

**ANGUS COUNCIL – 16 MARCH 2023**

**TIMETABLE OF COUNCIL MEETINGS  
FOR THE PERIOD AUGUST 2023 – JUNE 2024**

**REPORT BY THE DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES**

**ABSTRACT**

This report sets out a Timetable of Meetings for the period August 2023 – June 2024.

**1. RECOMMENDATIONS**

It is recommended that the Council approves the Timetable of Meetings covering the period August 2023 - June 2024 attached as **Appendix 1** to the Report.

**2. ALIGNMENT TO THE COUNCIL PLAN**

This Report contributes to the achievement of our priority that the council is efficient and effective as detailed in our Council Plan for 2023–2028.

**3. BACKGROUND**

3.1 Standing Orders stipulate that the Council must hold its meetings in accordance with the approved timetable (Standing Order 8(2) and Standing Order 35(1)). It is for the Council to determine the frequency and pattern of such meetings.

3.2 Provision also exists within Standing Orders for special meetings to take place (Standing Orders 8(3) and 35(2)). Conveners can also cancel, advance or postpone an ordinary meeting (Standing Order 35(3)).

**4. PROPOSALS**

4.1 The Council is asked to formally adopt the Timetable of Meetings for the period Aug 2023 - June 2024, attached as Appendix 1 to this Report.

4.2 In addition to the meetings shown in Appendix 1 it will be necessary to arrange a Special Meeting of the Council to set the 2024/25 General Fund Revenue and Capital Budgets and Council Tax and a Special Meeting of the Communities Committee to set the 2024/25 Housing Revenue and Capital Budgets and Council Rents. The timing of these meetings cannot be confirmed at the moment because they rely on publication of information by Scottish Government the timing of which is uncertain.

4.3 Members should note that the Governance Members and Officers Working Group, (MOWG), will be reviewing the timetable of meetings and terms of reference for Council/Committees as part of their remit. An update will be provided to Council on this.

**5. FINANCIAL IMPLICATIONS AND EQUALITY IMPLICATIONS**

5.1 There are no additional financial implications arising as a direct result of the recommendations contained in this report. There are no equality implications arising as a direct result of the recommendations contained in this report.

**REPORT AUTHOR:** Fiona Anderson/Sarah Forsyth - Democratic and Members Services

**EMAIL DETAILS:** [LEGDEM@angus.gov.uk](mailto:LEGDEM@angus.gov.uk)

**NOTE:** No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

ANGUS COUNCIL – TIMETABLE OF MEETINGS: AUGUST 2023 – JUNE 2024

		DEVELOPMENT STANDARDS	CIVIC LICENSING	CHILDREN AND LEARNING	COMMUNITIES	SCRUTINY AND AUDIT	POLICY AND RESOURCES	ANGUS COUNCIL
		Tues 10.00am	Thurs 10.30am	Tues 2.00pm	Tues 2.00pm	Tues 2.00pm	Tues 2.00pm	Thurs 2.00pm
CYCLE	1	15 Aug 2023	17 Aug 2023	(Thurs) 17 Aug 23 (see Note 1)	15 Aug 2023	22 Aug 2023	29 Aug 2023	7 Sept 2023
						(See Note 5)		
	2	12 Sept 2023	14 Sept 2023	19 Sept 2023	26 Sept 2023	(Thurs) 26 Oct 2023	24 Oct 2023	2 Nov 2023
		17 Oct 2023						
	3	14 Nov 2023	9 Nov 2023	14 Nov 2023	21 Nov 2023	28 Nov 2023	5 Dec 2023	14 Dec 2023
		12 Dec 2023						
	4		11 Jan 2024	9 Jan 2024	16 Jan 2024	23 Jan 2024	30 Jan 2024	8 Feb 2024
	5	13 Feb 2024	15 Feb 2024	20 Feb 2024	27 Feb 2024	(Thurs) 7 March 2024	12 March 2024	21 March 2024
		12 March 2024						
	6	16 April 2024	28 March 2024	26 March 2024	16 April 2024	23 April 2024	30 April 2024	9 May 2023
	7	14 May 2024	16 May 2024	30 May 2024	21 May 2024	13 June 2024	4 June 2024	20 June 2024
		11 June 2024		(See Note 2)		(See Note 3)		(See Note 4)

**NOTE 1:** The meeting of the Children and Learning Committee in Aug 2023 will take place on a Thursday to avoid clashing with the school summer holidays.

**NOTE 2:** The meeting of the Children and Learning Committee takes place later in cycle 7 as requested by the Education & Lifelong Learning Service

**NOTE 3:** The meeting of the Scrutiny and Audit Committee in cycle 7 is taking place later in the cycle to allow time to prepare end of year governance reports

**NOTE 4:** The meeting of Angus Council in June 2024 is taking place one week later to allow sufficient time for information on the Annual Accounts to be submitted.

**NOTE 5:** Depending on progress with the audit of the Council’s Accounts a special meeting of the Scrutiny & Audit Committee may be required in late September 2023