



ANGUS HEALTH AND SOCIAL CARE

INTEGRATION JOINT BOARD SPECIAL MEETING – 27 MARCH 2023

IJB AND IJB AUDIT COMMITTEE – FUTURE MEETING ARRANGEMENTS

REPORT BY GAIL SMITH, CHIEF OFFICER

ABSTRACT

The purpose of this report is to seek the Board's approval in relation to the venue and hybrid option for future IJB and IJB Audit Committee meetings and for those meetings to continue to be live streamed as per the current arrangements.

1. RECOMMENDATIONS

It is recommended that the Integration Joint Board:-

- (i) agrees that hybrid meetings of Angus IJB and IJB Audit Committee shall take place in the Town and County Hall, Forfar with the option for attendees to join remotely via MS Teams from April 2023 onwards, as per the timetable of meeting dates outlined in Appendix 1 to the Report and subject to satisfactory arrangements being put in place;
- (ii) agrees that Angus IJB and IJB Audit Committee meetings will continue to be live streamed and that any recordings made of such hybrid meetings will be held for a period of 5 years in total from the date of such meetings; and
- (iii) agrees that an IJB and IJB Audit Committee Hybrid Meetings Protocol will be prepared and brought forward for consideration to a future IJB meeting.

2. BACKGROUND

Prior to April 2020, the Integration Joint Board and Integration Joint Board Audit Committee held their meetings in the Town and County Hall, Forfar. Meetings were held on Wednesdays, with at least 6 meetings being held in relation to the IJB and 4 meetings in relation to the IJB Audit Committee per year.

Since April 2020 the Integration Joint Board and Integration Joint Board Audit Committee have been holding meetings remotely. Meetings have been live streamed and made available via the Angus Council LIVE YouTube Channel and recorded, to enable the public to continue to view both IJB and IJB Audit Committee meetings.

The IJB at their meeting on 26 October 2022, agreed to note the timetable of meeting dates for the IJB and IJB Audit Committee for the period January to December 2023, as detailed in Appendix 1 to the Report. In terms of the IJB's Standing Order 4.1 which states "that the IJB shall meet at such place and at least six times in each financial year as agreed by the IJB", the venue therefore still requires to be determined.

3. PROPOSAL

At a previous meeting of Angus Council, Report 307/22 was approved to progress with a solution to deliver hybrid council and committee meetings in the Town and County Hall, Forfar.

The Report indicated that this would be operational in early 2023. The first hybrid meeting of Angus Council took place on 16 March 2023.

It is recommended that the IJB agree to progress to hybrid meetings for both IJB and IJB Audit Committee to be held in the Town and County Hall, Forfar with the option for attendees to join remotely via MS Teams from April 2023 onwards as per the timetable of meeting dates previously noted by the IJB in October 2023 and subject to satisfactory arrangements being put in place i.e. in relation to access to the building etc.

It is also recommended that an IJB and IJB Audit Committee Hybrid Meetings Protocol be prepared and brought forward for members consideration to a future IJB meeting.

4. **FINANCIAL IMPLICATIONS**

It is anticipated there will be no financial implications.

5. **RISK**

No known risk implications.

6. **EQUALITY IMPACT ASSESSMENT**

An Equality Impact Assessment is detailed in Appendix 2 to the Report.

7. **DIRECTIONS**

The Integration Joint Board requires a mechanism to action its strategic commissioning plans and this is provided for in Section 26 to 28 of the Public Bodies (Joint Working) (Scotland) Act 2014. This mechanism takes the form of binding directions from the Integration Joint Board to one or both of Angus Council and NHS Tayside.

Direction Required to Angus Council, NHS Tayside or Both	Direction to:	
	No Direction Required	x
	Angus Council	
	NHS Tayside	
	Angus Council and NHS Tayside	

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APPENDIX

Appendix 1 – Timetable of IJB and IJB Audit Committee meeting date for 2023.
Appendix 2 – Equality Impact Assessment (EQIA)

March 2023

APPENDIX 1**TIMETABLE FOR MEETINGS - JANUARY 2023 TO DECEMBER 2023****ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD and
ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD AUDIT COMMITTEE**

IJB AUDIT COMMITTEE Wednesday - 11.30am	IJB Wednesday - 2pm
26 April 2023	22 February 2023
21 June 2023	26 April 2023
23 August 2023	21 June 2023
13 December 2023	23 August 2023
	25 October 2023
	13 December 2023