

Appendix E

Revenue Budget 100% Carry Forward Proposals Recommended for Approval - Summary

Service	New Requests Recommended for Approval	Previous Carry Forwards Recommended to be Rolled Forward
	£000	£000
Education & Lifelong Learning	216	270
Vibrant Communities & Sustainable Growth	150	227
Children, Families & Justice	50	0
Infrastructure	133	43
Strategic Policy, Transformation & Public Sector Reform	0	24
Digital Enablement, IT, HR & Business Support	82	25
Finance	20	0
Legal & Democratic Services	100	36
Other Services	156	192
Facilities Management	0	40
Total	907	857

Revenue Budget 100% Carry Forward Proposals - New Requests Recommended for Approval

Service/Division	C/fwd Value to 2022/23 £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 22-Mar 23)	Benefits of proposal and how this supports delivery of Council's priorities	Impact if carry forward not approved
Education and Lifelong Learning (ELL)					
Education & Lifelong Learning	136	Educ COVID Recovery Funding: the £136K is the remainder of the £1.258million of education covid recovery funding for 21/22. Currently a member of staff is working part-time on the development of the 2-18 tracking tool. This will be required for the next two school years (£35k each year) in order to pilot the use of the tool and then roll out fully, including staff training	staff costs is for school session 22/23 and 23/24. the remainder of the monies will be used to fund the cost of building APIs and bespoke data bases for e.g. results data analysis	the development of a 2-18 tracking tool is included within the annual education plans and is integral to the excellence and equity agenda. This tool is fundamental in our pursuit to become a performance led council.	further development and training for the 2-18 tracking tool will cease and investment to this date will have been wasted.
Additional Support Needs	80	First tranche of additional permanent funding for staff: vired to be used to adapt ASN space in 3 schools for children with more complex needs to be able to attend, have space for their necessary equipment and safely access the curriculum from August 2022.	school session 22/23	Angus Council looks to maximise inclusion in our schools. These are necessary adaptations based on the needs of children and to enable needs to be met locally.	The funding is to ensure that all children and young people can appropriately access school grounds - if this is not carried forward and work not completed this presents inequity of provision and opportunity, and may breach the Equality Act.
TOTAL for ELL	216				
Vibrant Communities & Sustainable Growth					
Environmental Services	150	Replacement of collapsed drain through Brechin Cemetery	August 2022-Sept 2022	A recent collapse when a tractor sunk into the road has revealed serious subsidence over a 150m stretch of roadway within the cemetery.	The roadway will remain closed to vehicles and pedestrians and the subsidence will continue until the road collapses.
TOTAL VC&SG	150				
Children, Families & Justice					
Children Families & Justice	50	Provision for dilapidation works at Carseview following the building being vacated as part of the wider programme of building rationalisations.	Financial year 2022/23	Under the terms of the Carseview lease, we require to "make good" on the building to a certain handback level and to the Landlord's satisfaction. There is no alternative budget provision identified for this purpose.	There is no budget provision for these costs (which are still subject to discussion with the landlord) which if not funded through the proposed budget carry forward will impact on funds available for service provision in the current financial year
TOTAL CF&J	50				
Infrastructure Services					

Infrastructure - Roads & Transportation	34	Arbroath Harbour Dredging 2022/23	August-September 2022	Tender returns of £150k for 10,000cu.m required have exceeded available budget. Proposal (along with previous carry forward sums) would allow full dredge to be completed.	Lesser dredge volume would be afforded, which would be less cost effective as dredging costs are heavily mobilisation biased. Lesser dredge would bring forward the next dredge and therefore the volume would still need to be dredged, only later at additional cost. This would impact adversely on navigation and berthing in the harbour and on service users and visiting vessels.
Infrastructure - Roads & Transportation	99	Clearing of remaining outstanding debt charges for car parking meters capital costs as at 31/3/23	Immediate	Clearing of remaining existing debt for car parking meters, as a priority to avoid further burden that will need to be met.	Debt will need to be addressed next financial year if not paid off. Small saving on interest costs will not be achieved
TOTAL Infrastructure Services	133				

Service/Division	C/fwd Value to 2022/23 £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 22-Mar 23)	Benefits of proposal and how this supports delivery of Council's priorities	Impact if carry forward not approved
HR, IT, DE & BS					
Contact Centre	40	3x Contact Centre Operators (lg4) - extension of temporary contracts to deal with call volumes	end 31/3/23	essential for Customer Service delivery	Resource was previously covered by Covid funding - call wait times will increase if funding not available to extend temporary contracts
Contact Centre	16	Extension of temporary Access Digital post (Lg7) until March 2023	end 31/3/23	Post is supporting digitisation of a number of processes which will make service provision more effective	Planned efficiency improvements will not be achieved to the full extent projected and required
Business Support	26	2x LG6 posts (previously split btw 21/22 and 22/23 - this is only the 21/22 element	1 year from start	required to support Committees	previously approved through covid funds - recruitment was unsuccessful, so going for readvert
TOTAL HR, IT, DE & BS	82				
Finance					
Corporate Support 1	20	VAT consultancy for Partial Exemption calculation and model	31/03/2023	Managing the Council's Vat position and in particular our partial exemption is vital since a breach of the threshold would cost the Council £millions in lost VAT reclaims	Existing model would continue to be used but become increasingly outdated exposing the Council to significant financial risk and potential review by HMRC
TOTAL FINANCE	20				
Other Services					
Other Services - PfAB	125	For the procurement of specialist legal and financial advisers to support work on the future arrangements for golf in Carnoustie in line with Report 9/22	June 2022 to January 2023	Supports delivery of essential work required by the Council. Significant potential financial benefits from this work but also several risks which need to be managed	Council decision will not be able to be implemented in time nor with the necessary level of expert input which will expose the Council to significant financial and reputational risks
Other Services - OD Training	31	Emergency Centre Training (£8k), Incident Officer training (£5k), Waste & Parks essential training (£13k), PG quals in child protection (£4k).	between August 2022 and March 2023 depending on when programmes are available and services can release staff.	ensures resilience around incident management; waste and parks can provide the training required to ensure work is undertaken safely. CJS can provide opportunities for staff to enhance their knowledge of Child Protection issues - which they haven't been able to due for the last 2 years.	Learning and Development Budget currently forecasted to be overspent by £30k as a result of training unable to be delivered last year being carried forward.
TOTAL OTHER SERVICES	156				

Service/Division	C/fwd Value to 2022/23 £000	Spend Proposal	Spend Profile (estimated timeframe eg.Sept 22-Mar 23)	Benefits of proposal and how this supports delivery of Council's priorities	Impact if carry forward not approved
Legal & Democratic Services					
L&DS - Legal	10	Funding to recruit a temporary Paralegal - debt recovery. Was subject of previous carry forward but work delayed due to recruitment issues and other vacancies	Sept 22 - Aug 23	A paralegal is required to assist solicitors in the progressing of debt recovery cases. This is more cost-effective than a solicitor undertaking all of the work. There is a backlog in cases due to the moratorium on evictions which now require to be progressed in order to recoup money due to the council.	Debts due to the Council may not be pursued and work will be undertaken by a solicitor at a much greater cost than a paralegal.
L&DS - Legal	19	Funding for a temporary Paralegal for a period of 1 year or a specialist firm to undertake work to scan all of the Council's Title Deeds, plans and related documents and to arrange for the checking and storage of all certificates/notes on title and title checks in an online directory in the Legal Case Management System along with the title deeds. Was subject of previous carry forward but work delayed due to recruitment issues and other vacancies	Sept 22 - Aug 23	This is an essential requirement for staff working remotely. Whilst working from home during the Covid - 19 pandemic it has been very difficult for staff to access necessary property documents including title deeds which are stored in the Deed Safe at Angus House and other documentation stored in the Archives at Restenneth. Given the Council's move to increased agile working, it is essential for all of these documents to be scanned and made available electronically otherwise work is unable to progress.	It will be very difficult for solicitors and paralegals to work agilely if they do not have access to these vital documents electronically. This is a spend to save as it is much more efficient for staff to have these documents available electronically and well-organised in order to progress work more quickly.
L&DS - Legal	46	For outsourcing of permanence and other social work legal cases to external legal advisers due to backlog of cases. Was subject of previous carry forward but work delayed due to recruitment issues and other vacancies	Jun 22 - Mar 23	This funding is required in order to outsource permanence and other social work litigation cases. The COVID - 19 pandemic has created a backlog of cases in respect of children who require permanent alternative care arrangements (either through long-term foster care or adoption). Resources usually applied to this had to be diverted to dealing with issues arising from the pandemic. The Courts were also closed for a period of time and cases could not be lodged. It is now necessary of these cases to be progressed, especially so that children can be settled.	If this funding was not continued it would be very difficult for the internal Legal team to be able to progress the volume of cases efficiently and within required timescales and to react to them timeously when that are ready to be progressed in court. This would be hugely detrimental to the children/individuals involved and would not meet Council priorities. A backlog in cases would lead to additional costs to the Council in terms of ongoing foster care costs and other expenses.

L&DS - Procurement & Commissioning	25	Temporary Contracts Officer	Sept 22 - Aug 23	This post is required to bolster the renewed focus within the Procurement & Commissioning Service on the achievement of efficiencies and savings. Presently the corporate procurement team act in a reactive, consultancy role with the commissioning team providing the mainstay of procurement activity on behalf of the H&SC Partnership. There is no scope for reducing partnership support so additional resource within corporate procurement is needed to support the necessary proactive efficiencies drive.	Without additional resource for the corporate team, the team would be very limited in the extent to which they could exert influence from their position as procurement experts, across the Council. The opportunity to move to a proactive team identifying and supporting savings opportunities from third party spend would be lost and with it the potential to add real value to the procurement activity undertaken by Angus.
TOTAL L & DS	100				

Revenue Budget 100% Carry Forward Proposals - Existing Funds To Be Carried Forward Again

2020/21 Carry Forwards Not Spent in 2021/22 - Required for 2022/23

<u>Service</u>	<u>£000</u>	<u>Narrative</u>	<u>Reason for Carry Forward</u>
Education & Lifelong Learning	120	On-line payment system	Funding initially agreed for 2020/21 and again for 2021/2022 at £120k. Procurement was delayed due to the development of a new national framework for online school payments. The project has now resumed with the new contract to be concluded in Summer 22. Online payments system remains essential for our digital progress as a council. We already have a system in place however there would be a detrimental effect if unable to fund a new contract. It will help reduce issues with use of biometrics for secondary meals (hygiene perspective re COVID19). It will also have improved reporting facilities which will reduce the risk of schools disengaging from I-Pay and will avoid a return to inefficient and costly cash based systems.
Education & Lifelong Learning	150	Upgrade to toilets at Arbroath High School	It was not possible to progress this project over 21/22 as a result of the ongoing COVID restrictions that applied in the school environment. With the more recent easing of those restrictions, it is now possible to progress with this project which is essential to ensure that the AHS toilets are improved to cater for the needs of all our young people.
Vibrant Communities & Sustainable Growth	118	Private Landlord Registration	Landlords register every 3 years. Income can vary significantly across the 3 year cycle and will be used to support staff costs across years when income is lower. Ensure continuity of service and quality of provision
Vibrant Communities & Sustainable Growth	109	Private Sector Housing Grant	Covid restrictions and availability of materials delayed progress. Will support housing adaptations, which allow people to stay in their own homes longer or allows people to be discharged from hospital sooner, allowing more independent living.
Infrastructure	43	Arbroath Harbour Dredging	Tender returns of £150k for 10,000cu.m required have exceeded available budget. Proposal (along with £34k included as a new request) would allow full dredge to be completed.
HR, IT, DE & BS	25	Error identified in P11Ds for employees in Tusker car lease scheme	Arrangements still to be agreed - not able to be concluded due to pressure of other work
SPT&PSR - Governance & Change	24	Big Data Project	Delay in project due to staff departures and vacancies.
Legal & Democratic Services	36	To employ legal trainee	Trainees require support and a large volume of solicitor vacancies meant it was not possible to do this during 2021/22. The need and benefit remains the same
Other Services - Local Gov Elections	192	Costs of running 2022 Election	Payment of outstanding invoices for elections on 5 May 2022
Facilities Management	40	Sound system for Council Chamber	These funds were set aside to purchase a new audio system for the Council Chamber at Town & County Hall, Forfar. Proposals for future covered by separate report to June Council regarding this. If members opt for the option of full remote meetings this carry forward would no longer be required
Total	857		