

ANGUS COUNCIL

MINUTE of MEETING of the **SPECIAL CIVIC LICENSING COMMITTEE** held remotely on Thursday 29 September 2022 at 11am.

Present: Councillors GEORGE MEECHAN, KENNY BRAES, ROSS GREIG, LLOYD MELVILLE and BETH WHITESIDE.

Councillor Meechan, Vice Convener, in the Chair.

1. APOLOGIES

Apologies for absence were intimated on behalf of Councillors Brenda Durno and Jill Scott.

2. DECLARATIONS OF INTEREST

The Committee agreed to note that no declarations of interest were made.

3. SHORT TERM LETS LICENSING REGIME

With reference to Article 6 of the minute of meeting of this Committee of 15 September 2022, there was submitted Report No 334/22 by the Director of Legal and Democratic Services asking members to determine the details of the Temporary Licence and Temporary Exemption policies and finalise the Short-term Lets Policy Statement and Application Form.

Following discussion, the Committee agreed: -

- (i) to accept Temporary Exemption applications at all times;
- (ii) to consult with Police Scotland and Scottish Fire and Rescue Service (and any other consultees that Members consider appropriate) regarding every Temporary Exemption application received by the licensing authority;
- (iii) to delegate authority to the Director of Legal and Democratic Services to grant applications for Temporary Exemptions where no objections or representations had been received (or had been received then withdrawn) from consultees and to update the Council's Scheme of Governance in that regard;
- (iv) to determine that the licensing authority would decide a Temporary Exemption application within 6 months of the application being submitted and complete plus payment of the fee being received;
- (v) to accept Temporary Licence applications at all times;
- (vi) to note the terms of the Short-term Lets Policy Statement/Application Form attached as Appendix 1 to the report amended as directed by the Civic Licensing Committee held on 15 September 2022; and
- (iv) that no further amendments be made to the Policy and/or Application Form and agreed the final version of the Short-term Lets Policy Statement and the Application Form.

4. EXCLUSION OF PUBLIC AND PRESS

The Committee resolved that the public and press be excluded from the meeting during consideration of the following item, so as to avoid disclosing confidential information in terms of Section 50A(2) and (3)(b) to the Local Government (Scotland) Act 1973.

5. NEW APPLICATION

There was submitted Report No 335/22 by the Director of Legal and Democratic Services regarding an application received for a new licence under the Civic Government (Scotland) Act 1982 which required to be determined by the Committee, as detailed in the Appendix to the Report.

(a) Private Hire Car Drivers Application (PHCD55)

With reference to Article 9(b) of the minute of meeting of this Committee of 15 September 2022, the Committee considered information in relation to an application for a Private Hire Car Drivers Application (PHCD55) received on 1 April 2022.

It was noted that the applicant was not present and had sent the Clerk an email, the contents of which were read out to the Committee.

The Committee agreed that the application be deferred to seek further details from Police Scotland.

Following conclusion of the business, the Vice Convener, on behalf of the Committee expressed his appreciation of the assistance and advice provided by Nicky Corletto, the Licensing Standards Officer and wished her every success in her new post.