

MINUTE of HYBRID MEETING of the **ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 23 August 2023 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor JULIE BELL, Angus Council – Chair
PETER DAVIDSON, Non-Executive Board Member, NHS Tayside – Vice Chair
TRACEY BOWMAN, Non-Executive Board Member, NHS Tayside
PETER DRURY, Non-Executive Board Member, NHS Tayside
Councillor GEORGE MEECHAN, Angus Council
Councillor LOIS SPEED, Angus Council

Non-Voting Members of Integration Joint Board

GAIL SMITH, Chief Officer
ALEXANDER BERRY, Chief Finance Officer
CHRIS BOYLE, Staff Representative, Angus Council
ALISON CLEMENT, Clinical Director
SUSANNAH FLOWER, Nurse Director
ELAINE HENRY, Registered Medical Practitioner
ANDREW JACK, Service User Representative
KIRSTY LEE, Depute Chief Social Work Officer (Proxy for Kathryn Lindsay, CSWO)
DAVID MACKENZIE, Carers Representative
HAYLEY MEARNS, Third Sector Representative
BARBARA TUCKER, Staff Representative, NHS Tayside

Advisory Officers

DAVID COULSON, Director of Pharmacy, NHS Tayside
JILLIAN GALLOWAY, Head of Community Health and Care Services, AHSCP
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
TINA MAGSON, Manager Team 1, Legal and Democratic Services, Angus Council
JOHN COOPER Head of Community Health and Care Services, AHSCP

COUNCILLOR Julie Bell, in the Chair.

The Chair advised members that Appendices 2 and 3 for Item 12, Report No IJB 60/23, Angus Carers Strategy had not been issued to members in line with the Board's Standing Orders, and as Chair determined that the Appendices had been issued to members in sufficient time to consider the contents and that they be taken forward for consideration in conjunction with the Report.

The Chair also advised that a request for a deputation had been received from Mrs Kathleen Blythe in respect of Item 11, Report No IJB 59/23 Day Care Report.

1. APOLOGIES

Apologies for absence were intimated on behalf of Nicky Worrall, Independent Sector Representative, Emma Fletcher, Director of Public Health, NHS Tayside and Kathryn Lindsay, Chief Social Work Officer.

2. DECLARATIONS OF INTEREST/STATEMENT OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

The Convener intimated that a deputation request had been received from Mrs Blythe, Centre Manager, Deirdre Knight Centre, Forfar in relation to agenda Item 11 – Report No IJB 59/23 Day Care Report. Mrs Blythe would also represent the other 3 Day Care Centres from Kirriemuir, Brechin and Montrose.

The Board unanimously agreed to hear the deputation immediately prior to consideration of the item.

At this stage in the meeting, and in accordance with the provisions of the Board's Standing Order 3.5, the Board agreed that the order of business be varied and be considered in the following order.

DEPUTATION

Mrs Blythe, Centre Manager, Deirdre Knight Centre, Forfar addressed the Board in relation to Report No IJB 59/23 – Day Care Report. Mrs Blythe advised that she also represented the other 3 Day Care Centres from Kirriemuir, Brechin and Montrose. These centres were non-profit making organisations which had been serving the community for approximately 35 years.

Mrs Blythe advised that the Day Care Review which commenced in November 2021 had been very challenging and the overall feeling from all the centre managers and the committees was that it had been far from partnership working. They all felt that the review had been conducted at a time when the centres were already under immense pressure, with trying to build up their numbers following Covid -19 restrictions. She also felt that there had been a lack of knowledge and understanding about the kind of services that the Day Care Centres provide.

She advised that concerns had been expressed by the staff and volunteers of the four centres with regards to the funding changing from grant funding to having to tender for the provision of the services. It was felt that this extra financial burden would make the centres unsustainable as it would be costly for them to produce tender documents. This uncertainty had resulted in centre staff and members being extremely worried about the possible loss of the day care services.

Mrs Blythe advised that the four Day Care Centres were all independently registered and regularly inspected by the Care Inspectorate, which meant that by placing someone vulnerable in one of the centres, they would be doing so in the knowledge that they were in a safe environment with highly trained staff members.

She advised that the centre managers felt that the numbers detailed in Section 6 of the Report (table one) were misleading and showed an untrue picture of how popular and full the Day Care Centres currently were. Following the pandemic, the centres had diversified to take account of their service users' needs and requirements and at present between the centres they provided a total of 375 day care sessions per week which was equivalent to 795 hours of care per week that they currently provided.

Mrs Mitchell, Manager, The Adam Centre, Montrose then addressed the Board and read out a statement from a service user on how being part of the centre had helped them to feel more valued and had provided them with company and activities that they very much enjoyed. Being part of the centre had greatly improved their health and wellbeing.

Following a number of questions from members during which it was noted that the centres currently accommodated any persons aged between 30 to 96 years old, the Chair thanked both Mrs Blythe and Mrs Mitchell for their very informative presentation.

3. DAY CARE REPORT

There was submitted Report No IJB 59/23 by the Chief Officer providing members with an overview of the Day Care Services Review and to seek approval of a number of recommendations.

The Report indicated there were four independent Day Care centres in the north of Angus, with one Local Authority provision in the south. There were a total of 459 day care places per week across Angus. All centres were open Monday-Friday with the internal provision also open on a Saturday. There was no buildings-based Day Care provision in Arbroath and that there was adequate, alternative community support provision in place throughout Angus.

Several key themes were identified as areas for improvement during the review. The shift in the need of those attending Day Care had resulted in high numbers of vacancies within most Day Care centres. It was also recognised that there were barriers which prevented some service users from attending Day Care such as cost. In recognition of the needs of service users and the increase in alternative community based day services on offer within Angus, it was therefore necessary for day centres to work on building a more sustainable and financially viable model for the future.

Section 4 of the Report provided an update in terms of the engagement and consultation process, responses received, and also outlined the key themes from feedback received from potential service users and also AHSCP staff. Section 6 of the Report also outlined the financial implications and changes in demand for day care sessions.

Eunice McLennan, Head of Community Health and Care Services introduced the Report and advised that the Partnership valued their relationship with the day care providers and were committed to working in partnership with them to build a sustainable model for the future that suited the people of Angus and provided opportunities for the providers to increase the number of self-funders at a more competitive rate. She advised that the numbers attending day care had reduced and that they had received mixed feedback about the current models offered. She did however, acknowledge that the figures within the Report may not be accurate but they had been provided by the Centres themselves. She advised that day care centres would continue to receive the current levels of funding during the current contractual framework and they would be kept abreast of developments. She apologised that the previous service reviews had for a number of reasons not resulted in recommendations and placed unnecessary strain on the private providers.

At this point in the meeting, Elaine Hendry, Registered Medical Practitioner joined the meeting.

Councillor Meechan questioned what these proposals meant for an individual out in the community and Councillor Speed raised concerns about the information in the Report being inaccurate and asked for clarification on who was most likely to be impacted by these changes. David McKenzie, Carers Representative advised that he felt that there had been very little reference made within the Report on the impact and benefits of day care services to carers and would like to see some reference made to the respite facility for carers.

Hayley Mearns, Third Sector Representative advised that Voluntary Action Angus could look towards helping the centres move forward and possibly help provide alternative funding to allow them to become more sustainable in the future.

The Clinical Director advised that it was important to consider the needs across the whole geographical area and make sure that the right thing was done which suited each locality and in her opinion, considered that the carer respite function was a high priority area.

Peter Davidson, Non-Executive Board Member then expressed some concerns and questioned if the proposals were aligned with the risk appetite of the Board.

The Chief Finance Officer responded and spoke briefly on the difficult choices that the Board would require to make in the future to allow financial sustainability in the longer term.

Councillor Speed questioned whether the Report should be deferred and the Chair advised that the recommendations within the Report were asking the Board to widen the development on the commissioning framework and was not committing the Board to a specific outcome.

Eunice McLennan, responded to all the questions and advised members that she had taken on board the various comments made and would work in partnership with providers to make sure that they had the right outcome for the people of Angus with a greater variety of bespoke services to meet changing needs.

The Chief Officer spoke and advised that as an additional commitment the Partnership would continue to work collaboratively with Day Care Centre staff, service users and carers. Also intimated that more accurate data would be provided in a further Report which would be submitted to the Board in April 2024 which would address a number of concerns raised by members.

The Integration Joint Board agreed:-

- (i) to acknowledge the update on the work undertaken in relation to the Day Care Services review;
- (ii) that a commissioning framework for Day Care Services be developed during the period of the Strategic Commissioning Plan 2023-2026 to enable an operating model that continued to meet need and was affordable and sustainable;
- (iii) to widen the development of the commissioning framework to include all other community day services across Angus Health and Social Care Partnership; and
- (iv) to maintain the current levels of funding for each Day Care provider whilst reducing the number of places being commissioned to allow the providers to increase the number of self-funding places and to build a sustainable business model during the period of the current contractual framework.

4. MINUTES INCLUDING ACTION LOG

(a) PREVIOUS MEETING

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 21 June 2023 was submitted and approved as a correct record.

(b) ACTION LOG

The action log of the Angus Health and Social Care Integration Joint Board of 21 June 2023 was submitted. The Chief Officer advised that in relation to the Tayside Primary Care Strategy, there would be a development session held next week and therefore only a brief update Report would be submitted to the IJB meeting in October 2023. A more detailed Report would be submitted at a later date. She also provided an update in relation to the overdue actions, thereafter the IJB noted the action log.

(c) CHAIR'S ASSURANCE REPORT IJB AUDIT COMMITTEE

There was submitted the first Chair's Assurance Report from the Chair of Angus IJB Audit Committee. It was noted that following each Audit Committee meeting a report would be submitted to the AIJB with the appropriate minute of meeting as an appendix.

Andrew Jack, Chair of the IJB Audit Committee introduced the Report and the Integration Joint Board noted the contents of the Report and the minute of meeting of the Angus Health and Social Care Integration Joint Board Audit Committee of 21 June 2023.

(d) CHAIR'S ASSURANCE REPORT STRATEGIC PLANNING GROUP (SPG)

There was submitted the first Chair's Assurance Report from the Angus Strategic Planning Group which had met on 31 May 2023. The draft action note from the meeting held on 31 May 2023 was appended to the Report.

Jillian Galloway, Head of Community Health and Care Services introduced the Report, thereafter the Integration Joint Board noted the contents of the Report.

5. TIMETABLE OF MEETINGS FOR IJB AND IJB AUDIT COMMITTEE 2024

The IJB agreed to note the timetable of meetings for the IJB and IJB Audit Committee for 2024.

6. APPOINTMENTS

With reference to Article 6 of the minute of meeting of this Board of 21 June 2023, there was submitted Report No IJB 53/23 by the Chief Officer requesting members to note the appointment by NHS Tayside on 29 June 2023 of Dr Andrew Thomson as GP Representative,

to replace Dr Richard Humble and to note that Dr Andrew Thomson was no longer an appointed proxy member for Angus IJB.

The Integration Joint Board agreed: -

- (i) to note the appointment by NHS Tayside of Dr Andrew Thomson as GP Representative, to replace Dr Richard Humble; and
- (ii) to note that Dr Andrew Thomson was no longer an appointed proxy member for Angus IJB.

7. ANGUS IJB AUDIT COMMITTEE ANNUAL REPORT 2022/23

With reference to Article 12 of the minute of meeting of this Board of 24 August 2022, there was submitted Report No IJB 54/23 by the Chief Finance Officer providing members with a summary of the work of the IJB Audit Committee during the year 2022/23.

Section 3 of the Report outlined the Reports considered by the IJB Audit Committee from June 2022 to June 2023.

In summary, the work of the Committee does reflect the remit of the IJB Audit Committee and the annual cycle of governance reviews and reporting. Going forward, the Committee would continue to fulfil its current remit now including monitoring IJB Directions and reviewing Financial Regulations and Reserves Policy. Members would continue to be supported with appropriate training opportunities.

Andrew Jack, Chair of the IJB Audit Committee, introduced the Report and advised members that the membership of the IJB Audit Committee was stable at present.

The Integration Joint Board agreed: -

- (i) having considered, to note the Annual Report of the IJB Audit Committee for the year 2022/23; and
- (ii) to acknowledge the input provided to the IJB Audit Committee from IJB Audit Committee members, and those supporting the IJB Audit Committee including Angus Council's Legal and Democratic Services and the IJB's Internal and External Auditors.

8. FINANCE REPORT 2023/24

With reference to Article 9 of the minute of meeting of this Board of 21 June 2023, there was submitted Report No IJB 55/23 by the Chief Finance Officer providing an update on the financial position of the IJB including financial projections for 2023/24, planned interventions, financial risks and governance.

Appendix 1 to the Report detailed the projected financial position for 2023/24. The overall projected financial position for Angus IJB for the year to March 2024 was an underspend of c£3.012m. Appendix 2 of the Report outlined the financial governance position.

Section 3 of the Report provided an update in relation to NHS and Angus Council directed services.

Currently, and noting the risks outlined in the Report, as the IJB were forecasting a year end underspend, the impact of the IJB's financial position for both Angus Council and NHS Tayside was neutral, and as per the Integration Scheme, the IJB did initially retain any reported year end underspend within IJB reserves. Although, important to note that should the IJB ultimately overspend in any financial year, then that overspend would be apportioned to partner organisations in proportion to the spending directions to each party.

The Chief Finance Officer highlighted a number of key areas of the Report and advised that with respect to governance issues, a number of these long-standing issues were gradually making progress.

Members highlighted their concerns regarding the underspend on care and assessment and associated unmet need. Eunice McLennan, Head of Community Health and Care Services advised members that through an Action Group there was a real focus on addressing unmet needs and making sure that the partnership had the eligibility criteria and recruitment to ensure that they were targeting the right people and making sure that the gaps were being addressed. She also advised that they were currently looking at different ways of service delivery to address the projected overspend in relation to the e Occupational Therapy Service.

The Integration Joint Board agreed:-

- (i) to accept the overall projected financial position of Angus IJB;
- (ii) that any revision to Primary Care financial risk sharing agreements would be through the IJB Chief Officer in conjunction with IJB Chief Finance Officer;
- (iii) that the IJB would continue to seek agreement with NHS Tayside regarding Mental Health financial accountabilities and that any agreement would be through the IJB's Chief Officer and Chief Finance Officer in conjunction with the Chair and Vice Chair of the IJB;
- (iv) to request integrated recovery plans for submission to the IJB's Executive Management Team by the end of October 2023 setting out how Out of Hours, General Medical Services (2C Practices), Community Mental Health and Occupational Therapy services would be brought back to financial balance; and
- (v) having scrutinised, to note the issues documented regarding Financial Governance as outlined in Appendix 2 to the Report.

9. STRATEGIC COMMISSIONING PLAN UPDATE 2023/24

With reference to Article 9 of the minute of meeting of this Board of 26 April 2023, there was submitted Report No IJB 56/23 by the Chief Officer providing an update about the progress made to deliver the priorities of the Strategic Commissioning Plan (SCP) 2023-2026 and providing an update on the development of the Strategic Delivery Plan (SDP).

Jillian Galloway, Head of Community Health and Care Services provided an update on the four strategic priorities as outlined in the plan and advised that a Development Session had been arranged for 30 August 2023 to allow members an opportunity to hear more about the progress being made with the prevention and proactive care agenda. She also advised that a Climate Change Duties Report 2022 – 2023 would be presented to the Board in October 2023 and thanked Sally Wilson, Service Manager – Integration for all the work done to date.

In regard to Councillor Speed's question about supporting staff, Eunice McLennan, Head of Community Health and Care Services advised that the IJB has been pro-active on staff well-being as they were regarded as the Partnership's most valuable asset. A number of meditation, health and well-being sessions had been arranged for staff members should they wish to attend and there was also a staff health and wellbeing action plan too.

The Strategic Commissioning Plan detailed the ambition to work with partners and the people of Angus to continue to narrow the gap between those with the best and worst health and wellbeing. The plan also focused on the "quadruple aim" of improving experience for service users, improving experience for staff and better health outcomes and lowering the cost of care.

The Board noted that a further update would be provided in February 2024 in accordance with the IJB Workplan (Report IJB 30/23).

The Integration Joint Board agreed: -

- (i) to acknowledge the progress made to date to deliver the priorities of the Strategic Commissioning Plan (SCP) 2023 – 2026; and
- (ii) to endorse the updated Strategic Delivery Plan.

10. ANGUS IJB STRATEGIC FINANCIAL PLAN 2023/24 - 2025/26

With reference to Article 8 of the minute of meeting of this Board of 26 April 2023, there was submitted Report No IJB 57/23 by the Chief Finance Officer providing an update to members on the further development of the Angus IJB Strategic Financial Plan for the period 2023/24 to 2025/26 and to seek approval of the updated plan.

The Report set out an updated 3 year Strategic Financial Plan (SFP) for the IJB. The plan was intended to be consistent with, and a financial representation of the IJB's Strategic Commissioning Plan (SCP) from 2023/24. The update had been required as the version shared at April 2023 did not describe a balanced long-term financial plan. The update acknowledged that a number of financial risks remained and that these risks could be significant enough to eventually require a future re-working of the plan.

Section 13 of the Report highlighted a number of ongoing issues that further compromised the IJB's financial position and outlined the next steps to be considered.

The Chief Finance Officer advised that the IJB would continue to manage reserves to ensure that they were deployed on a timely basis in line with the Scottish Government stipulations and to support the IJB operationally and, importantly, strategically.

Following discussion, the Integration Joint Board agreed: -

- (i) having considered, to approve the updated version of the Strategic Financial Plan for 2023/24;
- (ii) to note the issues set out in Appendix 4 to the Report and to approve the four associated recommendations; and
- (iii) that a time-limited Chief Officer Advisory Group be developed to oversee the consideration of proposals to bring the IJB's Strategic Financial Plan back towards a longer term balance.

11. EQUALITY OUTCOMES AND MAINSTREAMING FRAMEWORK

With reference to Article 7 of the minute of meeting of this Board of 24 August 2022, there was submitted Report No IJB 58/23 by the Chief Officer providing members with an update on the progress made in relation to compliance with the Equality Act (2010).

The Report indicated that the Equality Act 2010 placed a duty on Public Bodies to publish a set of equality outcomes every four years and also produce a Report describing how well they were achieving these outcomes at least every two years, with an Equality Mainstreaming Report to be published every two years.

Section 3 of the Report outlined the compliance measures and actions progressed between September 2022 and March 2023. Following submission of evidence of improvement to the Equality and Human Rights Commission (EHRC) by 31 March 2023, the EHRC confirmed in June 2023 that the AHSCP were now fully compliant with the Public Sector Equality Duty (PSED).

Jillian Galloway, Head of Community Health and Care Services provided an overview of the Report which was very positive. The Chief Officer thanked Morgan Low, Strategy and Improvement Manager for all her input.

The Integration Joint Board agreed: -

- (i) to acknowledge the progress made with regards to compliance with the Equality Act (2010);
- (ii) that the current Equalities Mainstreaming Report 2022-2024 should remain in place;
- (iii) that the current Equality Outcomes 2022-2026 should remain in place; and

- (iv) to request an updated Equalities Mainstreaming Report and a progress report in August 2024.

12. ANGUS CARERS STRATEGY

With reference to Article 8 of the minute of meeting of this Board of 11 December 2019, there was submitted Report No IJB 60/23 by the Chief Officer providing members with the Angus Carers Strategy (ACS) 2023-2026 which outlined the Angus approach to supporting Carers, building on the principles of 'Equal Partners in Care'.

The Report indicated that the Angus Carers Strategy reflected the requirements of the Carers (Scotland) Act 2014 and was accompanied by a Delivery Plan which described the actions that would be undertaken to implement the Strategy.

The Strategic vision for Carers is 'Carers of all ages are recognised and valued as equal partners; are fully involved in shaping services in Angus and are supported to have fulfilling lives alongside caring'. Section 3 of the Report outlined the Strategy's five priority areas. Appendix 2 of the Report outlined the Statement of Engagement.

The Strategy also detailed the AHSCP's commitment to supporting carers to sustain their caring role and enable them to have a fulfilling life alongside caring.

Sally Wilson, Service Manager – Integration presented the Report and advised that the Partnership recognised the crucial contribution young and adult Carers made to their communities across Angus and also responded to Councillor Speed's comments in relation to emergency planning.

Following discussion, the Report was welcomed and the Integration Joint Board agreed: -

- (i) to approve the content of the Angus Carers Strategy and the publication of a final version;
- (ii) to endorse the engagement activities undertaken to inform the preparation of the Angus Carers Strategy 2023-2026; and
- (iii) to request the Chief Officer of the IJB to report back on progress with the implementation of the Angus Carers Strategy and Delivery Plan annually.

13. DATE OF NEXT MEETING

The IJB noted that the next hybrid meeting of the Angus Health and Social Care Integration Joint Board will be held in the Town and County Hall, Forfar on Wednesday 25 October 2023 at 2.00pm.