



**AGENDA ITEM NO 5**

**REPORT NO IJB 50/22**

**ANGUS HEALTH AND SOCIAL CARE**

**INTEGRATION JOINT BOARD – 24 AUGUST 2022**

**REVIEW OF STANDING ORDERS – AUDIT COMMITTEE AND STRATEGIC PLANNING GROUP**

**REPORT BY GAIL SMITH, CHIEF OFFICER**

**ABSTRACT**

This report sets out for approval further proposed amendments to the IJB Standing Orders, including to Appendix 1 (IJB Audit Committee Constitutional Arrangements). The report considers the outcome of a review of these constitutional arrangements by the Audit Committee and recommends for approval the changes proposed to Appendix 1 of the IJB's Standing Orders and the addition of a new Standing Order 19.5 in relation to the Strategic Planning Group.

**1. RECOMMENDATIONS**

It is recommended that the Integration Joint Board: -

- (i) Note that the minor amendments to the IJB Standing Orders agreed at the IJB meeting on 22 June 2022 have now been made and the revised document is available at [IJB Standing Orders](#);
- (ii) Agree the further proposed changes to Appendix 1 of the IJB Standing Orders in relation to the Audit Committee;
- (iii) Agree to the addition of a new Standing Order 19.5 in relation to the Strategic Planning Group as detailed in this report; and
- (iv) Approve the attached revised IJB Standing Orders.

**2. BACKGROUND**

The current IJB Standing Orders were approved at the IJB meeting on 22 June 2022 following consideration of report 33/22 (Review of Standing Orders 2022) subject to some minor amendments. These minor amendments have now been made and the IJB is asked to note the revised Standing Orders available at [IJB Standing Orders](#).

At the IJB meeting in June it was noted that separately the Audit Committee had been developing proposals to update the constitutional arrangements for the Audit Committee and that these would be brought forward to the IJB in August 2022. The proposed changes were largely documented in Audit Committee report 22/22 to the April 2022 Audit Committee ([Report No IJB 22/22](#)). Some of these changes were approved by the IJB on 22 June 2022, as part of the review of all of the Standing Orders and are shown underlined in Appendix 1. However, in discussion at the April 2022 Audit Committee, and in subsequent communications, the Audit Committee agreed some limited further re-wording that still needs approved by the IJB. These proposed changes are shown in tracked changes in the attached Appendix 1.

### **3. ASSESSMENT**

#### **Audit Committee**

The initial proposed substantive changes to the constitutional arrangements for the IJB's Audit Committee were described in Audit Committee report 33/22 and were as follows:-

- The formalisation of the requirement for an annual private meeting of members with the IJB's auditors.
- The formalisation of the requirement to provide an annual report to the IJB.
- Clarification that IJB Board members who also hold executive roles in the Angus Health and Social Care Partnership may not be members of the Audit Committee (to reduce potential for conflict of interest).
- Updating of wording regarding declaration of interests.
- Some more minor improvements in wording.

The Audit Committee constitution arrangements which were approved by the IJB on 22 June 2022 as per report 33/22, are as detailed in Appendix 1.

The Audit Committee has since proposed further refinements beyond those captured in report 33/22 and as described above. These proposed changes are shown in Appendix 1 and include: -

- A single further minor improvement in wording.
- A refinement to the Audit Committee's responsibilities regarding risk.

#### **Strategic Planning Group**

There is a further requirement that the Strategic Planning Group should appear in the IJB Standing Orders as it is a statutory committee required Section 32 of Public Bodies (Joint Working) Scotland Act 2014. It is therefore proposed that a new Standing Order 19.5 is added to the IJB Standing Orders as detailed in Appendix 1.

If these further proposed changes to the IJB Standing Orders are approved, they will be made available on the IJB's website.

### **4. PROPOSALS**

The revised Standing Orders are adopted.

### **5. FINANCIAL IMPLICATIONS**

There are no financial implications.

### **6. RISK**

No known risk implications.

### **7. EQUALITY IMPACT ASSESSMENT**

Due to the content of this report, an Equalities Impact Assessment is not required.

### **8. DIRECTIONS**

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in Section 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Angus Council and NHS Tayside. The table below reflects the nature of the recommendations in this report.

Direction Required to Angus Council, NHS Tayside or Both	Direction to:	
	No Direction Required	X
	Angus Council	
	NHS Tayside	
	Angus Council and NHS Tayside	

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List of Appendices:  
Appendix 1: Proposed revised IJB Standing Orders