

For office use only

Badge Number		FS-Case No. (if applicable)	
--------------	--	-----------------------------	--

Blue Badge application form

Replacement Badge



Please complete all relevant sections of the application form and supply the appropriate documents to confirm your address, identity and evidence of eligibility. When completing this form you may find the accompanying guidance notes are helpful.

You can also apply for a replacement Blue Badge on-line at www.bluebadgescotland.org

Angus Council may refuse to issue a badge if you do not provide adequate evidence that you meet the eligibility criteria.

If you require help completing this form please visit any ACCESS office/library or telephone ACCESSLine on 03452 777 778.

Section 1 Information about the applicant

If you are completing the form on behalf of an applicant who is under 16 or who is unable to complete the form themselves, please provide their details in appropriate sections and sign the form on their behalf.

Further guidance on completing this section can be found in Section 1 of the accompanying guidance note.

Title (Mr, Mrs, Miss, Ms, other):

First names (in full):

Surname:

Surname at Birth:

Date of Birth (DD/MM/YYYY): / /

Gender: Male Female Is applicant under the age of 19? Yes: No:

Town:

Place of Birth: Country:

**National Insurance Number /
Child Registration Number:**

(see Section 1 of the accompanying guidance notes)

Driving Licence Number:
(If you hold a driving licence)

Current address and contact details:

Postcode:
Home Tel:
Mobile Tel:
Email:

Previous address, if different in the last three years:

Postcode:

Previous badge details

Which local authority issued you with your last badge?

What is the serial number on the last badge?

What is the expiry date of the last badge?

Proof of your address, dated within the last 12 months:

We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options and provide original documentation where relevant:

Either: I have supplied a Council Tax bill bearing my name and address, dated within the last 12 months.

Or: I have supplied a utility bill or bank statement bearing my name and address, dated within the last 12 months.

Or: I am applying on behalf of an applicant who does not pay Council Tax and is under the age of 16. As the parent or guardian of the applicant I have supplied a Council Tax bill, utility bill or bank statement as described above.

Proof of your identity:

We need to check the applicant's identity to reduce the potential for fraudulent applications for a Blue Badge. These original documents are acceptable as proof of your identity. ACCESS Office staff will verify the original document for you.

Birth certificate / Adoption certificate Marriage / Divorce certificate Passport

Civil Partnership / Dissolution certificate Valid driving licence

Photographs:

The applicant must supply 1 passport style photograph. The photograph needs to show the applicant's full face so that the holder can be easily identified. No one else should be in the photograph.

Angus Council will scan and upload the electronic copy of the photograph to the National database for the purposes of producing the badge. An electronic copy of the photograph will be stored on the National database for the duration of the badge.

Please ensure that the applicant's name and DOB is printed on the back of the photograph.

Badge issue fee:

There is a charge of £4.60 for a replacement badge. However the badge is free for children (those aged 16 or under, or under 19 and in full time non - advanced education (up to and including Scottish Highers or National Certificate)).

Once the applicant pays the £4.60 fee the badge will be issued immediately. The badge is issued centrally via a National Database and should be delivered to you within 5 working days.

Please state in the box below, why you require a replacement of your blue badge.

If your badge has been stolen you must report this to the police. The police will provide you with a crime reference number. If you have lost your badge you must also report this to the police and they will give you a lost property number.

Please state the crime reference number or the lost property number in the box below.

If the blue badge is found or recovered at some point in the future it should be returned to a local Angus Council ACCESS Office/Library.

Please sign the declaration below

I confirm that my current blue badge has been lost/stolen and I acknowledge that any subsequent use of this badge, should it turn up, would be a criminal offence subject to a maximum £5,000 fine.

Signature of Applicant or Guardian

Once completed this form should be taken into any local ACCESS Office/Library (addresses listed overleaf)

If you are unable to personally attend one of our locations then someone can do this for you.

Misuse of the badge is a criminal offence and can lead to a fine.

Locations	Opening Days / Times
<p>Arbroath Library Hill Terrace, Arbroath, DD11 1AH</p>	<p>For information on opening days and times, contact 01241 464545 or visit www.angusalive.scot</p>
<p>Brechin Library St Ninian's Square, Brechin, DD9 7AD</p>	<p>For information on opening days and times, contact 01356 237171 or visit www.angusalive.scot</p>
<p>Carnoustie Library 21 High Street, Carnoustie, DD7 6AN</p>	<p>For information on opening days and times, contact 01241 465353 or visit www.angusalive.scot</p>
<p>Forfar Library 50-56 West High Street, Forfar, DD8 1BA</p>	<p>For information on opening days and times, contact 01307 492121 or visit www.angusalive.scot</p>
<p>Kirriemuir Library Town Hall, Reform Street, Kirriemuir, DD8 4BS</p>	<p>For information on opening days and times, contact 01575 526111 or visit www.angusalive.scot</p>
<p>Monifieth Library High Street, Monifieth, DD5 4AE</p>	<p>For information on opening days and times, contact 01382 768181 or visit www.angusalive.scot</p>
<p>Montrose Library High Street, Montrose, DD10 8PH</p>	<p>For information on opening days and times, contact 01674 907474 or visit www.angusalive.scot</p>
<p>Mobile Libraries</p>	<p>Glen & Isla are on the road</p>

GUIDANCE NOTES – REPLACEMENT BADGE REQUEST

What sections of the application form should I complete?

Please ensure that all fields are completed – failure to do so may result in the badge being delayed. If you are applying for a replacement Blue Badge on behalf of someone under the age of 16, then you will need to provide their Child Registration Number, which can be found on Child Benefit documentation.

Proof of Address/Identity

You must be able to prove that you are resident in Angus as well as prove your identity. Please indicate within this section what evidence you are supplying and ensure that this is supplied with your application.

Photographs

Please ensure a passport style photo is supplied with your application.

Is applicant under the age of 19?

No payment is required if the badge is for a child. A child is defined as:

- anyone aged 16 or under or
- under 19 and in full time non advanced education.

Non-advanced courses are

- Standard Grades
- Scottish Highers
- NVQ and SVQ level 3 and below
- National Certificate Courses.

If the applicant is under the age of 19 and in full time non – advanced education you must supply proof of the fact that the course is non-advanced in order to obtain a blue badge for free. A letter from the college or a copy of the course acceptance letter is acceptable as proof.

Please note where mentioned regulations referred to are:

The Disabled Persons (Badges for Motor Vehicles) (Scotland) Amendment (No 2) Regulations 2011

FOR OFFICIAL USE ONLY

<p><u>Date Verification</u> (Refer to Guidance Notes)</p> <p>1. <u>Proof of Applicant’s Identity</u></p> <p><input type="checkbox"/> Birth/ Adoption Certificate</p> <p><input type="checkbox"/> Marriage/ Divorce Certificate</p> <p><input type="checkbox"/> Passport</p> <p><input type="checkbox"/> Civil Partnership/ Dissolution certificate</p> <p><input type="checkbox"/> Valid driving licence</p> <p>2. <u>Proof of Applicants Address</u> (Current or within last 12 months)</p> <p><input type="checkbox"/> Bank/ Building Society Statement</p> <p><input type="checkbox"/> Utility Bill</p> <p><input type="checkbox"/> Council Tax Bill</p>	<p>3. Proof of Eligibility (if required) <input type="checkbox"/></p> <p>4. Passport Photograph Provided <input type="checkbox"/></p> <p>5. Declarations & Signatures <input type="checkbox"/></p> <p><u>Received:</u> <u>Initials:</u></p> <p>Date []</p> <p>□□ / □□ / □□</p>
--	---