

Summary Timeline for the Period August 2023 – June 2024

<u>Date</u>	<u>Action</u>
2023	
Early August	Director of Finance issues Provisional Revenue Budget Guidance to Directors and Finance Service Contacts.
24 August	Policy & Budget Strategy Group (PBSG) meeting to discuss broad strategy for Council plan and budget and to agree parameters for 2024/25.
29 August	Report to Policy & Resources on timeline/approach for 2024/25 budget
Mid to Late August	Director of Finance issues capital budget guidance to services
Mid Aug – Mid Sept	Directors/Budget Holders & Finance Service contacts prepare draft Provisional Base Revenue Budgets 2024/25.
22 September	Directors & Finance Service Contacts return 2024/25 Provisional Revenue Budget packs to Finance.
29 September	Directors and Finance Service contacts submit draft 2023/2028 Capital Plans and new priority project bids to Finance.
End of September	Corporate energy and property maintenance budgets to be returned to Corporate Support Team 2
Mid to late October	Budget Submission Review meetings to be undertaken with Service Directors and appropriate service budget holders, to discuss and validate revenue & capital budget packs submitted to Finance.
Late October	Revenue budget packs to CLT for review and comment
14 December	Medium Term Budget Strategy (2024/25 to 2026/27) reported to Angus Council
23 November	PBSG meet to review the Directorate's revenue & capital budget packs, council plan update & change programme progress.
Late December/early January	2024/25 Local Government Finance Settlement announcement anticipated
2024	
18 January	PBSG meet to review and agree budget proposals (Revenue & Capital) following grant settlement and consideration on Council Tax intentions, etc
Mid January – Mid February	Officers provide support to any non-Administration members considering making budget proposals
1 February	PBSG (administration group) meet to agree and finalise budget proposals (Revenue & Capital) and final consideration of Council Tax etc.
Mid February	Setting of Housing rents report to Communities Committee

Appendix A to Report 338/23

Late February/early March (tbc)	Special Meeting of Angus Council to approve Provisional Revenue & Capital Budgets, budget savings proposals and agree the level of 2024/25 Council Tax.
March - June	Finance co-ordinate the preparation of the Final Revenue Budget Volume (incorporating Provisional Capital Budget).
June / July	Final Capital Budget Volume (incorporating capital monitoring budgets for 2024/25) prepared, taking into account final actuals for 2023/24.