



## Appendix B3

### Equality Impact/Fairer Scotland Duty Assessment Form

#### Step 1

**Name of Proposal** (includes e. g. budget savings, committee reports, strategies, policies, procedures, service reviews, functions):

*Reduce waste disposal costs - impact of the Deposit Return Scheme (DRS) and review of household bin policies.*

#### Step 2

Is this only a **screening** Equality Impact Assessment

No

**(A)** If Yes, please choose from the following options **all** reasons why a full EIA/FSD is not required:

(i) It does not impact on people

Yes/No

(ii) It is a percentage increase in fees which has no differential impact on protected characteristics

Yes/No

(iii) It is for information only

Yes/No

(iv) It is reflective e.g. of budget spend over a financial year

Yes/No

(v) It is technical

Yes/No

If you have answered yes to any of points above, please go to **Step 16**, and sign off the Assessment.

**(B)** If you have answered No to the above, please indicate the following:

Is this a full Equality Impact Assessment

Yes

Is this a Fairer Scotland Duty Assessment

No

If you have answered Yes to either or both of the above, continue with Step 3.

If your proposal is a **strategy** please ensure you complete Step 13 which is the Fairer Scotland Duty Assessment.

### Step 3

(i)Lead Directorate/Service:

*Infrastructure & Environment / Environmental Services*

(ii)Are there any **relevant** statutory requirements affecting this proposal? If so, please describe.

*The Deposit and Return Scheme for Scotland Regulations 2020 set out the legal requirements for drinks producers and retailers as part of the scheme i.e. that any drinks containers - plastic (excluding milk), glass or metal – placed on the market in Scotland must include a redeemable deposit.*

*The review of household bin policies will need to consider the Environmental Protection Act 1990 and the Waste (Scotland) Regulations 2012 and the requirements on local authorities with regards household bin collections.*

(iii)What is the aim of the proposal? Please give full details.

*To deliver a financial saving through reduction in our waste disposal costs.*

*The Deposit Return Scheme will introduce a 20p deposit on metal cans and glass and plastic bottles that consumers can redeem when they return to a designated collection point, for example at a supermarket. This will divert a significant amount of items from our household bins to designated collection points and it is projected that this will lead to a saving in disposal costs.*

*A review of current household bin policies will be undertaken with the aim of reducing recyclable items going in the non-recyclable (general) waste bin.*

(iv)Is it a new proposal?        Yes

Is it a review of e.g. an existing budget saving, report, strategy, policy, service review, procedure or function?    Yes/No    Please indicate

### Step 4: Which people does your proposal involve or have consequences for?

Please indicate all which apply:

Employees	No
Job Applicants	No
Service users	Yes
Members of the public	Yes

**Step 5: List the evidence/data/research that has been used in this assessment (links to data sources, information etc which you may find useful are in the Guidance). This could include:**

**Internal data** (e.g. customer satisfaction surveys; equality monitoring data; customer complaints).

**Internal consultation** (e.g. with staff, trade unions and any other services affected).

**External data** (e.g. Census, equality reports, equality evidence finder, performance reports, research, available statistics)

*Information available via Scottish Government and Zero Waste Scotland relating to expected rates of diversion from the kerbside to the DRS.*

**External consultation** (e.g. partner organisations, national organisations, community groups, other councils).

*A national consultation on the Deposit Return Scheme was undertaken by the Scottish Government.*

**Other** (general information as appropriate).

## **Step 6: Evidence Gaps.**

Are there any gaps in the equality information you currently hold?      No

If yes, please state what they are, and what measures you will take to obtain the evidence you need.

## **Step 7: Are there potential differential impacts on protected characteristic groups?**

Please complete for each group, including details of the potential impact on those affected. Please remember to take into account any particular impact resulting from **Covid-19**.

**Please state if there is a potentially positive, negative, neutral or unknown impact for each group. Please state the reason(s) why.**

*There is a neutral impact on all groups.*

*A further equalities assessment will be undertaken following the review of the household bin policies and when proposals are known.*

Age

**Impact**

Disability

**Impact**

Gender reassignment

**Impact**

Marriage and Civil Partnership

**Impact**

Pregnancy/Maternity

**Impact**

Race - (includes Gypsy Travellers)

**Impact**

Religion or Belief

**Impact**

Sex

**Impact**

Sexual orientation

**Impact**

### **Step 8: Consultation with any of the groups potentially affected**

If you have consulted with any group potentially affected, please give details of how this was done and what the results were.

If you have not consulted with any group potentially affected, how have you ensured that you can make an informed decision about mitigating action of any negative impact (Step 9)?

**Step 9: What mitigating steps will be taken to remove or reduce potentially negative impacts?**

**Step 10: If a potentially negative impact has been identified, please state below the justification.**

**Step 11: In what way does this proposal contribute to any or all of the public sector equality duty to: eliminate unlawful discrimination; advance equality of opportunity; and foster good relations between people of different protected characteristics?**

**Step 12: Is there any action which could be taken to advance equalities in relation to this proposal?**

### **Step 13: FAIRER SCOTLAND DUTY**

This step is only applicable to **strategies** which are key, high level decisions. If your proposal is **not** a strategy, please leave this Step blank, and go to Step 14.

Links to data sources, information etc which you may find useful are in the Guidance.

**Step 13(A) What evidence do you have about any socio-economic disadvantage/inequalities of outcome in relation to this strategic issue?**

**Step 13(B) Please state if there are any gaps in socio-economic evidence for this strategy and how you will take measures to gather the evidence you need.**

**Step 13(C) Are there any potential impacts this strategy may have specifically on the undernoted groupings?** Please remember to take into account any particular impact resulting from **Covid-19**.

**Please state if there is a potentially positive, negative, neutral or unknown impact for each grouping.**

**Low and/or No Wealth** (e.g. those with enough money to meet basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future.

## **Impact**

**Material Deprivation** (i.e. those unable to access basic goods and services e.g. repair/replace broken electrical goods, warm home, leisure and hobbies).

## **Impact**

**Area Deprivation** (i.e. where people live (e.g. rural areas), or where they work (e.g. accessibility of transport).

## **Impact**

**Socio-economic Background** i.e. social class including parents' education, people's employment and income.

## **Impact**

**Other** – please indicate

**Step 13(D) Please state below if there are measures which could be taken to reduce socio-economic disadvantage/inequalities of outcome.**

**Step 14: What arrangements will be put in place to monitor and review the Equality Impact/Fairer Scotland Duty Assessment?**

This will be monitored and reviewed by senior waste management officer and also as part of the planned review of the kerbside recycling service.

**Step 15: Where will this Equality Impact/Fairer Scotland Duty Assessment be published?**

With the published report to council meeting.

**Step 16: Sign off and Authorisation.** Please state name, post, and date for each:

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Approved by: Graeme Dailly, Director of Infrastructure and Environment, 09.02.23

NB. There are several worked examples of separate EIA and FSD Assessments in the Guidance which may be of use to you.

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