



Committee Members

No	Role	Name	Initials
1	Chair	David McGovern	DMcG
2	Secretary	Susie Newton	SN
3	Treasurer	Alison Binnie	AB
4	Planning	Graeme Gorrie	GG
5	Committee Member	David Morrison	DM
6	Committee Member	Rebecca Laing	RL
7	Committee Member	Charlie Macintyre	CM
8	Committee Member	Gill Noble	GN

Meeting notes, actions, responsible people, and target dates for completion.

1	<p>Welcome and Introduction</p> <ul style="list-style-type: none">DMcG welcomed all to the new Monikie and Newbigging Community Council (MNCC) committee and the meeting started with a brief introduction of all members, councillors, and police present. <p>Members, Councillors and Police Present</p> <ul style="list-style-type: none">MNCC: DMcG/SN/AB/CM/GNCouncillors: Cllr Boyd, Cllr CheapePolice: Constable Ronnie Irvine <p>Residents</p> <ul style="list-style-type: none">2 residents were also in attendance <p>Action:</p> <ul style="list-style-type: none">No action required for this area.
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2	<p>Apologies</p> <ul style="list-style-type: none">MNCC: Graeme Gorrie, Rebecca Laing, David MorrisonCouncillors: Cllr McDonald <p>Action:</p> <ul style="list-style-type: none">No action required for this area.
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3	<p>Minutes of previous meeting</p> <ul style="list-style-type: none">The new MNCC met and were re-formed on Tuesday 24th January 2023, with agreement of new committee roles/members.Sylvia Breen, Communities Officer, Carnoustie, Monifieth and Sidlaw (Angus Council) was also in attendance at this meeting. <p>Action:</p> <ul style="list-style-type: none">SN to ensure that all minutes of meeting are approved by DMcG, then issued out to all MNCC/Police/Councillors and a copy to be emailed to Angus Council for publish - Monikie and Newbigging Community Council Angus Council
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4	<p>Police</p> <ul style="list-style-type: none">• A brief overview was given of the local community policing team, areas covered and an explanation of what to expect from the meetings.• A report was submitted in advance of the meeting to SN, which detailed the following: <p>Recent Crimes/issues in the area (Assessment Period 30/01/23 – 24/04/23)</p> <p>There were 14 calls to Monikie/Newbigging during this assessment period, this is down on the last assessment period. 2 crimes were reported, a breakdown as follows:</p> <ul style="list-style-type: none">• Group 1 – Crimes of violence (1 crimes)• Group 2 – Crimes of sexual nature, including online sexual offences (0 crimes)• Group 3 – Crimes of dishonesty (including shoplifting & fraud (1 crimes)• Group 4 – Crimes involving property damage (0 crimes)• Group 5&6 – Miscellaneous/other crimes including bail offences, drugs, threatening behaviour & abusive behaviours, offences against emergency workers and retail workers (0 crimes)• Group 7 – Motoring offences (0 crimes) <p>Further Information</p> <ul style="list-style-type: none">• Anti-Social Behaviour - Re Summer 2022 issues, preventative work had been undertaken to ensure no such reoccurrence in 2023. Residents are encouraged to report any new incidents of anti-social behaviour.• Youth Engagement – Work has been undertaken in Monikie Primary School, with further groups planned with youth groups. Any organisation wishing a talk from your local Community Police Officer should email – TaysideCarnoustieDistrictcpt@scotland.police.uk• Crimes/Enquiries – Residents are reminded to report all emergencies including crime in action on 999 and 101 for all other issues/enquires.
	<p>Action:</p> <ul style="list-style-type: none">• The MNCC look forward to a continued and positive relationship with the Police, which will support the Monikie and Newbigging residents/visitors and we thank them for the reports in advance of each meeting.• SN to ensure Police Report circulated in advance of meetings.
5	<p>Councillors</p> <ul style="list-style-type: none">• Both Councillors gave an overview of their job role and explained the purpose of them attending the MNCC meetings. They advised that they help raise issues within the local community via the council officers within Angus Council. They also explained which part of the meeting they would be in attendance and areas that they could not comment on such as planning as this was done to the MNCC to discuss later in the meeting when they are not in attendance.• They described the MNCC as “the eyes” within the local community within the local areas which the Councillors represent.• They gave an overview of the 5-year council committee which is in place represented by 13 SNP and 2 Independent Councillors.
	<p>Action:</p> <ul style="list-style-type: none">• The MNCC look forward to a continued and positive relationship with the Councillors, which will support the Monikie and Newbigging residents/visitors.



6. Matters Arising

6.1	Approval and Adoption of Model Constitution <ul style="list-style-type: none">It was agreed to use the standard one in place, which will be signed and returned (1st AB/2nd GN)
Action: <ul style="list-style-type: none">SN to arrange DMcG to sign and email signed copy back to Angus Council -T/D 31 March 2023.	

6.2	Monikie and Newbigging Community Council (Facebook page and email account) <ul style="list-style-type: none">Facebook: Monikie & Newbigging Community Council – 2023Email: Monikiecc23@gmail.com <p>Facebook Page: "Our Monikie & Newbigging"</p> <ul style="list-style-type: none">It should also be noted the change of name of the above facebook page to reflect being representative of both Monikie and Newbigging which is also supported by use by the MNCC.
Action: <ul style="list-style-type: none">Details of communication methods, committee members, and future meeting dates can be found in poster detailed in Appendix 1.SN to review the email account/allocate folders for each of the members, should anyone not have access please contact SN direct.All can post information onto the facebook page, and we will use this to communication information, post agenda/minutes of meetings and anything else relevant.	

6.3	Monikie Memorial Hall Hire <ul style="list-style-type: none">SN advised that all meetings are booked in with hall for meetings for 2023, which again can be found in Appendix 1.
Action: <ul style="list-style-type: none">AB to contact Monikie Memorial Hall (Graeme Stout) and ensure process of payment been set up as per before - T/D 31 March 2023	

6.4	Newbigging Representation <ul style="list-style-type: none">It was discussed that we have no one on the committee that represents Newbigging Area.It was agreed that we would raise this within the notes, issue out poster on facebook page and explore if anyone came forward.
Action: <ul style="list-style-type: none">SN to ensure poster/statement is issued out on Facebook Page, Our Monikie & Newbigging page as well as within the 2 notice boards - T/D 31 March 2023	



6.5	<p>Grants</p> <p>6.5.1: Seagreen Grant - £5000</p> <ul style="list-style-type: none"> The final grant of £5000 will be paid into MNCC account in April 2023, the council will open applications/process after next meeting in March. This will automatically be paid into MNCC account. <p>6.5.2: IT Equipment - £1000</p> <ul style="list-style-type: none"> The MNCC was awarded £1000 under an IT grant which was awarded under the previous committee, at present this is not required for use by the secretary, if the need changes to buy a printer, then SN will advise, until then the monies should be kept against any future provision. <p>6.5.3: Tayside Contracts Community Fund (£500 - £3000)</p> <ul style="list-style-type: none"> This community fund has been shared using the Our Monikie & Newbigging facebook page, applications are required to go straight through application process via website – www.tayside-contracts.co.uk (Community Fund) <p>6.5.4: Free Period Products</p> <ul style="list-style-type: none"> SN previously emailed out on the page regarding the free products and any organisation that wished stock has contacted. <p>6.5.5: Community Council Yearly Grant (£400)</p> <ul style="list-style-type: none"> Every year in June the community councils receive a grant of £400, which will be paid directly into account. This can help towards costs and previously this was kept for areas such as hall costs/defib pads etc.
	<p>Action:</p> <ul style="list-style-type: none"> SN to prepare application forms/access for Seagreen Fund, to be discussed at next meeting. SN to issue out period products to Sweet Nix Coffee & Cake Shop and Monikie War Memorial - T/D 31 March 2023
6.6	<p>Defibs/AED Maintenance and Inspection</p> <ul style="list-style-type: none"> 3 AEDs within the Monikie and Newbigging area, this has been communicated out the MNCC facebook page. Guardianship of AED (Monikie Memorial Hall – SN, Pitairlie Garage (Iain Richmond – to be moved to SN), Roseneath/Panmure Road (DM)
	<p>Action:</p> <ul style="list-style-type: none"> SN to discuss again with Iain Richmond the guardianship of Pitairlie AED as this has not been moved over yet on system. AB to order new pads for Monikie Memorial Hall AED - T/D A.S.A.P SN to create a spreadsheet of information when pads requiring changing/access codes etc available for MNCC members.
6.7	<p>Monikie Memorial Hall – Telephone Box AED</p> <ul style="list-style-type: none"> Previous committee had cited money aside to be used for the maintenance and re-painting of the phone box that holds the Monikie Memorial Hall AED.
	<p>Action:</p> <ul style="list-style-type: none"> SN to contact painter to confirm start date/payment of works to be carried out - T/D 31 March 2023.



6.8	First Aid Training <ul style="list-style-type: none">• MNCC have been offered free sessions on first aid and use of AED, with Monikie Memorial Hall offering the hall FOC.
Action: <ul style="list-style-type: none">• SN to contact provider and arrange dates/circulate invite around Monikie and Newbigging residents – T/D A.S.A.P	
6.9	Notice Boards/Keys – Newbigging/Monikie <ul style="list-style-type: none">• 2 dedicated notice boards (Sweet Nix Monikie / Near Newbigging School)
Action: <ul style="list-style-type: none">• Posters been issued out via MNCC facebook page/Our Monikie & Newbigging pages re how to advertise on boards, information will be getting added as and when by SN.	
6.10	Monikie Memorial Hall (MMH) – Memorial Trees <ul style="list-style-type: none">• Iain Richmond (previous chairperson) has handed over the map of the trees within the grounds of MMH. He has asked that the 4 trees near the road as watched this summer as he believed they may be damaged due to previous storms/weather.
Action: <ul style="list-style-type: none">• The trees will be monitored to see if any growth/issues over summer period.	
6.11	Monikie Amphibians <ul style="list-style-type: none">• Mike Klose issued a statement re the position of this as he has now left the village. I wonder if it could be noted by the Community Council that although the documentation for the Toad Patrol had been passed to the Ranger Centre prior to my leaving the village, I have not been advised of anyone accepting the role of Co-ordinator for this activity. All documents to enable the “Official” Toad Patrol are available in paper and electronic form, updated and ready for this year. Documentation to pursue the installation of the sorely needed Amphibian Ladders for the village gully-pots is also included. I would encourage anyone wishing to pursue either of these activities to get in touch with the Rangers in the first instance.
Action: <ul style="list-style-type: none">• No action required for this area.	
6.12	MNCC Training Opportunities <ul style="list-style-type: none">• Training Opportunities (Community Council)• Turas & Digital Marketing Toolkit
Action: <ul style="list-style-type: none">• Details of training that the MNCC can attend can be found within the email system, should any members wish to attend please sign up as required in email.	
7	Planning <ul style="list-style-type: none">• GG sent information re 2 current planning applications in place detailed below.



	<p>Ref. No 23/00053/PPPL Erection of a Single Dwellinghouse and Formation of Access Bunker, Craigton, Monikie</p> <p>Ref: No 23/00050/FULL Erection of cabin in garden ground for dog grooming use – 3 Camus Place, Craigton, Monikie, DD5 3QT</p>
<p>Action:</p> <ul style="list-style-type: none"> No action required for this area. 	

8	<p>Treasurer</p> <ul style="list-style-type: none"> Report Account Balance – £2245 An audit on the 2022 accounts is required to be completed.
<p>Action:</p> <ul style="list-style-type: none"> AB to confirm when audit complete and each meeting report back on current balance/spends. AB was the previous treasurer, so no clarification was required of her role. 	

9	<p>A.O.C.B.</p> <ul style="list-style-type: none"> <i>Please note for all the issues raised below both Councillors were present, and this was raised after Section 5 before Cllr Boyd/Cheape left the meeting.</i> <p>9.1 Scouts Hut/Land</p> <ul style="list-style-type: none"> Stephen Bain/Lynne Cattanach presented information that the land the scout hut sits within is due end of lease 31 December 2026 with the land holder expressing no interest to re-lease nor sell the land and giving notice that this land will be taken back. The Scout committee have explored some options for new locations of the scout hut (which is owned by them) and asked the MNCC for help as well as the Councillors present in opening discussions re some options they had looked at. It was agreed that the Scouts will issue a letter stating this information and this would be taken on board and passed over to relevant council areas by the Councillors.
<p>Action:</p> <ul style="list-style-type: none"> SN to email Stephen Bain the Councillors email addresses – COMPLETED. Cllr Boyd/Cheape to pass information to contacts around letter of potential sites to start dialogue on some options. 	

9	<p>9.2 Monikie - Footpath</p> <ul style="list-style-type: none"> It was noted with Councillors that the previous committee had raised the lack of footpath of pedestrians from main Monikie park entrance up to car park.
<p>Action:</p> <ul style="list-style-type: none"> Cllr Boyd/Cheape to explore this issue with relevant department and update at next meeting. 	

9	<p>9.3 Metal Gate/Panmure Road</p>
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Monikie & Newbigging Community Council

Meeting Notes: Tuesday 28 February 2023

Monikie Memorial Hall – 7pm



	<ul style="list-style-type: none">• It was noted with Councillors the metal gate along from hall is particularly dangerous and not very visible to motorists.
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Action:

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| <ul style="list-style-type: none">• Cllr Boyd/Cheape were to look at this after left meeting and report back at next meeting. |
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Date of next meeting

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| <ul style="list-style-type: none">• Tuesday 28 March 2023 @ 7pm (Monikie Memorial Hall) |
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Monikie & Newbigging Community Council

Meeting Notes: Tuesday 28 February 2023

Monikie Memorial Hall – 7pm



APPENDIX 1

Committee Members

No	Role	Name
1	Chair	David McGovern
2	Secretary	Susie Newton
3	Treasurer	Alison Binnie
4	Planning	Graeme Gorrie
5	Committee Member	David Morrison
6	Committee Member	Rebecca Laing
7	Committee Member	Charlie Macintyre
8	Committee Member	Gill Noble

2023 Meeting Dates

- All meetings start at 7.00pm and are held at Monikie Memorial Hall.
- Anyone from Monikie & Newbigging Area welcome to attend these meetings and raise issues.

February	• Tuesday 28
March	• Tuesday 28
April	• Tuesday 25
May	• Tuesday 23
June	• Tuesday 20
July	• No meetings
August	• Tuesday 22
September	• Tuesday 26
October	• Tuesday 24
November	• Tuesday 28
December	• No meetings



Communication



Meeting Agendas

Will be communicated through the Community Council facebook page



Facebook Page

Monikie & Newbigging Community Council – 2023



Monikie & Newbigging Community Council -
2023



Email Address

Monikiecc23@gmail.com