benchmarked charge plus inflation
Liquid fuel and lubricants - each additional nozzle tested	84.90	87.10	LACORS benchmarked charge plus inflation

Liquid fuel and lubricants testing of peripheral electronic equipment on a separate visit (per site)	93.20	95.60	LACORS benchmarked charge plus inflation
Liquid fuel and lubricants testing of credit card accepted (per unit, regardless of no. of slots/ nozzles/pumps)	93.30	95.70	LACORS benchmarked charge plus inflation
Road tanker fuel measuring – wet hose with two testing liquids	40.50	41.60	LACORS benchmarked charge plus inflation
Road tanker fuel measuring – wet hose with three testing liquids	345.10	353.80	LACORS benchmarked charge plus inflation
Road tanker fuel measuring – dry hose with two testing liquids	328.60	336.90	LACORS benchmarked charge plus inflation
Road tanker fuel measuring – dry hose with three testing liquids	378.00	387.50	LACORS benchmarked charge plus inflation
Wet/dry hose with two testing liquids	459.80	471.30	LACORS benchmarked charge plus inflation
Wet/dry hose with three testing liquids	492.50	504.90	LACORS benchmarked charge plus inflation
Up to 7,600 litres (for calibration of each compartment) and production of chart	201.60	206.70	LACORS benchmarked charge plus inflation
Over 7,600 litres, basic fee, plus additional charge	90.90	93.20	LACORS benchmarked charge plus inflation
Initial dipstick	23.70	24.30	LACORS benchmarked charge plus inflation
Spare dipstick	23.70	24.30	LACORS benchmarked charge plus inflation
Replacement dipstick (including examination of compartment)	51.40	52.70	
Hire of test weights (per tonne per day)	84.60	86.80	
Hourly rate for Trading Standards Officer	97.70	100.20	
Hourly rate for Authorised Officers	93.30	95.70	
Certificate of Errors	52.50	53.90	
Health Certificate (1 st)	33.10	34.00	Hourly rate for EHO plus travel and admin cost.
Health certificate (additional)	6.80	7.00	



Equality Impact/Fairer Scotland Duty Assessment Form

(To be completed with reference to Guidance Notes)

Step 1

Name of Proposal Annual Review of Charges for Vibrant Communities and Sustainable Directorate

Step 2

Is this only a **screening** Equality Impact Assessment

Yes

(A) If Yes, please choose from the following options **all** reasons why a full EIA/FSD is not required:

(i) It does not impact on people

Yes/No

(ii) It is a percentage increase in fees which has no differential impact on protected characteristics

Yes

(iii) It is for information only

Yes/No

(iv) It is reflective e.g. of budget spend over a financial year

Yes/No

(v) It is technical

Yes/No

If you have answered yes to any of points above, please go to **Step 16**, and sign off the Assessment.

(B) If you have answered No to the above, please indicate the following:

Is this a full Equality Impact Assessment

Yes/No

Is this a Fairer Scotland Duty Assessment

Yes/No

If you have answered Yes to either or both of the above, continue with Step 3.

If your proposal is a **strategy** please ensure you complete Step 13 which is the Fairer Scotland Duty Assessment.

Step 3

(i)Lead Directorate/Service:

(ii)Are there any **relevant** statutory requirements affecting this proposal? If so, please describe.

(iii)What is the aim of the proposal? Please give full details.

(iv)Is it a new proposal? Yes/No Please indicate OR

Is it a review of e.g. an existing budget saving, report, strategy, policy, service review, procedure or function? Yes/No Please indicate

Step 4: Which people does your proposal involve or have consequences for?

Please indicate all which apply:

Employees Yes/No

Job Applicants Yes/No

Service users Yes/No

Members of the public Yes/No

Step 5: List the evidence/data/research that has been used in this assessment (links to data sources, information etc which you may find useful are in the Guidance). This could include:

Internal data (e.g. customer satisfaction surveys; equality monitoring data; customer complaints).

Internal consultation (e.g. with staff, trade unions and any other services affected).

External data (e.g. Census, equality reports, equality evidence finder, performance reports, research, available statistics)

External consultation (e.g. partner organisations, national organisations, community groups, other councils).

Other (general information as appropriate).

Step 6: Evidence Gaps.

Are there any gaps in the equality information you currently hold? Yes/No

If yes, please state what they are, and what measures you will take to obtain the evidence you need.

Step 7: Are there potential differential impacts on protected characteristic groups?
Please complete for each group, including details of the potential impact on those affected.
Please remember to take into account any particular impact resulting from **Covid-19**.

Please state if there is a potentially positive, negative, neutral or unknown impact for each group. Please state the reason(s) why.

Age

Impact

Disability

Impact

Gender reassignment

Impact

Marriage and Civil Partnership

Impact

Pregnancy/Maternity

Impact

Race - (includes Gypsy Travellers)

Impact

Religion or Belief

Impact

Sex

Impact

Sexual orientation

Impact

Step 8: Consultation with any of the groups potentially affected

If you have consulted with any group potentially affected, please give details of how this was done and what the results were.

If you have not consulted with any group potentially affected, how have you ensured that you can make an informed decision about mitigating action of any negative impact (Step 9)?

Step 9: What mitigating steps will be taken to remove or reduce potentially negative impacts?

Step 10: If a potentially negative impact has been identified, please state below the justification.

Step 11: In what way does this proposal contribute to any or all of the public sector equality duty to: eliminate unlawful discrimination; advance equality of opportunity; and foster good relations between people of different protected characteristics?

Step 12: Is there any action which could be taken to advance equalities in relation to this proposal?

Step 13: FAIRER SCOTLAND DUTY

This step is only applicable to **strategies** which are key, high level decisions. If your proposal is **not** a strategy, please leave this Step blank, and go to Step 14.

Links to data sources, information etc which you may find useful are in the Guidance.

Step 13(A) What evidence do you have about any socio-economic disadvantage/inequalities of outcome in relation to this strategic issue?

Step 13(B) Please state if there are any gaps in socio-economic evidence for this strategy and how you will take measures to gather the evidence you need.

Step 13(C) Are there any potential impacts this strategy may have specifically on the undernoted groupings? Please remember to take into account any particular impact resulting from **Covid-19**.

Please state if there is a potentially positive, negative, neutral or unknown impact for each grouping.

Low and/or No Wealth (e.g. those with enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future).

Impact

Material Deprivation (i.e. those unable to access basic goods and services e.g. repair/replace broken electrical goods, warm home, leisure and hobbies).

Impact

Area Deprivation (i.e. where people live (e.g. rural areas), or where they work (e.g. accessibility of transport)).

Impact

Socio-economic Background i.e. social class including parents' education, people's employment and income.

Impact

Other – please indicate

Step 13(D) Please state below if there are measures which could be taken to reduce socio-economic disadvantage/inequalities of outcome.

Step 14: What arrangements will be put in place to monitor and review the Equality Impact/Fairer Scotland Duty Assessment?

Step 15: Where will this Equality Impact/Fairer Scotland Duty Assessment be published?

Step 16: Sign off and Authorisation. Please state name, post, and date for each:

Prepared by: Graeme Dailly, Service Leader – Environmental Services, 27.01.22

Reviewed by: Susanne Austin, Team Leader – Waste Strategy and Compliance,
27.01.22

Approved by: Alison Smith, Director of Vibrant Communities and Sustainable Growth,
27.01.22

NB. There are several worked examples of separate EIA and FSD Assessments in the Guidance which may be of use to you.