

JB/KM

29 November 2022



ALL MEMBERS OF ANGUS HEALTH AND  
SOCIAL CARE INTEGRATION JOINT BOARD  
AUDIT COMMITTEE

Dear Member

**ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE**

You are requested to attend a meeting of the Angus Health and Social Care Integration Joint Board Audit Committee to be held remotely on **Wednesday 7 December 2022 at 11.30am**. The agenda and papers are enclosed.

The meeting will take place in accordance with the provisions of the Board's Standing Order 4.4 and will be conducted remotely. A live-stream of the meeting will be made available on YouTube and can be accessed via Angus Council's Angus Health and Social Care Partnership page:-

[https://www.angus.gov.uk/social\\_care\\_and\\_health/angus\\_health\\_and\\_social\\_care\\_partnership/integration\\_joint\\_board\\_agendas\\_reports\\_and\\_minutes](https://www.angus.gov.uk/social_care_and_health/angus_health_and_social_care_partnership/integration_joint_board_agendas_reports_and_minutes)

If you have any queries, please contact Karen Maillie on (01307) 492207 or e-mail [MaillieK@angus.gov.uk](mailto:MaillieK@angus.gov.uk).

Yours sincerely

JACKIE BUCHANAN

Director of Legal and Democratic Services

**DISTRIBUTION:**

**Members/Officers - Angus Health and Social Care Integration Joint Board Audit Committee**

Andrew Jack, Service User Representative  
Kathryn Lindsay, Chief Social Work Officer  
Chris Boyle, Staff Representative  
Peter Burke, Carers Representative

Hayley Mearns, Third Sector Representative  
Councillor George Meechan  
Alexander Berry – Chief Finance Officer  
Gail Smith, Chief Officer  
Andrew Thomson, Team Leader, Legal Team

**FOR INFORMATION ONLY**

Councillor Julie Bell  
Councillor Lois Speed  
Dr Alison Clement, Clinical Director  
Barbara Tucker, Staff Representative  
Nicky Worrall, Independent Sector Representative  
David Coulson, Director of Pharmacy, NHS Tayside  
Peter Drury, Non Exec Board Member  
George Bowie, Jillian Galloway and Eunice McLennan – Heads of Community Health and Care Services

Peter Davidson, Non Exec Board Member  
Dr Richard Humble – GP Representative  
Sarah Dickie, Nurse Director  
Dr Emma Fletcher, Director of Public Health  
Dr Elaine Henry, Registered Medical Practitioner  
Dr David Shaw, Interim Associate Medical Director- Primary Care

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**ANGUS HEALTH AND SOCIAL CARE  
INTEGRATION JOINT BOARD AUDIT COMMITTEE**

**TO BE HELD REMOTELY  
ON WEDNESDAY 7 DECEMBER 2022 AT 11.30AM**

**AGENDA**

- 1. APPOINTMENT OF CHAIR AND VICE CHAIR**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

Members are reminded that, in terms of the Code of Conduct of Members of Devolved Public Bodies, it is their responsibility to make decisions whether to declare an interest in any item on this agenda and whether to take part in consideration of that matter.

- |   | <b>PAGE NO</b> |
|---|----------------|
| <b>4. MINUTES INCLUDING ACTION POINTS</b>   |                |
| <b>(a) Previous Meetings</b>  |                |
| Submit, for approval, as a correct records, the minutes of meeting of this Committee of 24 August 2022 and Special Meeting of 22 September 2022.                                  | (4 - 10)       |
| <b>(b) Audit Committee Action Points</b>  |                |
| Submit Action Log of 24 August and 22 September 2022.   | (11 - 14)      |
| <b>5. EXTERNAL AUDITORS ANNUAL PLAN</b>   |                |
| Due to timing of the closure of 2021/22 reporting and the appointment of a new External Audit Team, the Plan will be brought forward for consideration to the April 2023 meeting. |                |
| <b>6. INTERNAL AUDIT REPORTS – FOLLOW UP ACTIONS</b>  |                |
| Submit Report No IJB 75/22 by the Chief Finance Officer.  | (15 - 25)      |
| <b>7. 2021/22 AND 2022/23 INTERNAL AUDIT PLANS – PROGRESS REPORT</b>  |                |
| Submit Report No IJB 76/22 by the Chief Internal Auditor.   | (26 - 30)      |
| <b>8. INTERNAL AUDIT REPORT - COMMISSIONED SERVICES (AN06/22)</b>   |                |
| Submit Report No IJB 77/22 by the Chief Finance Officer.  | (31 - 48)      |
| <b>9. GOVERNANCE ACTIONS PLAN</b>   |                |
| Submit Report No IJB 78/22 by the Chief Finance Officer.  | (49 - 53)      |

- 10. IJB AUDIT COMMITTEE WORKING ARRANGEMENTS**  
Submit Report No IJB 79/22 by the Chief Finance Officer. (54 - 55)
- 11. 2021/22 EXTERNAL ANNUAL AUDIT REPORT – PROGRESS UPDATE**  
Submit Report No IJB 80/22 by the Chief Finance Officer. (56 - 57)
- 12. GOVERNANCE DOCUMENT UPDATE**  
Submit Report No IJB 81/22 by the Chief Finance Officer. (58 - 59)
- 13. RISK MANAGEMENT MID YEAR UPDATE**  
Submit Report No IJB 82/22 by the Chief Officer. (60 - 71)
- 14. ANGUS IJB DIRECTIONS UPDATE**  
Submit Report No IJB 83/22 by the Chief Officer. (72 - 74)
- 15. INTERNAL AUDIT REPORT – SUSTAINABILITY OF PRIMARY CARE (AN05/22)**  
Submit Report No IJB 84/22 by the Chief Finance Officer. (75 - 106)
- 16. DATE OF NEXT MEETING**  
The next meeting of the Angus Health and Social Care Integration Joint Board Audit Committee will be held on Wednesday 26 April 2023 at 11.30am.