Action Points Update from Angus Health and Social Care Integration Joint Board Audit Committee

Complete	On Target	Overdue	Separate Resolution

Current Actions

MEETING	ACTION POINT	RESPONSIBILITY	PROGRESS	Timeline
8 Dec 21	**Item 5 2021/22 INTERNAL AUDIT PLAN – PROGRESS REPORT** AN05-22 and AN06-22 audits would be available, for sharing, with officers and Audit Committee members, in advance of the April 2022 meeting	Chief Internal Auditor		**April 2022**
8 Dec 21	**Item 6 INTERNAL AUDIT REPORTS – FOLLOW-UP ACTIONS** CFO confirmed future reports would be reviewed to include specific detail around dependencies and anticipated completion dates in the status update column.	Chief Finance Officer		**Complete**
8 Dec 21	**Item 7 GOVERNANCE ACTIONS PLAN** Following a request from the Chair, CFO to include a timeline in the status column, and confirmed would also seek confirmation from lead officers as to the anticipated timeline, to enable this information to be incorporated within the governance actions plan status column.	Chief Finance Officer		**Complete**
8 Dec 21	**Item 8 2020/2021 EXTERNAL ANNUAL AUDIT REPORT – PROGRESS REPORT** (i) Annual Audit Report Action Plan progress update be provided to the next meeting of the Committee	Chief Finance Officer		**Complete**

	(ii) Support a development session in terms of the Review of the Integration Scheme, in January 2022, if required.	Chief Officer		**January 2022**
8 Dec 21	**Item 10 IJB AUDIT COMMITTEE WORKING ARRANGEMENTS** (iii) IJB Audit Committee's Annual Development session take place on 23 February 2022, items to be considered included terms of reference/constitutional arrangements and self-assessment;	Chief Finance Officer	Development Session Held in February 2022	**Complete**
	(iv) "Directions" section of the Audit Committee report template be removed.	Chief Finance Officer		**Complete**
23 Jun 21	**Item 6 GOVERNANCE ACTIONS PLAN** Actions 5 and 6 of the 2018/19 Annual Internal Audit Report as detailed in Appendix 1 to the Report, be marked as superseded.	Chief Officer		**Complete**
23 Jun 21	**Item 14 EXTERNAL REPORTS** Expansion of the membership of the External Reports MST Channel to include all IJB members.	Integration Improvement Manager	Complete In future an update of reports shared will be documented in annual Communication and Engagement Progress Updates to IJB (i.e. from October 2022)	Was December 2021, now April 2022

Date	Action	Responsible	Update	Status
26 August 2020	**Item 10** - Chief Finance Officer should review and ensure improved financial management training available to all managers.	Partnership Finance Manager	Not actioned yet. Delayed due to COVID-19. Planning for training commenced June 2021 but further capacity related delays.	Was December 2020, now Spring 2021noting impact of COVID-19 on capacity.
26 June 2019	**Item 7** – CO to make the necessary arrangements to progress induction and development sessions for new members of the Integration Joint Board and Integration Joint Board Audit Committee.	Chief Officer	Update to December meeting. Considered at February 2022 Development Session. Agreed to set out available resources.	Complete
24 April 2019	**Item 8 – The main areas recommended for improvement as part of the self-assessment exercise were.**			
	1) Reviewing the breadth of the role of the Audit Committee.	Chief Finance Officer	Constitution reviewed February 2020. A future review of breadth of role still being considered as part of broader review of Performance functions.	Revised to October 2020& then February 2021.
	2) The need to review the knowledge and skills of Audit Committee members and the option to include Independent members.	Chief Finance Officer	Considered at October 2019 Development Session. Issue re-visited at February 2022 Development Session. Agreed to review position Ethical Framework.	Complete
	3) Reflecting levels of Audit Committee membership turnover, the need to augment annual development sessions with additional training resources to assist new members.	Chief Finance Officer	Considered at February 2022 Development Session. Agreed to set out available resources.	Was October 2019. Considered at Feb'2022 Development Session.