



## Equality Impact/Fairer Scotland Duty Assessment Form

(To be completed with reference to Guidance Notes)

### Step 1

**Name of Proposal** (includes e. g. budget savings, committee reports, strategies, policies, procedures, service reviews, functions): Appointment of Elected Member to SECAP steering group.

The above report seeks to nominate an elected member to be appointed to the Sustainable Energy and Climate Action Plan (SECAP) Steering Group.

### Step 2

Is this only a **screening** Equality Impact Assessment **Yes/No**

**(A)** If Yes, please choose from the following options **all** reasons why a full EIA/FSD is not required:

- |  |                |
|--|----------------|
| (i) It does not impact on people   | <b>Yes/No</b>  |
| (ii) It is a percentage increase in fees which has no differential impact on protected characteristics | <b>Yes/No</b>  |
| (iii) It is for information only   | <b>Yes/ No</b> |
| (iv) It is reflective e.g. of budget spend over a financial year                                       | <b>Yes /No</b> |
| (v) It is technical  | <b>Yes/ No</b> |

If you have answered yes to any of points above, please go to **Step 16**, and sign off the Assessment.

**Step 16: Sign off and Authorisation.** Please state name, post, and date for each:

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11/05/2023

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26/05/2023

NB. There are several worked examples of separate EIA and FSD Assessments in the Guidance which may be of use to you.

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