

Executive Leadership Group

Mental Health & Learning Disabilities Whole System Change Programme

TERMS OF REFERENCE

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Executive Director Responsible:	Jacquie Pepper, Chief Officer/Lead Partner
Governance or Assurance Committee	Reporting to <ul style="list-style-type: none"> • NHS Tayside Board • Angus Integrated Joint Board • Dundee Integration Joint Board • Perth & Kinross Integration Joint Board
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Responsible Person	Jacquie Pepper, Chief Officer/Lead Partner

Executive Leadership Group: Mental Health & Learning Disabilities Whole System Change Programme

1. Purpose: Strategic Leadership, Direction & Scrutiny

Provide a whole-system strategic leadership forum to provide leadership and direction to the Mental Health & Learning Disabilities Whole System Change Programme Board;

Provide collective and collaborative leadership for the delivery of the **Mental Health & Learning Whole System Change Programme** and for achieving the best possible care and treatment for the people of Tayside;

Oversee progress and successful implementation of the Mental Health & Learning Disabilities Whole System Change Programme ensuring appropriate priority and pace to the delivery of the **detailed improvement plan** to deliver on the recommendations set out in the final report of the Independent Oversight and Assurance Group (January 2023) and additional priorities approved through the governance route;

Ensure a coherent approach to the coordination and interface of whole system change activity with business-as-usual activity, including the resolution of competing demands;

Jointly scrutinize, support and challenge progress and provide overall assurance that the change programme is delivering the expected benefits at the required pace;

Providing strategic direction for a whole system model of care with optimal resourcing at each tier of care driven by need, and, where possible supports a shift in the balance of care from acute inpatient services to high quality prevention and early intervention at a community level;

Devise and deliver a Mental Health Property Strategy for inpatient mental health and learning disability services and community services;

Ensure a Financial Framework to support the delivery of the programme;

Provide strategic direction for whole system communications, engagement and co-production/design activity;

Provide strategic direction for managing whole system risks and dependencies for the programme;

Provide strategic direction on deployment of resources to ensure programme support, project prioritization and support for delivery; and

Promote an energized culture focused on transformation and whole-system collaborative working.

2. Membership

The membership will be:

1. Chief Officer for Perth and Kinross IJB/Lead Partner Coordination of Strategic Planning (CHAIR)
2. Chief Officer for Angus IJB
3. Chief Officer for Dundee IJB
4. NHST Medical Director
5. NHST Employee Director
6. NHST Executive Nursing Director
7. NHST Director of Facilities
8. NHST Director of Finance
9. NHST Director of Corporate Communications & Engagement

Also attending in support:

- Senior Responsible Officer for Programme Board
- Associate Director Improvement
- Operational Medical Director Mental Health and Learning Disabilities
- Nurse Director Mental Health and Learning Disabilities
- Members of the Programme Team, Workstream leads as required

3. Quorum

A quorum will exist when FOUR members are present at the meeting.

4. Frequency of meetings

The group will meet monthly until April 2024 and at this point the TOR will be reviewed.

Timing of meetings will be scheduled to ensure a timely flow of information from the Mental Health & Learning Disabilities Whole System Change Programme Board and reporting through the governance routes to NHS Tayside Board and the Integration Joint Boards.

Ad-hoc meetings can be called as required.

5. Agenda and Papers

The agenda and supporting papers will be relevant to the business of the day and sent out at least 5 working days in advance of the meeting.

The target day for distribution of minutes will be 1 working week following each meeting.

Secretariat support will be arranged through the Programme Team.