

MINUTE of MEETING of the **ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held remotely on Wednesday 20 April 2022 at 2.00pm.

Present: Voting Members of Integration Joint Board

EMMA-JANE WELLS, Non-Executive Board Member, NHS Tayside – Chair
Councillor BOB MYLES, Angus Council - Vice Chair
Councillor JULIE BELL, Angus Council
Councillor LOIS SPEED, Angus Council
PETER DAVIDSON, Non-Executive Board Member, NHS Tayside
PETER DRURY, Non-Executive Board Member, NHS Tayside

Non Voting Members of Integration Joint Board

GAIL SMITH, Chief Officer
SANDY BERRY, Chief Finance Officer
CHRIS BOYLE, Staff Representative, Angus Council
PETER BURKE, Carer's Representative
ALISON CLEMENT, Clinical Director
SARAH DICKIE, Associate Nurse Director
ELAINE HENRY, Registered Medical Practitioner
RICHARD HUMBLE, GP Representative
ANDREW JACK, Service User Representative
KATHRYN LINDSAY, Chief Social Work Officer
HAYLEY MEARNNS, Third Sector Representative
BARBARA TUCKER, Staff Representative, NHS Tayside
NICKY WORRALL, Independent Sector Representative

Advisory Officers

GEORGE BOWIE, Head of Community Health and Care Services, AHSCP
DAVID COULSON, Associate Director of Pharmacy, NHS Tayside
JILLIAN GALLOWAY, Head of Community Health and Care Services, AHSCP
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
LEWIS SHAND, Team Leader, Legal Team 1, Angus Council

EMMA-JANE WELLS, in the Chair.

Prior to the commencement of the business, the Chair reminded members that it was currently the pre-election period in light of the forthcoming Scottish Local Government Elections on 5 May 2022. With reference to Angus Council's Pre Election Guidance, Section 5 of the guidance covered publicity which included online Angus Health and Social Care Partnership meetings which were webcast or subsequently published. Members were to be mindful of the legal requirements in their discussion and debate today.

In referring to the recent relaxation of COVID restrictions across Scotland, the Chair on behalf of the Board, acknowledged and extended appreciation to all AHSCP staff and partners for their hard work during these challenging and difficult times.

The Chair on behalf of the Board welcomed Eunice McLennan to the meeting since taking up her new post of Head of Community Health and Care Services. She also confirmed this was Vivienne Davidson, Principal Planning Officer's last meeting, and on behalf of the Board, thanked Vivienne for her hard work and commitment over the years and in particular most recently, her work in reviewing the three Integration Schemes in Tayside, and wished her well for the future. She also intimated that Councillor Myles was not standing in the forthcoming election and this being his last IJB meeting, paid tribute to Councillor Myles, for his commitment and support, as a member and also more recently as Vice Chair of the IJB, and on behalf of the Board, wished him well in his retirement.

1. APOLOGIES

An apology for absence was intimated on behalf of Dr Emma Fletcher, Director of Public Health, NHS Tayside.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made.

The GP Representative, NHS Tayside joined the meeting during consideration of the following item.

3. MINUTES INCLUDING ACTION LOG

(a) PREVIOUS MEETING

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 23 February 2022 was submitted and approved as a correct record subject to some amendments as detailed:-

- (i) that the word “Associate” be removed from the “Associate Nurse Director” title;
- (ii) with reference to Article 18, paragraph 3, after the word “questions,....” to include the words “having also a number of questions and concerns raised by the Staff Representative, Angus Council”; and
- (iii) with reference to Article 19, paragraph 9, after the words “Angus Council,....” to include the words “also raised a number of questions, concerns and reasons and”.

(b) ACTION LOG

The action log of the Angus Health and Social Care Integration Joint Board of 23 February 2022 was submitted.

The Chief Officer provided a brief update in relation to the two overdue action points from the 14 December 2020 meeting.

The Integration Joint Board noted the update provided and also the Action Log of 23 February 2022.

(c) SPECIAL MEETING

The minute of Special meeting of the Angus Health and Social Care Integration Joint Board of 2 February 2022 was submitted and approved as a correct record.

The Staff Representative, NHS Tayside joined the meeting during consideration of the following item.

4. ETHICAL STANDARDS IN PUBLIC LIFE ETC. (SCOTLAND) ACT 2000 CODE OF CONDUCT

With reference to Article 5 of the minute of meeting of this Board of 29 June 2016, there was submitted Report No IJB 23/22 by the Chief Officer setting out proposed updates to the IJB’s constitutional arrangements.

The Report indicated that the IJB’s Standing Orders currently referenced the “Model Code”, which had since been updated and a new code had been issued. Authorities, including devolved bodies, were required to adopt the new code by 10 June 2022.

The Team Leader, Legal Team 1 provided an overview of the Report.

Peter Drury, Non-Executive Board Member welcomed the comprehensive and easy to read Report and suggested that future IJB reports be reviewed to follow a similar format.

The Nurse Director raised a question in relation to the Scottish Government update to opt out of Section 3, point 3.10, and in response, the Team Leader advised that having discussed this particular point with the Standards Commission, intimated that the Model Code of Conduct required to be adopted in its entirety but confirmed that he would seek further guidance in this regard, and agreed to provide an update to members at the forthcoming training session.

The Integration Joint Board agreed to adopt the Standards in Public Life – Model Code of Conduct for Members of Devolved Public Bodies (2021) (Appendix 1).

At this stage, the Chair referred to the Chief Finance Officer's email issued earlier today in regards to the addendum to Report No IJB 24/22. She intimated that the addendum had not been published in line with Board's Standing Orders, and as Chair determined that the information provided be taken forward for consideration in conjunction with Report No IJB 24/22.

5. REVISION OF INTEGRATION SCHEME

With reference to Article 5 of the minute of meeting of this Board of 26 August 2020, there was submitted Report No IJB 24/22 by the Chief Officer presenting the draft revised Integration Scheme.

The Report indicated that the Public Bodies (Joint Working) (Scotland) Act 2014 required that Integration Schemes were subject to review every five years from the date of approval by Scottish Ministers. The review required consultation with prescribed individuals and with the public. Appendices 1 and 2 of the Report detailed the proposed revised scheme and a side-by-side comparison of the original scheme and revised scheme to illustrate where changes had been made.

It was proposed that a formal statutory consultation exercise be carried out to allow the public and other prescribed consultees who had not been involved in the revision process thus far to consider the proposed changes and comment on the future agreement between Angus Council and NHS Tayside.

The Chief Officer intimated that the work had progressed on the revisions identified as part of the review and that this had been undertaken with Dundee City Council, Perth and Kinross Council and NHS Tayside with the aim to achieve similar Integration Schemes across Tayside.

The Principal Planning Officer provided an informative overview of the Report and highlighted that there had been significant learning during the five year period of the current integration schemes, improved understanding of legislation and integration arrangements. She intimated that the revisions had also addressed the learning and new policy and had been developed to provide a more accessible and understandable document. She also advised that the deadline for consultation for both Dundee and Angus Integration Schemes was 24 April 2022.

The Chief Finance Officer, in referring to the addendum circulated to members earlier today, provided an update to members in terms of the Finance section of the Report including the financial implications for the IJB.

In welcoming the comprehensive and easy to read Report, Councillor Bell, the Service User and Carer's Representatives commended the Report and also the excellent work undertaken by the Principal Planning Officer.

Thereafter, the Principal Planning Officer responded to members questions in terms of Perth and Kinross IJB's Integration Scheme consultation position, financial repayments, National Care Service, services provided by NHS Tayside which were integrated, the list of functions delegated by Angus Council to the Integration Joint Board and legislation.

In responding to the point raised by the Registered Medical Practitioner in terms of consolidation of legislation, the Principal Planning Officer and George Bowie, the Head of Community Health and Care Services provided a background overview and update in terms of the Social Work (Scotland) Act 1968 legislation.

The Integration Joint Board subject to the information also provided in the addendum to the Report agreed:-

- (i) to note the draft revised Integration Scheme; and
- (ii) to note that a Report on the formal consultation and consequent impact on the draft revised scheme was proposed to be brought back to NHS Tayside Board Meeting and Angus Council Policy and Resources Committee in June 2022 for final approval of the scheme, before submission to Scottish Ministers.

6. ANNUAL WORK PLAN – APRIL 2022 TO MARCH 2023

With reference to Article 12 of the minute of meeting of this Board of 23 June 2021, there was submitted Report No IJB 25/22 by the Chief Officer setting out the Annual Work plan for Angus IJB for the year to come.

Appendix 1 to the Report detailed the proposed work plan for the IJB for the period April 2022 to March 2023.

The Chief Officer provided a brief overview of the Report and also responded to the Registered Medical Practitioner point raised in terms of reporting timelines.

Having also heard from Councillor Bell and the Service User in relation to capacity issues specifically reflecting the post pandemic position, the status update detailed in respect of the review of the Integration Scheme, and in response, the Chief Finance Officer intimated that there was a degree of flexibility in terms of work plan report timings including the requirement to strike a balance with competing priorities.

In reference to the review of Integration Scheme, the Chief Officer and the Principal Planning Officer confirmed that the work was still being progressed by the Principal Planning Officer. It was also reported that the new review was due in 2027. The Chief Officer also intimated that this may not necessarily require to be included in future versions of the work plan but would review this in due course.

The Integration Joint Board agreed to note the Integration Joint Board's Annual Work plan.

7. FINANCE REPORT 2021/22

With reference to Article 9 of the minute of meeting of this Board of 23 February 2022, there was submitted Report No IJB 26/22 by the Chief Finance Officer providing an update to the Board on the financial position of Angus IJB including financial projections for 2021/22, the impact of COVID-19 on the IJB's financial position, an update on reserves, financial planning and financial risks.

Appendix 1 to the Report detailed the projected financial position for 2021/22. This showed that the overall projected financial position for Angus IJB for the year to March 2022 was an underspend of c£3.021m, after allowing the costs of COVID-19. Appendices 1, 2, 3 and 4 of the Report set out the financial monitoring report 2021/22; financial risk assessment 2021/22; reserves position 2021/2 and financial governance.

The Chief Finance Officer highlighted a number of key areas of the Report including the IJB final year end position; financial impact of COVID and reserves. He also responded to Councillor Bell's question in relation to the future use of reserves.

Following discussion, a number of comments were raised from Peter Drury and Peter Davidson, Non-Executive Board Members; the Clinical Director; and the Staff Representative in relation to the effect of unfilled vacancies; COVID impact; underspends; workforce including staff shortages, recruitment issues including the potential to enhance current terms and conditions; concerns regarding future reserves position, service delivery and strategic risks.

Jillian Galloway, Head of Community Health and Care Services provided an update and advised that in terms of workforce, this area had been reviewed and that the Partnership had proactively over recruited support staff in order to meet the operational and service requirements.

The Integration Joint Board agreed:-

- (i) to note the overall projected financial position of Angus IJB for 2021/22;
- (ii) to note the risk documented in the Financial Risk Assessment as outlined in Appendix 2 to the Report;
- (iii) to support the three recommendations regarding the deployment of reserves at the financial year end as outlined in Appendix 3 to the Report;
- (iv) to note the issues documented in the Financial Governance as outlined in Appendix 4 to the Report.

8. ANGUS IJB STRATEGIC FINANCIAL PLAN 2022/24 TO 2024/25 UPDATE

With reference to Article 11 of the minute of meeting of this Board of 23 February 2022, there was submitted Report No IJB 27/22 by the Chief Finance Officer updating members regarding the development of the Angus IJB Strategic Financial Plan for the period 2022/23 to 2024/25 and to seek approval for the plan as set out in the Report.

The Report set out the final version of the IJB's Strategic Financial Plan for 2022/23 to 2024/25 and captured information regarding current financial performance, funding assumptions, cost pressures and planned interventions. Appendices 1 and 2 of the Report detailed the IJB's Financial Planning Summary and the strategic Financial Risk Assessment.

Presented as a three year plan, and the advice to construct longer terms financial plans, given the current dynamic nature of health and social care, with a lack of clarity regarding funding and service requirements, the Report continued the recent IJB patterns of working to a three year financial planning horizon. The plan outlined a series of positions and/or assumptions regarding funding uplifts, inflationary, demographic and legal/contractual pressures and a series of planned interventions.

In noting the recurring shortfalls that emerged, the IJB was fortunate in having reserves that could be called on to balance the plan over the next three years. At April 2021, the IJB contingency reserve was set at £4.750m (approximately 2.5% of turnover) which reflected the level of uncertainty previously foreseen.

Section 13 of the Report summarised the IJB's financial planning position.

The Report's primary intention was to set out the strategic financial plan for the IJB from 2022/23, and in order to progress the plan, and to continue to work to close out future financial planning shortfalls and to deliver the IJB's Strategic Commissioning Plan, and in terms of next steps, the IJB were requested to consider and approve the recommendations as outlined in the Report.

The Chief Finance Officer highlighted a number of key areas of the Report comprising the Scottish Government funding, unresolved budgetary issues, and the development of the prevention agenda including the £0.250m recurring allowance approved by the IJB, to support the prevention agenda.

Councillor Bell raised a question regarding NHS Tayside's financial plan for 2020/21, in relation to the IJBs share of the "Shifting the Balance of Care" allocation, and in response, the Chief Finance Officer provided a brief update but confirmed that he would liaise further with the Director of Finance, NHS Tayside and would revert back to Councillor Bell in due course.

The Chief Finance Officer, in response to a question from the Carer's Representative regarding the increased National Insurance charges, confirmed that he would follow this point up and would revert back to the Carer's Representative in due course.

The Integration Joint Board agreed:-

- (i) to support work to develop improved resource profiles for Disability Services and Older Peoples Services by October 2022 for embedding in future versions of plans;
- (ii) to support the continued inclusion and development of planned interventions set out in Section 6 of the Report and request regular updates regarding these from relevant service and lead officers throughout 2022/23;
- (iii) to support work to conclude discussion with NHS Tayside to devolve the resources associated with Complex Care to Angus IJB;
- (iv) that by the October IJB meeting, request the IJB's Executive Management Team to confirm delivery of Management savings for Adult Social Care and Local Community Health Services;
- (v) to devolve responsibility to the IJB's Chief Officer, in conjunction with the Chief Finance Officer, Chair and Vice Chair, to provide the necessary approval for adjustments to the overall financial plan to allow the adoption of new drug costs when this could not be managed through routine IJB meetings or other forums, during 2022/23;
- (vi) in noting, the long term residual shortfalls in the plan, for December 2022 request the IJB's Strategic Planning Group to review options to address this; and
- (vii) to support the version of the Strategic Financial Plan as detailed in the Report.

At this stage, the meeting was adjourned for a 10 minute comfort break.

The meeting resumed at 15.55pm.

9. COVID-19 REMOBILISATION IMPLEMENTATION PLAN UPDATE

With reference to Article 11 of the minute of meeting of this Board of 24 February 2021, there was submitted Report No IJB 28/22 by the Chief Officer updating the Board on progress achieved during 2021/22 in implementing priority actions identified with the Angus Health and Social Care Partnership COVID-19 Remobilisation Implementation Plan.

Appendix 1 to the Report contained a full update of activity during 2021/22 against the Partnership's remobilisation implementation plan.

The 2021/22 Annual Performance Report for the Partnership would provide a fuller overview of the key developments during 2021/22 and the impact that they had on people who used health and social care services, unpaid carers and the workforce.

The estimated impact of COVID-19 was £2.400m which remained close to the previous reported position. Whilst previously these costs were being managed by a combination of COVID-19 reserves and through offsetting variances on services, the position had changed with all costs being contained against offsetting variances on services. The main areas of COVID-19 related spend was detailed in Section 5 of the Report.

Jillian Galloway, Head of Community Health and Care Services provided a brief overview and highlighted some key areas of the Report, thereafter the Integration Joint Board agreed:-

- (i) to note the progress made in implementing identified remobilisation actions during 2021/22;

- (ii) to note the current national context in relation to remobilisation planning; and
- (iii) to approve the recommendation that the Partnership no longer required to maintain a separate COVID-19 remobilisation plan, but that remaining remobilisation priorities were reflected in the Partnership's strategic and commissioning plans (overarching and care group specific) and individual service plans.

10. ANGUS MENTAL HEALTH AND WELLBEING UPDATE

With reference to Article 5 of the minute of meeting of this Board of 23 February 2022, there was submitted Report No IJB 29/22 by the Chief Officer providing the Board with an update in relation to Mental Health and Wellbeing provision in Angus.

A new Angus Mental Health and Wellbeing Network Strategic Oversight Group had been formed in January 2022 to compliment the work of the Angus Mental Health and Wellbeing Network (AMHAWN) and would lead change and monitor improvement in mental health. Work continued through AMHAWN to progress local developments to meet the needs of the Angus population and to ensure critical links were maintained across the whole system to support the delivery of Listen Learn, Change (LLC) and Living Life Well. Section 2 of the Report detailed the list of improvements which had commenced.

The Report indicated within Angus a number of areas of work had progressed to enhance the service provided, and the service continued to work in partnership with all key stakeholders including service users and carers to inform developments. Section 3 of the Report provided detailed updates in terms of Mental health and Wellbeing in Primary Care; Listen Learn Change (LLC) Action Plan; and Living Life Well Angus Implementation Plan Communication and Engagement.

During February and March 2022, AHSCP conducted a range of consultation and engagement activities to ensure that the Angus Living Life Well plan reflected the values, beliefs and priorities of people in Angus, this included engaging with people who had a lived experience of mental health and substance misuse issues, staff, local organisation and the general public.

Engagement was carried out through a variety of approaches and the direct reach of engagement was to 1258 individuals/organisations who had cascaded the information through various networks. Initial feedback had highlighted the need and real appetite for improved integrated working across all four priority areas and other key strategic plans for Angus HSCP, Angus Council, NHS Tayside and other related organisations.

It was important to note that the whole family approach was a recurring theme highlighted with carers, with a clear desire for family members and loved ones to be involved in the care and recovery plans.

In terms of the Tayside Mental Health Strategic Financial Plan, the Finance teams across NHS Tayside and the three IJBs had started to progress work with Mental Health operation leads to develop high level strategic financial plans for Mental Health Services. In respect of the Angus Mental Health and Wellbeing Financial Plans, it was noted that a number of local developments had financial implications. Funding streams were evolving and individual developments were being supported by specific local financial plans reliant, generally, on existing local funding or national funding.

Section 6 of the Report detailed the risks related to the decision regarding In Patient Mental Health facility remained outstanding, multiple recording systems and duplicated reporting and number of mental health delayed discharges.

In providing an update, Jillian Galloway, Head of Community Health and Care Services also highlighted the change in RAG status for some of the 49 recommendations following the review undertaken by the Mental Health Oversight Group (MHOG). In reference to feedback received, highlighted that whilst the plan was ambitious, it would continue to be monitored and reviewed

on a regular basis. She also advised that the final plan was on target for reporting to the IJB, for approval, in June 2022.

The Integration Improvement Manager provided an informative overview of the engagement and communication activities undertaken, feedback received and Angus Voice Network. She confirmed that an easy to read version of the plan was available but no requests had been received to date.

The Chair acknowledged the update provided in terms of engagement, thereafter Councillor Bell referred to the data gaps, Dundee and Perth Hubs and also expressed appreciation in regards to work undertaken and in progress in Angus to deliver the services that Angus citizens deserved.

The Chief Officer highlighted that the Angus Mental Health and Wellbeing Network Strategic Group had highlighted and commended the work being progressed by AHSCP at the Community Planning Partnership Board and Executive Group meeting held earlier today and intimated that they had also submitted a written compliment in this regard, to the Chief Executive, Angus Council, as Chair of that Partnership. The Chief Officer intimated that the Independent Oversight and Assurance Group had also advised that they would be attending IJB meetings and undertaking site visits in due course.

The Nurse Director and the Third Sector Representative also highlighted and raised some points in relation to the Armed Forces Veterans, Mental Health Awareness Week including positive feedback received from partner groups in terms of the work undertaken in Angus and in response, Jillian Galloway, Head of Community Health and Care Services, provided an update.

The Integration Joint Board agreed:-

- (i) to note the update on the engagement in relation to the draft Angus Living Life Well Implementation Plan;
- (ii) to note the risks detailed in the Report;
- (iii) to note the financial framework to support the Living Life Well Strategy remained outstanding;
- (iv) to note progress to date in relation to the delivery of Mental Health and Wellbeing Services in Angus;
- (v) to note progress with the Listen, Learn Change recommendations; and
- (vi) to request a final Angus Living Life Well Implementation Plan to be brought back to the June 2022 IJB meeting.

11. ANGUS PRIMARY CARE UPDATE – PREMISES

With reference to Article 9 of the minute of meeting of this Board of 28 October 2020, members noted that Angus HSCP continued to progress the position in relation to Primary Care premises. Since the previous IJB Report IJB 65/20 in October 2020, further progress had been made in relation to the development of a premises strategy for Angus and working with NHS Tayside regarding lease assignments. The finalised Angus Primary Care Premises Strategy would be submitted to Angus Integration Joint Board, for approval in October 2022.

12. DATE OF NEXT MEETING

The Integration Joint Board noted that the next meeting would be held on Wednesday 22 June 2022 at 2pm.