

**Summary Timeline for the Period August 2022 – June 2023**

<b><u>Date</u></b>	<b><u>Action</u></b>
<b>2022</b>	
19 August	Policy & Budget Strategy Group (PBSG) meeting to discuss broad strategy for Council plan and budget and to agree parameters for 2023/24.
Mid August	Director of Finance issues Provisional Revenue Budget Guidance to Directors and Finance Service Contacts.
Early Sept	Director of Finance issues capital budget guidance to services
30 August	Report to Policy & Resources on timeline/approach for 2023/24 budget
End of September	Corporate energy and property maintenance budgets to be returned to Corporate Support Team 2
Mid Aug – Mid Sept	Directors/Budget Holders & Finance Service contacts prepare draft Provisional Base Revenue Budgets 2022/23.
<b>21 September</b>	<b>Directors &amp; Finance Service Contacts return 2023/24 Provisional Revenue Budget packs to Finance.</b>
Late Sept / Early Oct	Budget Submission Review meetings to be undertaken with Service Directors and appropriate service budget holders, to discuss and validate revenue budget packs submitted to Finance.
8 October	Directors and Finance Service contacts submit draft 2022/2027 Capital Plans and new priority project bids to Finance.
Mid October	Revenue budget packs to CLT for review and comment
Late Oct/ Early Nov	PBSG meet to review service revenue budget packs, council plan update & change programme progress.
End Oct / Early Nov	Budget Review meeting to be undertaken with Service Directors and appropriate service budget holders, to discuss and validate capital budget submissions
3 November	Medium Term Budget Strategy (2023/24 to 2025/26) reported to Angus Council
Late Nov / Early Dec	PBSG meet to review capital budget submissions, Council plan update & change programme progress.
Mid December	2023/24 Local Government Finance Settlement announcement anticipated
<b>2023</b>	
Mid January	PBSG (administration group) meet to review and agree budget proposals (Revenue & Capital) following grant settlement and final consideration on Council Tax intentions, etc
Mid January – early March	Officers provide support to any non-Administration members considering making budget proposals
Mid February	Setting of Housing rents report to Communities Committee
Late February / Early March (tbc)	Special Meeting of Angus Council to approve Provisional Revenue & Capital Budgets, budget savings proposals and agree the level of 2023/24 Council Tax.

March - May	Finance co-ordinate the preparation of the Final Revenue Budget Volume (incorporating Provisional Capital Budget).
June / July	Final Capital Budget Volume (incorporating capital monitoring budgets for 2022/23) prepared, taking into account final actuals for 2022/23.