

PROPOSED NEW WORDING & RENUMBERED (main changes outlined in the table below)

DIRECTOR OF FINANCE

Subject to the General Provisions and Limitations as appropriate and in addition to the General Delegations, the Director of Finance has the following powers: -

1. GENERAL

1.1. to act as the Proper Officer of the Council for the purposes of: -

- 1.1.1. Section 92 of the Local Government (Scotland) Act 1973 (transfer of securities)
- 1.1.2. Section 95 of the Local Government (Scotland) Act 1973 (financial administration)

1.2. to act as the Proper Officer of the Council for the functions specified by Financial Regulations and to manage the day-to-day functions of the financial administration of the Council;

1.3. to act as the Council's Single Point of Contact (SPOC) with partner agencies on Serious Organised Crime;

1.4. to be the Council's nominated Proceeds of Crime Reporting Officer in accordance with the requirements of the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017;

1.5. following consultation with the Director of Legal, Governance & Change, to determine ex gratia payments in respect of claims against the Council of up to £5,000, provided the costs can be met from existing approved budgets;

1.6. to accept grant offers, ensure that the grant is spent in line with the terms and conditions of the grant and to make grant claims on behalf of the Council;

1.7. to write off all debts owed to the Council providing all avenues to make recovery have been exhausted and that sufficient provision exists within the Council's accounts to meet such bad debt and on the basis that any very large debts to be written off are brought to the attention of Members;

1.8. to make appropriate technical amendments to the Scheme of Members' Allowances following consultation with the Director of HR/Digital Engagement/IT and Business Support.

2. FINANCE

2.1. to discharge the obligations outlined in the Council's Financial Regulations including the powers delegated to him/her in terms of the Regulations and to approve and implement relevant amendments to the Regulations;

2.2. to undertake all treasury management activities in accordance with the Council's agreed treasury strategy and treasury management practices (TMPs);

2.3. to instigate all collection recovery procedures with regard to the collection of local taxes, rent arrears and sundry debts owing to the Council.

3. FINANCIAL SUPPORT AND RELIEF SCHEMES

3.1. to administer the Council Tax Reduction and Housing Benefit Schemes and the Scottish Welfare Fund and Discretionary Housing Payments Scheme;

3.2. to grant remission of non-domestic rates in accordance with approved Council policy;

3.3. to undertake the assessment of applications for free school meals and clothing grants in accordance with the Council's policies;

3.4. to carry out the administration, assessment and award of Educational Maintenance Allowances, subject to appropriate provision having been made in the Council's approved budget.

4. SOCIAL FINANCE

4.1. To provide a welfare rights and debt advice service;

4.2. To undertake financial assessments in support of charging arrangements for social care services.

TABLE 1(d): PROPOSED CHANGES AND REASONS FOR PROPOSED CHANGES

DIRECTOR OF FINANCE				
TABLE OF CHANGES TO THE SCHEME OF DELEGATION				
NEW NUMBER	OLD NUMBER	WHAT IT USED TO SAY	WHAT IT NOW SAYS	REASON FOR CHANGE
1.1	1	(1) to act as the Proper Officer of the Council for the functions specified in Standing Order 46 (1), and (3)(b);	1.1. To act as the Proper Officer of the Council for the purposes of: - 1.1.1 Section 92 of the Local Government (Scotland) Act 1973 (transfer of securities) 1.1.2 Section 95 of the Local Government (Scotland) Act 1973 (financial administration)	Amendment to wording to refer to relevant legislation.
1.2	2	NO CHANGE		

1.3	New delegation added	New delegation added	To act as the Council's Single Point of Contact (SPOC) with partner agencies on Serious Organised Crime;	This was not included in the delegation previously.
1.4	13	To be the Council's nominated Proceeds of Crime Reporting Officer in accordance with the requirements of the Money Laundering Regulations 2007	To be the Council's nominated Proceeds of Crime Reporting Officer in accordance with the requirements of the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017;	Amendment in wording to refer to updated regulations.
1.5	4	in consultation with the Director of Legal and Democratic Services, to determine ex gratia payments in respect of claims against the Council of up to £5,000, provided appropriate allowance is made in the approved estimates of expenditure;	following consultation with the Director of Legal, Governance & Change, to determine ex gratia payments in respect of claims against the Council of up to £5,000, provided the costs can be met from existing approved budgets.	Minor amendment to wording.
1.6	New delegation added	New delegation added	to accept grant offers, ensure that the grant is spent in line with the terms and conditions of the grant and to make grant claims on behalf of the Council	Requested by officers to provide absolute clarity in relation to the grants process.
1.7	9	To write off all debts owed to the Council providing all avenues to make recovery have been exhausted and that sufficient provision exists within the Council's accounts to meet such bad debt	To write off all debts owed to the Council providing all avenues to make recovery have been exhausted and that sufficient provision exists within the Council's accounts to meet such bad debt and on the basis that any very large debts to be written off are brought to the attention of Members;	Additional wording added to clarify that any large debts to be written off will be highlighted to elected members for information.

1.8	10	to make appropriate technical amendments to the Scheme of Members' Allowances in liaison with the Director of HR/Digital Engagement/IT and Business Support;	To make appropriate technical amendments to the Scheme of Members' Allowances following consultation with the Director of HR/Digital Engagement/IT and Business Support	Minor amendment made to wording
2.1	3	to discharge the obligations outlined in the Council's Financial Regulations including the powers delegated to him/her in terms of the Regulations and to approve and implement minor amendments to the Regulations;	to discharge the obligations outlined in the Council's Financial Regulations including the powers delegated to him/her in terms of the Regulations and to approve and implement relevant amendments to the Regulations;	Slight change in wording from "minor amendments" to "relevant amendments."
2.2	11	NO CHANGE		
2.3	7	NO CHANGE		
3.1	6	NO CHANGE		
3.2	8	NO CHANGE		
3.3	14	NO CHANGE		
3.4	15	to carry out the administration, assessment and award of Educational Maintenance Allowances and further education bursaries, in so far as the Council has the power to award such bursaries, subject to appropriate provision having been made in the approved estimates of expenditure.	to carry out the administration, assessment and award of Educational Maintenance Allowances, subject to appropriate provision having been made in the Council's approved budget.	Amended to reflect current position.

4.1	16	in liaison with the Angus Welfare Reform Group the operation of the Council's Welfare Reform Fund, with expenditure agreed under delegated powers to be reported at least annually to elected members	To provide a welfare rights and debt advice service	To reflect current arrangements.
4.2	New delegation added	New delegation added	To undertake financial assessments in support of charging arrangements for social care services.	To capture current arrangements.