

**ANGUS LICENSING BOARD – 23 MARCH 2023**

**PREMISES LICENCES - MINOR VARIATIONS - DELEGATED APPROVALS**

**REPORT BY CLERK TO THE BOARD**

**ABSTRACT**

The purpose of this report is to advise members of applications for minor variations to premises licences under the Licensing (Scotland) Act 2005 which have been granted by the Clerk in accordance with the Scheme of Delegation appended to the Board's Statement of Licensing Policy.

**1. RECOMMENDATION**

It is recommended that the Board note the applications for minor variations to premises licences granted under delegated authority as detailed in the attached **Appendix**.

**2. BACKGROUND**

In terms of the Scheme of Delegation appended to the Board's Statement of Licensing Policy at Appendix 1, the Clerk to the Board is authorised to grant applications for minor variations to premises licences under the Licensing (Scotland) Act 2005, except in respect of the substitution of a premises manager where the new premises manager has been convicted of a relevant or foreign offence.

Minor variations are defined in the Licensing (Scotland) Act 2005 as:

- (a) any variation of the layout plan, if the variation does not result in any inconsistency with the operating plan;
- (b) where, under the operating plan contained in the licence, children or young persons are allowed entry to the premises, any variation reflecting any restriction or proposed restriction of the terms on which they are allowed entry to the premises;
- (c) any variation of the information contained in the licence relating to the premises manager (including a variation so as to substitute a new premises manager); and
- (d) any other variation of such description as may be prescribed.

Attached as an **Appendix** is a list of applications for minor variations to premises licences granted under delegated authority during the period 27 January 2023 to 28 February 2023.

**3. FINANCIAL IMPLICATIONS**

There are no financial implications arising from this report.

**NOTE:** No background papers were relied on to a material extent in preparing the above report.

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**MINOR VARIATION APPLICATIONS**

**Variation of Premises Manager**

**Applicant:** Ashley Helen Kingston

**Premises:** Seaton Estate Caravan Park, Seaton Estate, Arbroath, DD11 5SE

**Change of Premises Manager:** Craig Robertson