



Equality Impact/Fairer Scotland Duty Assessment Form

(To be completed with reference to Guidance Notes)

Step 1

Name of Proposal (includes e. g. budget savings, committee reports, strategies, policies, procedures, service reviews, functions):

Montrose Coastal Erosion - Procurement Authority Approval Request.

Step 2

Is this only a **screening** Equality Impact Assessment Yes/No

(A) If Yes, please choose from the following options **all** reasons why a full EIA/FSD is not required:

- | | |
|--|--------|
| (i) It does not impact on people | Yes/No |
| (ii) It is a percentage increase in fees which has no differential impact on protected characteristics | Yes/No |
| (iii) It is for information only | Yes/No |
| (iv) It is reflective e.g. of budget spend over a financial year | Yes/No |
| (v) It is technical | Yes/No |

If you have answered yes to any of points above, please go to **Step 16**, and sign off the Assessment.

(B) If you have answered No to the above, please indicate the following:

Is this a full Equality Impact Assessment	Yes/ No
this a Fairer Scotland Duty Assessment	Yes /No

If you have answered Yes to either or both of the above, continue with Step 3.

If your proposal is a **strategy** please ensure you complete Step 13 which is the Fairer Scotland Duty Assessment.

Step 3

(i)Lead Directorate/Service:

Main project: Infrastructure

Project Procurement: Open to Engineering and Construction lot of Scotland Excel on Public Contract Scotland

(ii)Are there any **relevant** statutory requirements affecting this proposal? If so, please describe.

Procurement Reform (Scotland) Act 2014

The Public Contracts (Scotland) Regulations 2015

Scotland Excel

The Procurement (Scotland) Regulations 2016

The Equality Act 2010

(iii)What is the aim of the proposal? Please give full details.

The report seeks procurement authority for the Montrose Coastal Erosion project as the maximum value exceeds the Chief Officer's procurement delegated authority limits contained in Section 16.8.1 of the Financial Regulations.

This Equality Impact Assessment relates to the procurement of the building only and not the actual impact from the operation of the new building.

(iv)Is it a new proposal? Yes/~~No~~ Please indicate OR

Is it a review of e.g. an existing budget saving, report, strategy, policy, service review, procedure or function? Yes/No Please indicate

Step 4: Which people does your proposal involve or have consequences for?

Please indicate all which apply:

Employees Yes/~~No~~

Job Applicants Yes/~~No~~

Service users Yes/~~No~~

Members of the public Yes/~~No~~

Step 5: List the evidence/data/research that has been used in this assessment (links to data sources, information etc which you may find useful are in the Guidance). This could include:

Internal data (e.g. customer satisfaction surveys; equality monitoring data; customer complaints).

None

Internal consultation (e.g. with staff, trade unions and any other services affected).
Project Board which includes members from; Legal and Democratic; Finance; Roads and Transportation; Capital Projects Team.

External data (e.g. Census, equality reports, equality evidence finder, performance reports, research, available statistics)

None

External consultation (e.g. partner organisations, national organisations, community groups, other councils.

None

Other (general information as appropriate).

Compliance with procurement and equalities legislation including:-
Procurement Reform (Scotland) Act 2014; The Public Contracts (Scotland) Regulations 2015; The Procurement (Scotland) Regulations 2016; The Equality Act 2010

Step 6: Evidence Gaps.

Are there any gaps in the equality information you currently hold? Yes/ No

If yes, please state what they are, and what measures you will take to obtain the evidence you need.

Step 7: Are there potential differential impacts on protected characteristic groups? Please complete for each group, including details of the potential impact on those affected. Please remember to take into account any particular impact resulting from **Covid-19**.

Please state if there is a potentially positive, negative, neutral or unknown impact for each group. Please state the reason(s) why.

Age

Impact – none

Disability

Impact – none

Gender reassignment

Impact – none

Marriage and Civil Partnership

Impact – none

Pregnancy/Maternity

Impact – none

Race - (includes Gypsy Travellers)

Impact – none

Religion or Belief

Impact – none

Sex

Impact – none

Sexual orientation

Impact – none

Step 8: Consultation with any of the groups potentially affected

If you have consulted with any group potentially affected, please give details of how this was done and what the results were.

None.

Step 9: What mitigating steps will be taken to remove or reduce potentially negative impacts?

No negative impacts identified.

Step 10: If a potentially negative impact has been identified, please state below the justification.

N/A

Step 11: In what way does this proposal contribute to any or all of the public sector equality duty to: eliminate unlawful discrimination; advance equality of opportunity; and foster good relations between people of different protected characteristics?

In order to ensure there is no unlawful discrimination, compliance with procurement and equalities legislation including:- The Public Contracts (Scotland) Regulations 2015; The regulations for Scotland Excel

Step 12: Is there any action which could be taken to advance equalities in relation to this proposal?

N/A

Step 13: FAIRER SCOTLAND DUTY

This step is only applicable to **strategies** which are key, high level decisions. If your proposal is **not** a strategy, please leave this Step blank, and go to Step 14.

Links to data sources, information etc which you may find useful are in the Guidance.

Step 13(A) What evidence do you have about any socio-economic disadvantage/inequalities of outcome in relation to this strategic issue?

None

Step 13(B) Please state if there are any gaps in socio-economic evidence for this strategy and how you will take measures to gather the evidence you need.

None

Step 13(C) Are there any potential impacts this strategy may have specifically on the undernoted groupings? Please remember to take into account any particular impact resulting from Covid-19.

Please state if there is a potentially positive, negative, neutral or unknown impact for each grouping.

Low and/or No Wealth (e.g. those with enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future.

Impact

Material Deprivation (i.e. those unable to access basic goods and services e.g. repair/replace broken electrical goods, warm home, leisure and hobbies).

Impact

Area Deprivation (i.e. where people live (e.g. rural areas), or where they work (e.g. accessibility of transport)).

Impact

Socio-economic Background i.e. social class including parents' education, people's employment and income.

Impact

Other – please indicate

Step 13(D) Please state below if there are measures which could be taken to reduce socio-economic disadvantage/inequalities of outcome.

Step 14: What arrangements will be put in place to monitor and review the Equality Impact/Fairer Scotland Duty Assessment?

N/A – this is a one-off EIA requesting procurement authority

Step 15: Where will this Equality Impact/Fairer Scotland Duty Assessment be published?

To be published alongside the accompanying committee report

Step 16: Sign off and Authorisation. Please state name, post, and date for each:

Prepared by: Eleanor Doyle, Team Leader- Infrastructure Commission, Capital Projects, 04 November 2022.

Reviewed by: Doreen Phillips, Senior Practitioner (Equalities), 04 November 2022.

Approved by: Graeme Dailly, Director of Infrastructure and Environment, 21 November 2022.

NB. There are several worked examples of separate EIA and FSD Assessments in the Guidance which may be of use to you.
