



DRAFT - ACTION NOTE

| | | |
|-----------------------|--|---------------------|
| Date Approved: | | Agenda Item: |
| Approved by: | | 2 |

AHSCP Strategic Planning Group

| | |
|-------------------------|-----------------------|
| Date of Meeting: | Wednesday 31 May 2023 |
| Venue: | MS Teams |

Present

| Name | Representing |
|---------------------------------|--|
| Maciej Alexander | Advisor - Angus Carers Center, CEO |
| Stevie Bell | Advisor - North West Locality Improvement Group Chair (Senior Planning Officer, AHSCP) |
| Sandy Berry | Advisor - Chief Finance Officer (AHSCP) |
| Dr Alison Clement | Advisor - Associate Medical Director (AHSCP) |
| Fiona Davidson | Advisor – Service Leader – Improvement and Development (AHSCP) |
| Jill Galloway (Chair) | Advisor – Strategic Planning Lead (Head of Community Health and Care Services, AHSCP) |
| Andrew Jack | (b) & (g) Users of Health and Social Care |
| Dr Scott Jamieson | Associate Clinical Director, AHSCP, |
| Michelle Logan-Rena | Advisor – Pharmacy (AHSCP Pharmacy Lead (For DOP NHS Tayside) |
| Eunice McLennan | (f) & (j) Social Care Professionals, Non-commercial Providers of Social Care (Head of Community Health and Care Services, AHSCP) |
| Hayley Mearns (Part of Meeting) | (l) Third Sector Bodies Carrying Out Activities Related to Health Care or Social Care (Chief Executive VAA) |
| Brian Reynolds | (e) Non-commercial Providers of Health Care (Assistant Director of Performance and Activity, NHS Tayside) |
| Gail Smith (part of meeting) | Chief Officer (Angus HSCP) |
| Sally Wilson | Advisor – Service Manager - Integration (AHSCP) |

Apologies

| Name | Representing |
|--|---|
| Wendy Calder (joining 2 nd part of meeting) | Advisor - North East Locality Improvement Group Chair |
| Gordon Cargill | Advisor & Strategic Commissioning Liaison – (Service Leader Governance & Change, Angus Council) |
| Suzie Flower | (a) Health Professionals (Nurse Director, Community & HSCPs, NHS Tayside) |
| Catherine Johnson | Manager Housing Strategy Team |
| Wendi Lees | Advisor - South West Locality Improvement Group Chair |
| David Mackenzie | (c) & (h) Carers of users of Health and Social Care |
| David McFarlane | Advisor - HR business Lead |
| Vacant | (d) Commercial Providers of Health Care |
| Vacant | Advisor - South East Locality Improvement Group Chair |
| Nicky Worrall | (i) Commercial Providers of Social Care (Scottish Care) |

In Attendance

| Name | Role |
|--------------|---|
| Blair Finlay | Programme Manager – Prevention and Proactive Care |
| Jakki Roger | PA to HoS and CFO (AHSCP) |

| Agenda Item No | Decision / Action | Lead | Deadline |
|----------------|---|------|----------|
| 1. | APOLOGIES | | |
| | <p>Apologies noted as above.</p> <p>The Chair described changes to reporting for IJB Sub Groups in line with Internal Audit Recommendations.</p> <p>An assurance report will be sent to the IJB from the Chairs of both SPG and IJB Audit Committee. As part of reporting changes; SPG Action notes will be submitted to Angus IJB with the assurance report; and the Performance Steering Group Action Note will be shared with SPG.</p> | | |
| 2. | APPOINTMENTS | | |
| | <p>(a) Health Professionals – The chair updated that Suzie Flower has been appointed as Health Professional representative on SPG, replacing Sarah Dickie.</p> | | |
| 3. | ACTION NOTE OF MEETING HELD ON 5 APRIL 2023 | | |

| | | | |
|----------|--|---------------|---------------|
| | The note of the meeting on 5 April 2023 was approved as an accurate record. | | |
| 4 | ACTION NOTE UPDATE | | |
| | Updates provided were noted on the Action Note Update. | | |
| 5 | STRATEGIC COMMISSIONING PLAN (SCP) 2023 – 26, FOCUS ON: PREVENTION AND PROACTIVE CARE PRIORITY | | |
| | <p>Mrs Wilson and Mr Finlay spoke to the presentation.</p> <p>It was noted that there had been positive feedback from a recent engagement event, with participants acknowledging a need to take responsibility for their health and wellbeing, linking with the priorities in the SCP.</p> <p>To support people taking a proactive part, the following points were raised at the event:</p> <ul style="list-style-type: none"> • Information about activities is not readily available and what is, is hard to navigate. • People want to do more but can't afford to. • Free exercise to be offered / supported / promoted. • Opportunities for people to engage, overcoming stigma. • How we improve what we have and where we can, invest in other areas. • Engagement events around Angus, not only Forfar. • Links with schools / education. • Other methods of interaction, podcast, mobile app. <p>Although outwith the scope of this programme, other opportunities have come up to co-design from a prevention perspective by linking with the following</p> <ul style="list-style-type: none"> • Research project enhancing resilience, health and wellbeing of UK Coastal communities Dundee University. • Vibrant Communities and Public Health Scotland - Shaping Places for wellbeing. • Directory of services and support. • Potential to work with school children raising awareness of prevention and proactive care. <p>The Chair confirmed that SPG recognise the impact of Prevention and Proactive Care on Primary Care, Secondary Care and the general Health and Wellbeing of individuals. Mr Finlay to attend August SPG Meeting to provide a full report on progress, including detailed current and future spend for this programme.</p> <p>Members commented that this was an excellent piece of work, with positive feedback, exceeding expectations. Engagement to continue with the younger population taking a whole family approach; and work on reducing frequent attendees (including GP Practices, Out of Hours, Scottish Ambulance Service).</p> <p>Thanks, were given to Mr Finlay and Mrs Wilson for the update.</p> | BF, SW | Aug 23 |

| | | | |
|-----------|--|------------|---------------|
| | <i>Mr Finlay left the meeting.</i> | | |
| 6. | SCP DELIVERY PLAN – update | | |
| | <p>The Chair noted significant financial challenges for Angus HSCP updating at the last Angus IJB Meeting the Strategic Commissioning Plan (SCP) was approved, however it was acknowledged that it was not currently affordable, and further work was required on the Strategic Delivery Plan (SDP) to ensure the New SSCP is affordable.</p> <p>The Chair acknowledged it was challenging for staff to look for new opportunities for improvement, post pandemic with increasing demand. Work is ongoing across services to identify ways of delivering on the SCP within the financial envelope available.</p> <p>Mrs Wilson confirmed there had been a session following the IJB Meeting where they streamlined / firmed up the deliverables within the SDP. This is extremely challenging whilst continuing to ensure Angus HSCP are providing safe, quality care and improving outcomes, but within the HSCPs resources. Progress with the SDP will be fed back to SPG in August, with the updated SDP presented to Angus IJB August Meeting.</p> <p>The Chair emphasised the need to have a financially viable SCP.</p> <p><i>Ms Smith Joined the meeting.</i></p> <p>Mr Berry highlighted that although the financial constraint is not immediate, it gets more challenging through the 3 years of the plan. The issue does not need to be solved by June / July 23, but how this will be resolved over the 3-year period needs to be proposed.</p> | SW | Aug 23 |
| 7. | STRATEGIC PLANNING RESERVE | | |
| | <p>Mr Berry summarised that the reserve is “one off” money to facilitate delivery of the SCP with improvement / change ideas.</p> <p>The report describes what SPG have committed funding to and the current position. Some costs which were previously earmarked within the reserve, were absorbed into mainstream business and the reserve was topped up in advance of new SCP. This reserve cannot be used to fund anything on a permanent basis.</p> <p>Angus Integrated Care – Mrs McLennan confirmed work has started regarding rolling out the Integrated Care model in the Montrose / Brechin / Edzell area. A fuller update to come to August SPG meeting.</p> | EMc | Aug 23 |
| 8. | LOCALITY IMPROVEMENT GROUPS – reporting proposal | | |
| | <p>Mrs Wilson updated that a LIG Chairs and support meeting had taken place, and they are looking at a refresh of the groups. Terms of Reference and Locality Improvement Plans will be reviewed and updated following approval of Strategic Commissioning Plan by the IJB.</p> <p>Ms Morgan Low and Ms Rachel Bennison will be taking work with LIGs forward. There is an opportunity to revisit work carried out pre COVID strengthening links with Community Planning Partnerships (CPP) as LIG priorities overlap with CPPs. LIG reports to come to SPG annually to include how funding was used and learning taken from projects.</p> | | |

| | | | |
|------------|--|-----------------------------------|---------------|
| | <p>The Chair updated that LIGs were discussed at a recent meeting with Scottish Government. Ms Mearns echoed the Scottish Governments interest which was highlighted at a recent Third Sector meeting.</p> <p>SPG members briefly discussed LIG set up i.e. 4 groups, is this still appropriate, LIG priorities, and where CPP fits; noting the CPP Chair is also a member of SPG which will ensure an awareness of work between both groups.</p> <p>After short discussion about the relationship between GP Clusters and HSCPs, Dr Clement and Dr Jamieson had presented a report at recent meeting, emphasising the need for GPs to work with other professions, feed into clinical structures and onto SPG; a development session was suggested on locality working where Dr Clement can present this report. The Chair, Ms Mearns, Ms Davidson, Mrs Wilson and Dr Clement to collaborate on development session to happen before the August SPG Meeting.</p> <p>Dr Jamieson fed back comments from the newly appointed Nurse Director, Community & HSCPs, NHS Tayside following their visit to Angus. Ms Flower had been pleased with the reception she received and noted positive relationships and engagement across Angus.</p> <p>The Chair emphasised that relationships are fundamental to how Angus HSCP take things forward, and gave thanks to all teams involved in not only this visit but across the HSCP including third and voluntary sector noting Angus is commended for its working relationships.</p> | HM, AC, FD, SW, JG | Jun 23 |
| 9. | ANY OTHER COMPETENT BUSINESS | | |
| | SPG Workplan – The draft workplan for SPG will be circulated and brought to August 23 meeting for formal approval. | JaR | Jun 23 |
| | COMFORT BREAK - 10 MINUTE | | |
| 10. | EXCLUSION OF PUBLIC AND PRESS | | |
| | Main business was concluded and the Chair moved on to the Exempt / Confidential section of the Agenda. | | |

Future Meeting Dates

| Date | Time | Venue |
|---------------------------------------|---------------|----------|
| Wednesday 2 August moved to 16 August | 14:00 – 16:30 | MS Teams |
| Wednesday 4 October | 14:00 – 16:30 | MS Teams |
| Wednesday 6 December | 14:00 – 16:30 | MS Teams |