

Angus Community Justice Partnership



Terms of Reference

Contents

1	Introduction	Page 3
2	Strategic Vision	Page 3
3	Aims	Page 4
4	Duty to Cooperate	Page 4
5	Membership	Page 5
6	Chair and Vice Chair	Page 6
7	Meetings	Page 6
8	Business Support	Page 6
9	Thematic Sub-groups	Page 6
10	Quorum	Page 7
11	Data Sharing	Page 7
12	Accountability	Page 7
	Accountability process structure	Page 8
13	Terms of Reference	Page 8

1 Introduction

The Angus Community Justice Partnership (ACJP) comprises of a range of statutory and third sector agencies brought together under the Community Justice (Scotland) Act 2016 to develop, implement, and provide a local partnership approach to achieve the National Community Justice outcomes. The partnership is responsible for setting the strategic direction for Community Justice outcomes in Angus and sits under the Angus Community Planning Partnership (ACPP).

2 Strategic Vision

The shared vision of the ACJP is to:

- Assist agencies to work together to promote prevention and early intervention opportunities to support desistance from offending/reoffending
- Improve outcomes for those with convictions, their families, victims, and the wider community
- Create effective links with other strategic planning groups

3 Aims

The aims of the ACJP are to:

- Develop and implement a local Angus Community Justice Outcome Improvement plan (ALOIP) with close regard to the plan's priorities and strategic objectives – ALOIP to be reviewed quarterly
- Share appropriate information and data to support partnership working arrangements
- Provide advice and guidance to the ACPP Executive Group and the Integrated Joint Board (IJB) on the commissioning, strategic direction and integration of service delivery to people with convictions
- Provide advice and guidance as appropriate to other strategic groups and bodies within the ACPP involved in developing and maintaining services aimed at preventing offending
- Prepare and agree plans and reports required by the Scottish Government on the services and performance related to community justice
- Develop and foster collaborative working between partners
- Support early intervention and prevention approaches
- Partners provide relevant performance indicators as agreed with the Scottish Government, Community Justice Scotland, and local community planning partners
- Promote the ACJP vision within the community and all strategic groups and forums associated with community justice in Angus
- Produce an annual report on the joint progress made towards the outcomes within set timescales

4 Duty to Cooperate

The Community Justice (Scotland) Act 2016 places a duty on community justice partners to:

- Collaborate with Partners within the partnership and Community Justice Scotland
- Share information and provide advice and assistance between partners
- Coordinate activities (to prevent unnecessary duplication),
- Joint commissioning of service delivery/activities where appropriate

5 Membership

The membership of the ACJP will have a representative from each statutory service consistent with the requirements of the Community Justice (Scotland) Act 2016.

These are:

- Chief Constable of Police Scotland
- Local Health Board
- IJB
- Health and Social Care
- Scottish Fire and Rescue Service
- Skills Development Scotland
- Scottish Courts and Tribunals Service
- Scottish Ministers – representative from the Scottish Prison Service

Statutory partners will be represented from a senior level, to support strategic leadership, make decisions and commit resources necessary to the work of the partnership. Partners will nominate a depute to act in their absence.

Other local authority services represented:

- Justice
- Education
- Housing
- Children's & Families
- Community Planning Partnership
- Communities Team
- Prison Health Care

Voluntary sector organisations representatives:

- Angus Women's Aid
- NHS Prison Healthcare
- Voluntary Action Angus
- Tayside Council on Alcohol
- Victims Support
- Families Outside

6 Chair and Vice-Chair

The ACJP will be chaired by the Service Leader Broad General Education and Primary. The Chair will be supported by the Vice-Chair, Chief Executive Tayside Council on Alcohol.

The Chair/Vice-Chair will be reviewed bi-annually.

7 Meetings

The partnership will meet quarterly. Decisions will be made collectively, however if this not possible, the Chair will have the final decision, taking into consideration any potential conflicts with partner organisational responsibilities.

8 Business Support

The ACJP will be supported by the Business Support team at Protection People Angus. An agenda and meeting papers will be circulated to partners at least five working days prior to the meeting. A minute of the meeting will be sent to the Chair and once approved, circulated to partners.

9 Thematic Sub-groups

Where appropriate, the ACJP will arrange sub-groups to undertake specific activities to support delivery of the AOIP. The focus and membership of the sub-group will be agreed by the partnership and the Chair of the sub-group will be responsible for feeding back progress to the partnership.

10 Quorum

The ACJP will be quorate for business when the Chair or Vice Chair and five or more other representatives of the partnership are present.

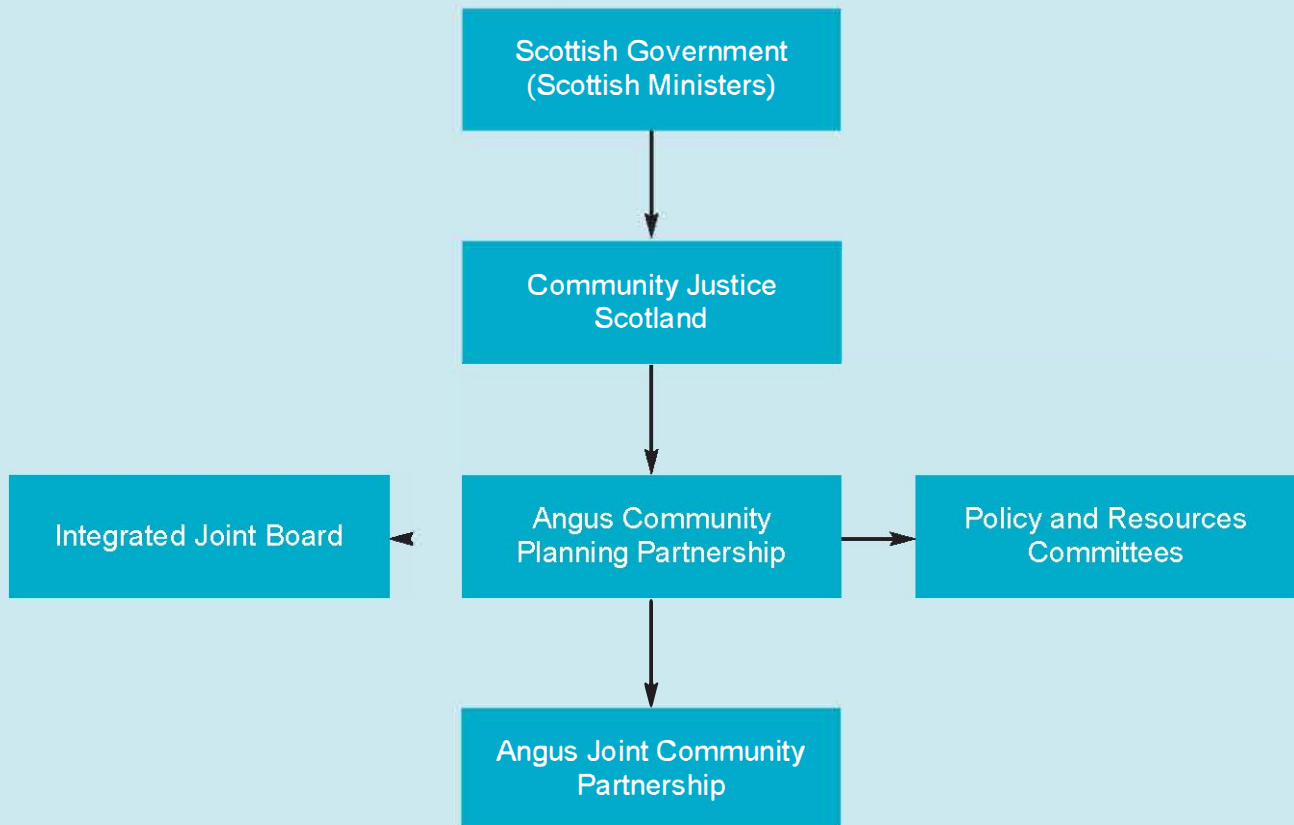
11 Data Sharing

Data sharing between partners will be underpinned by a data sharing agreement/information sharing protocols where appropriate.

12 Accountability

The ACJP will sit within the ACPP Structure with direct reporting lines into the ACPP Executive Group, the IJB and the Policy and Resources Committee. The Chair of ACJP will represent the partnership at the IJB.

The Angus Community Justice Partnership accountability lines are as follows:



13 Terms of Reference

The Terms of Reference will be reviewed annually by the partnership or when changes in the Community Justice (Scotland) Act 2016, Community Justice Scotland, and National and Local policy arise.

Date of next review: January 2023

Designed by the coms team, Angus Council