

AGENDA ITEM NO 3 (a)

MINUTE of HYBRID MEETING of the **ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 26 April 2023 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor JULIE BELL, Angus Council – Chair
PETER DAVIDSON, Non-Executive Board Member, NHS Tayside – Vice Chair
TRACEY BOWMAN, Non- Executive Board Member, NHS Tayside
PETER DRURY, Non-Executive Board Member, NHS Tayside
Councillor GEORGE MEECHAN, Angus Council
Councillor LOIS SPEED, Angus Council

Non-Voting Members of Integration Joint Board

GAIL SMITH, Chief Officer
SANDY BERRY, Chief Finance Officer
ALISON CLEMENT, Clinical Director
SUSANNAH FLOWER, Nurse Director (from Agenda Item 5)
ANDREW JACK, Service User Representative
KATHRYN LINDSAY, Chief Social Work Officer
DAVID MACKENZIE, Carers Representative
HAYLEY MEARNS, Third Sector Representative
BARBARA TUCKER, Staff Representative, NHS Tayside
NICKY WORRALL, Independent Sector Representative

Advisory Officers

EMMA FLETCHER, Director of Public Health, NHS Tayside
JILLIAN GALLOWAY, Head of Community Health and Care Services, AHSCP
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
TINA MAGSON, Manager, Legal Team 1, Angus Council

COUNCILLOR Julie Bell, in the Chair.

1. APOLOGIES

Apologies for absence were intimated on behalf of Chris Boyle, Staff Representative, Angus Council; David Coulson, Director of Pharmacy, Elaine Henry, Registered Medical Practitioner, and Richard Humble, GP Representative, all NHS Tayside.

2. DECLARATIONS OF INTEREST/STATEMENT OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

3. MINUTES INCLUDING ACTION LOG

(a) PREVIOUS MEETING

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 22 February 2023 was submitted and approved as a correct record.

(b) ACTION LOG

The action log of the Angus Health and Social Care Integration Joint Board of 22 February 2023 was submitted and noted.

(c) SPECIAL MEETING

The minute of special meeting of the Angus Health and Social Care Integration Joint Board of 27 March 2023 was submitted and approved as a correct record.

4. ADULTS WITH INCAPACITY – INTERNAL AUDIT

Members noted that an internal Audit on Adults with Incapacity had been completed which reviewed Angus Council's procedures to ensure compliance with OPG (Office of the Public Guardian) and MWC (Mental Welfare Commission for Scotland) requirements in relation to recording guardianships for Adults with Incapacity.

The Report was considered at Angus Council's Scrutiny and Audit Committee on 25 April. A full update would be brought forward in June 2023.

Eunice McLennan, Head of Community Health and Care Services provided a background update, also highlighted the key areas of the Adults with Incapacity (AWI) Internal Audit review which had concluded that the overall level of assurance for the period covered by the audit testing was "No Assurance."

An update on the work in progress was provided. Members were advised that work was progressing well in order to address the deficits with an action group established to review the identified actions including those outlined in the previous improvement plan.

In conclusion, the Head of Community Health and Care Services highlighted that matters were being addressed promptly with all areas of concern being covered.

The Chief Social Work Officer intimated that she had been assured by updates received from partnership colleagues, and noting the significant improvements completed, anticipated that the outstanding areas of concerns would be resolved.

The Board noted the informative update provided.

5. APPOINTMENTS

With reference to Article 4 of the minute of meeting of this Board of 22 February 2023, there was submitted Report No IJB 25/23 by the Chief Officer to appoint a registered nurse representative and to designate a Depute Chief Officer.

The Integration Joint Board agreed:-

- (i) to appoint Susannah Flower, Nurse Director, Community/HSCPs as the registered nurse representative and non-voting member of the Board; and
- (ii) to designate Jillian Galloway as Depute Chief Officer for a further period of two months to support operational demand.

6. DIRECTIONS POLICY AND PROCEDURE UPDATE

With reference to Article 6 of the minute of meeting of this Board of 24 August 2022, there was submitted Report No IJB 26/23 by the Chief Officer updating the IJB regarding the Directions Policy and Procedure for Directions from Integration Authorities to Health Boards and Local Authorities.

The Report indicated that the revised Directions Policy and Procedure as outlined in Appendix 1 of the Report sought to enhance governance, transparency and accountability between the IJB, Angus Council and NHS Tayside, by clarifying responsibilities and relationships.

The Policy now reflected that any Direction issued by the IJB must meet all clinical and care governance requirements and standards to ensure patient safety and public protection as well as ensuring staff and financial governance.

The Integration Joint Board agreed to approve the revised IJB Directions Policy and Procedure as outlined in Appendix 1 of the Report.

7. FINANCE REPORT – 2022/23

With reference to Article 5 of the minute of meeting of this Board of 22 February 2023, there was submitted Report No IJB 27/23 by the Chief Finance Officer providing an update on the financial position of the IJB including financial projections for 2022/23, and the impact of COVID-19 on the IJB's financial position, an update on reserves, financial risks and governance.

Appendix 1 to the Report detailed the projected financial position for 2022/23. The overall projected management position for Angus IJB for the year to March 2023 was an underspend of c£3.691m. Appendices 2 to 4 of the Report set out the IJB reserves, financial governance and proposals regarding committee structures.

The Chief Finance Officer provided an overview of some of the key areas of the Report including In Patient Mental Health Services, COVID-19 reserves and funding streams to support wider system pressures; proposals to devolve authority to the Audit Committee to approve changes to the IJB's Financial Regulations and Reserves Policy documents; and proposals regarding committee structures and future ways of working.

Follow discussion, comments and questions from the Service User Representative, Peter Drury, Non-Executive Board Member and Councillor Speed in relation to the overspend and financial recovery prognosis in relation to the Out of Hours (OOH) Services; the position regarding underspends arising from unfilled vacancies offsetting against any agency costs; reduced uptake of care home beds and patient impact; care at home, staff resources and future risk and impact on the younger age client groups with complex needs, and in response the Chief Finance Officer, Clinical Director; Jillian Galloway and Eunice McLennan, both Heads of Community Health and Care Services provided informative updates.

In commending the comprehensive Report, Peter Davidson, Non-Executive Board also acknowledged the wider system support and proactive approach being taken, and from an assurance perspective, noted that the IJB's finances were in good order.

In reference to the proposals outlined in Appendix 4 of the Report, particularly point 6, Councillor Speed suggested that a timescale for review should be considered, and in response, the Chief Finance Officer proposed that recommendation (ii) of the Report be amended to include "an update would be provided to the IJB in June 2024."

Thereafter having heard from the Chair in terms of the proposed additional wording to recommendation (ii) of the Report, the Integration Joint Board agreed:-

- (i) to accept the overall projected financial position of Angus IJB for 2022/23 including noting the planned agreement with NHS Tayside regarding wider system pressures;
- (ii) to support the 6 recommendations for improved future working arrangements for the IJB as described at Section 5.2 and as outlined in Appendix 4 of the Report; and that an update would be provided to the IJB in June 2024.
- (iii) having considered, to devolve authority to the IJB's Audit Committee to approve changes to the IJB's Financial Regulations and Reserves Policy documents (effective from April 2023 Audit Committee);
- (iv) to support the proposal to create a Mental Health Recovery Financial Reserve as described at Section 4.2 of the Report; and
- (v) to accept and note the update on Reserves as outlined in Appendix 2 of the Report.

8. ANGUS IJB STRATEGIC FINANCIAL PLAN 2023/24 - 2025/26 UPDATE

With reference to Article 8 of the minute of meeting of this Board of 22 February 2023, there was submitted Report No IJB 28/23 by the Chief Finance Officer providing an update to members regarding the development of the Angus IJB Strategic Financial Plan for the period 2023/24 to 2025/26 and to seek approval for the contents of the plan as set out at this time.

The Report set out an updated 3 year Strategic Financial Plan (SFP) for the IJB. The plan was intended to be consistent with, and a financial representation of the IJB's Strategic Commissioning Plan (SCP) from 2023/24. The plan had continued to be developed in an uncertain and challenging environment and acknowledged that a number of financial risks remained, and that those risks could be significant enough to require a re-working of the plan.

Appendices 1 and 2 outlined the updated IJB Financial Planning Summary 2023/24 to 2024/25 and the IJB's Financial Risk Assessment for 2022/23.

The Chief Finance Officer provided a brief overview of the Report and also highlighted the series of inflationary pressures including staff pay inflation, third party inflation, National Care Home Contract (NCHC) pressures and risks and other key pressures including prescribing pricing.

The Chair sought further information in relation to the Large Hospital Set Aside position, and in response, the Chief Finance Officer confirmed that discussions were currently ongoing between the IJB and NHS Tayside in this matter.

The Integration Joint Board agreed:-

- (i) to request that the IJB's Executive Management Team confirm delivery of 2023/24 Management savings (from EMT reviews) by August 2023;
- (ii) to request an update on the steps being taken to update the Strategic Financial Plan at the June 2023 IJB meeting; and
- (iii) to note the updated version of the Strategic Financial Plan, and to adopt the plan as the IJB's formal budget for financial year 2023/24 only, and to request that a further iteration of the Strategic Financial Plan be brought forward, alongside a further version of the IJB's Delivery Plan, and possibly the Strategic Commissioning Plan if required, for the August 2023 IJB meeting.

9. STRATEGIC COMMISSIONING PLAN 2023-2026

With reference to Article 7 of the minute of meeting of this Board of 25 August 2021, there was submitted Report No IJB 29/23 by the Chief Officer presenting the Strategic Commissioning Plan (SCP), as the finalised SCP of the Angus Integration Joint Board (IJB) for the period from 1 May 2023 – 31 March 2026, for approval and to update the IJB on how the plan would be implemented.

The Report indicated that the Strategic Commissioning Plan set out the IJB's priorities for the period 2023 to 2026 to work in partnership to reduce inequalities and improve the health and wellbeing of the people of Angus.

The Strategic Commissioning Plan detailed the ambition to work with partners and the people of Angus to continue to narrow the gap between those with the best and worst health and wellbeing. The plan also focused on the "quadruple aim" of improving experience for service users, improving experience for staff and better health outcomes and lowering the cost of care.

Appendices 2 to 4 outlined the 2023-26 Market Facilitation Statement, Housing Contributions Statement and the Strategic Commissioning Plan Statement of Engagement.

The Chair expressed her gratitude to all those involved in the work of the Strategic Commissioning Plan.

Jillian Galloway, Head of Community Health and Care Services also thanked Sally Wilson, Service Manager – Integration and all those involved in the preparation of the Report, thereafter in referring to the four strategic priorities as outlined in the plan, emphasised the important of working with all age groups as part of the strategic commissioning plan to be able to provide care closer to home. In going forward, advised that progress would be monitored through the Performance Steering Group and also the Strategic Planning Group.

The Service Manager – Integration provided an overview of the engagement activities that had been progressed and indicated that feedback had been positive, but was disappointed in the response rate, despite the level of engagement and communication work that had been undertaken.

Councillor Speed highlighted that in her opinion, she considered there had not been enough discussion and engagement despite the best efforts of all those involved and enquired whether further engagement and awareness of health and social care could be taken forward. In response, Jillian Galloway provided an update and highlighted the importance of engagement, also confirmed that further engagement with specific groups would be taken forward as the plan progressed so as to ensure the Angus community were provided with the right level of care and support as close to home whenever possible.

In terms of engagement and communication, the Chief Officer intimated that she would welcome members feedback and suggestions on how the partnership could reach out, promote and engage further with as many people as possible. She also commended the work of the team, and in referring to the 213 survey responses received, indicated that the key messages would be actioned.

In welcoming the Report, and in terms of engagement issues raised, the Third Sector Representative highlighted that Voluntary Action Angus were taking forward an exercise in the use of language and jargon busting and took the opportunity to extend an invitation to members to consider the benefits of a joint exercise instead of a third sector approach only.

The Chief Social Work Officer acknowledged the interconnection between what the HSCP delivered on behalf of the IJB and the interconnection to the outcomes for children and young people, both in terms of direct service delivery aspects and life span, transitions and the whole family approach.

The Chair welcomed the increased prominence around housing, and the opportunity for the strategy to link into the strategic ambition and future direction of travel.

Councillor Speed referred to recommendation (iv) of the Report and raised some concerns in terms of the Housing Contribution Statement and also sought further clarity in terms of partnership working arrangements between the IJB and the Council in regards to housing and health related issues. In response, heard from the Chair, and also heard from both Jillian Galloway and Eunice McLennan, Heads of Community Health and Care Services in relation to background operational detail including the established links and partnership working arrangements in place with housing colleagues, the wider primary care, integrated occupational therapy teams and the work of the complex care and adaptations panels.

Peter Davidson, Non-Executive Board Member in commending the Report, also raised a question around how the partnership would monitor the impact and capture the work undertaken to deliver the plan, and in response, Jillian Galloway provided an overview of the work in progress and highlighted that members views on the reporting detail would also be sought.

Jillian Galloway, in response to Councillor Speed's question related to homelessness, provided an update and advised that reducing homelessness was a priority area within the plan with specific actions detailed, and emphasised that there would be opportunities to focus on improvements to reduce homelessness going forward.

Councillor Speed requested that her concerns be noted in regards to the Housing Contribution Statement as she considered that this would not necessarily support the partnership to achieve

the reduction in inequalities and improve lives based on projections in terms of the delivery of new housing and in addressing other housing related matters.

The Integration Joint Board agreed:-

- (i) to approve the “Working Together to Improve Lives in Angus” the IJB’s Strategic Commissioning Plan for 2023 – 2026 which described how the IJB would commission, design, plan, deliver and monitor the provision of services to local communities as outlined in Appendix 1 to the Report;
- (ii) to endorse the Strategic Delivery Plan (SDP), as outlined in the Appendix within the Strategic Commissioning Plan, and request a further iteration of the SDP in August 2023 to acknowledge the Strategic Financial Plan (SPF);
- (iii) to approve the Market Facilitation Statement (MFS) outlined at Appendix 2 to the Report and devolve authority to the Chief Officer to modify the MFS as required, to allow AHSCP to deliver the Strategic Commissioning Plan;
- (iv) to approve the Housing Contribution Statement outlined at Appendix 3 to the Report; and
- (v) to direct in terms of Appendix 6 to the Report and request the Chief Officer to issue the Direction to Angus Council and NHS Tayside.

10. ANNUAL WORK PLAN APRIL 2023 TO MARCH 2024

With reference to Article 6 of the minute of meeting of this Board of 20 April 2022, there was submitted Report No IJB 30/23 by the Chief Officer setting out the Annual Work plan for Angus IJB for the year to come.

Appendix 1 to the Report detailed the proposed work plan for the IJB for the period April 2023 to March 2024.

Jillian Galloway, Head of Community Health and Care highlighted that the Child Protection Annual Report and the Community Justice Planning Partnership Report would now be circulated to IJB members, for information.

The Integration Joint Board agreed to note the Integration Joint Board’s Annual Work plan.

11. DATE OF NEXT MEETING

The IJB noted the next hybrid meeting of the Angus Health and Social Care Integration Joint Board would be held in the Town and County Hall, Forfar on Wednesday 21 June 2023 at 2.00pm.