



Comhairle Aonghais

# Development Plan Scheme & Participation Statement

October 2023



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# 1. The Development Plan Scheme

A Development Plan Scheme and Participation Statement (DPS and PS) is required to be prepared annually to provide information to a wide range of stakeholders and the public on how the next Angus Local Development Plan (LDP) will be prepared including the timeframe for its preparation. This document is therefore essential in providing sufficient information regarding the progress of the new LDP as we move through the various stages of its preparation. The new LDP is estimated to be published and adopted at the end of 2029 after the following stages have been completed: Evidence Report; Gatecheck; Proposed Plan; Examination; and Adoption.

This DPS and PS will therefore provide the following information:

- How the planning reform in Scotland will impact the preparation of the next LDP.
- Update on the implementation of the current Angus Local Development Plan (2016).
- Proposed timescales for the preparation and stages involved in creating the LDP, covering the publication of the Evidence Report and Proposed Plan, the submissions of the proposed plan to Scottish Ministers, alongside the expected adoption of the LDP (lasting 10 years).
- A Participation Statement which sets out the ways in which Angus Council will undertake stakeholder and community engagement to inform and help shape the next LDP.

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## **2. New Planning System: Town and Country Planning (Scotland) Act 1997 (as amended)**

The Planning (Scotland) Act 2019 made significant changes to the development planning system in Scotland, including:

- The National Planning Framework to incorporate Scottish Planning Policy and form part of the development plan.
- Removing the requirement to prepare Strategic Development Plan's with the introduction of Regional Spatial Strategies.
- Introducing a longer 10-year review cycle for development plans, rather than 5 years.
- Requirement to prepare an Evidence Report at the outset of plan preparation which would be subject to a 'Gatecheck'.
- Removal of the Main Issues Report stage.
- Removal of Statutory Supplementary Guidance (from April 2025).
- Shorter plan preparation phase (around 3-4 years).
- Local constituted community groups being able to prepare Local Place Plans.

National Planning Framework 4 (NPF4) was approved by the Scottish Parliament and published in February 2023 and supersedes the previous National Planning Framework 3 and Scottish Planning Policy (2014). It now forms part of the Development Plan in Angus.

Secondary legislation setting out the new local development planning regulations came into force in May 2023 and the accompanying guidance provides further detail on development planning in Scotland

There are also legislative changes to the DPS and PS which requires a different type of DPS and PS to be prepared - requiring greater detail on what is involved at each stage of the plan preparation within an accurate timetable. The PS is required to take account of the views of the public as to when engagement and consultation will take place, with whom and detailing the methods of engagement and consultation that could be used. Therefore, the DPS and PS are required to be informed by engagement and consultation with people and organisations before being adopted by the Council.

The DPS and PS also sets out the programme for work on Strategic Environmental Assessment (SEA) and other appraisals/assessments, including Habitats Regulations Assessment (HRA) and the Public Sector Equality Duty Assessment associated with the LDP. Additionally, there are requirements within to identify and justify any changes to timetabling from the previous DPS and PS.

### 3. Current Development Plan Status

#### New Structure

Development Planning is part of the statutory requirements for the plan-led system in Scotland in order to “manage the development and use of land in the long-term public interest”. This process allows for allocation of land for sustainable development which is responsive to the local context and considers a wide range of areas and factors to provide a strategic vision for the future. Therefore, the Council are required to publish a Local Development Plan for Angus to direct and influence future development.

As stated in Section 2, Development Plans now include National Planning Framework 4 (NPF4) prepared by the Scottish Government and each Local Authorities' Local Development Plan (LDP) as the main statutory planning documents. As a result, planning applications in Angus are being determined against NPF4 and the Angus Local Development Plan (ALDP 2016).

#### New Statutory Development Plan Structure:



Figure 1 - New structure of the Development Planning System in Scotland.

Although the Angus Local Development Plan was adopted in 2016, it was meant to be replaced within 5 years from the date of its adoption. However, the Council decided to prepare their next LDP under the requirements of the new planning system set out in the Planning (Scotland) Act 2019. Significant delays in the new planning system coming forward, alongside the COVID-19 pandemic, greatly impacted the LDP preparation timescales in recent years.

The new planning system requires LDP's to move to a 10 year lifespan. Therefore, the next Angus LDP will cover a 10-year period from 2029-2039, with an overall vision looking 20 years ahead to 2049. This will allow for more time to focus on delivery and implementation of the plan while establishing longer-term objectives.

Further changes to the planning system have seen the removal of the Tayplan Strategic Development Plan from the Development Plan in Angus. As a result, Tayplan is no longer in existence and has no influence on planning decisions in Angus.

In addition, Tayplan is to be replaced with a Regional Spatial Strategy. Although not published yet, a full Regional Spatial Strategy will be created for the Dundee, Perth and Kinross, and Angus areas to provide strategic planning context across the Tayside region. Although not a statutory requirement, it will be a document which must be considered by the Scottish Government and the Council respectively when amending or preparing the next NPF or LDP. An indicative Regional Spatial Strategy for the Tayside region was submitted to Scottish Government in early 2021, outlining the vision, priorities, and strategic projects/outcomes throughout the region. This indicative Regional Spatial Strategy also informed NPF4. Whilst initial discussions with adjoining Council's in the Tayside area have taken place, further, more detailed work on preparing the Regional Spatial Strategy is expected to commence once statutory guidance has been published by Scottish Government. The anticipated timescale for publication of this guidance is early 2024.

Local Place Plans (LPPs) are community created plans which will help to provide rich information bases for the Evidence Report and LDP preparation. They are prepared by constituted community bodies to showcase the changes and development they would like to see in the future for their areas. The Council is required to register LPP's when they are submitted and have been considered to meet the requirements of the LPP legislation. LPPs can only be considered in the LDP process when they have been registered with the Local Authority. Once registered, LPPs must be considered during the preparation of the LDP. This will allow communities to become more involved in the planning process and provide opportunities to encourage change in their local area. LPP's can also, where justified, state that the LDP is required to be replaced by a new LDP.

The Council have further information and guidance on LPPs on our website [here](#), including the invitation to prepare these plans, information, guidance, and a template for constituted community groups to follow if they do wish.



## **Implementation and Delivery of Angus Local Development Plan (2016)**

As previously noted above, the current LDP for Angus was adopted in 2016 and forms part of the statutory Development Plan alongside NPF4. The ALDP (2016) is still part of the Development Plan for Angus and will still be used in the assessment of planning applications. However, where there are differences/conflicts between the policies in NPF 4 and the ALDP (2016), legislation states that the newer Plan will take priority, which in this case is NPF 4. This will be the case for the next few years until such times that the ALDP (2016) is replaced by the new Local Development Plan for Angus. The weight to be applied to ALDP (2016) policies will be made on a case-by-case basis by the planning officer assessing the planning application.



The most recent Action Programme for ALDP (2016) was approved in November 2022, which can be accessed by clicking [here](#). The Action Programme provides information on the implementation of the Plan and the current delivery of sites allocated within it, which are monitored through annual audits, data analysis, and other surveys.

The next Action Programme update for the 2016 ALDP will be published in December 2024 to provide further progress. However, due to the changes implemented by the new planning system, any current Action Programmes will have to follow transitional arrangements on review, becoming a Delivery Programme instead, and following the new legislative requirements in that regard.

### **What are we doing now?**



The [timetable](#) contained within this document outlines how, where and when we are planning to carry out the various stages of preparation and publication for the new LDP. The current workload for the new LDP is focussed on the preparation of the Evidence Report, including the gathering of information and data from key agencies or publicly available sources, which will provide a baseline for moving forward. Within this evidence gathering, key agencies such as Historic Environment Scotland, SEPA, SSEN, and many others have been contacted to provide up-to-date data on the relevant topic area to allow the Council to evaluate and analyse what that means for Angus and what the Proposed Plan requires to look into or address. Each chapter of the Evidence Report will be prepared in line with the requirements of NPF4 and informed by the Scottish Governments Local Development Plan Guidance. These chapters will be reviewed and consulted upon by relevant agencies and

stakeholders before publication and examination to ensure the information provided is the best possible standard.

The Council is taking a collaborative approach to data gathering, evaluation, and engagement in the preparation of the Evidence Report and is currently in the data gathering stage, which will provide a baseline for the next LDP to be developed from.

Alongside evidence gathering, our annual monitoring and audit work (such as employment land, housing land, vacant and derelict land, town centre survey, floorspace survey and so on) are underway and are expected to be finalised by the end of 2023 and will be used to inform the Evidence Report. Work on our new Forestry and Woodland Strategy, Open Space Strategy, Play Sufficiency Assessment, and habitat modelling for Nature Networks has commenced and will also help to inform the preparation of the Evidence Report. The Forestry and Woodland Strategy and Play Sufficiency Assessment are statutorily required to be concluded and submitted with the Evidence Report to the Gate check.



## **4. Impact Assessments**

### ***Strategic Environmental Assessment (SEA)***

In line with the Environmental Assessment (Scotland) Act 2005, the Council are required to undertake an SEA to assess the significant impacts on the environment that LDP2 may have. This assessment allows us to view the LDP preparation and implementation from an environmental perspective and understand the potential significant impacts this new plan may have on the environment of Angus and to provide mitigation and enhancement proposals where appropriate.

The SEA Scoping Report will focus on the baseline environmental data and provide detail for the Environmental Report to cover. The Scoping Report will be prepared during the data gathering and Evidence Report stage. Once the Consultation Authorities have provided comments on the Scoping Report, the Council will move forward with preparing the SEA Environmental Report, at the Proposed Plan stage – detailing the current state of the environment and how any environmental characteristics are to be significantly impacted by the Plan.

On adoption of the Plan, the Council will produce the Post-Adoption Statement and submit that to the Consultation Authorities.

### ***Fairer Scotland Duty Assessment (FSDA)***

The FSDA is focussed on the provision of fair and equal outcomes in policy and decision-making processes; therefore, it is another requirement of the LDP process, in line with Part 1 of the Equality Act 2010. The LDP will provide strategic measures for development within the Council area, and this assessment must be undertaken in order to produce the LDP in a way which will reduce social and economic inequalities. This will be done by assessing potential impacts and ways to mitigate these, alongside considerations of how to monitor these socio-economic inequalities in relation to the adoption of the LDP.

### ***Public Sector Equality Duty (PSED)***

PSEDs are also in line with the Equality Act 2010 and the Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012, which requires the Council to eliminate discrimination, advance equality of opportunities, and foster good relations between those with protected characteristics and those who do not. This means that the Council will adhere to this duty throughout the LDP process and ensure that the new LDP complies to these regulations, promoting equality.

### ***Equality Impact Assessment (EQIA)***

EQIAs are conducted across many sectors in line with the Human Rights Act 1998 and the Equality Act 2010 as a way of considering and involving a range of individuals and characteristics in the development of any plans, policies, or strategies. Assessing

the likely impacts of the next LDP on such protected characteristics and groups will allow the Council to promote inclusivity in future developments.

### ***Habitats Regulations Appraisal (HRA)***

The HRA is another impact assessment required in the process of preparing LDP2. This assessment is prepared to understand how specific sites allocated in the LDP may impact any Special Areas of Conservation, Special Protection Areas and Ramsar sites, commonly known as Natura 2000 sites. However, this impact assessment is not prepared as early as the others and will take place at the same time as the Proposed Plan rather than at the Evidence Report stage.

## 5. LDP Stages and Timetable

### *LDP Stages*

#### **Evidence Report**

The Evidence Report is the first stage of preparation for the new style of LDPs and is created to provide a baseline and evidence base for the new plan to work from and build upon. Evidence will be gathered, analysed and interpreted in the context of Angus in relation to NPF4 and other statutory requirements. This data analysis will provide information which will impact the preparation of LDP2, alongside any gaps, limitations or uncertainty in the data. A site selection methodology for the allocation of new land for development for a range of purposes is also required to be provided at this stage.

The Evidence Report is not intended to focus on specific geographical areas or locations for development, but create a people-centred, place-based, and infrastructure-first approach in order to provide a robust evidence base to move forward with.

The Council is also required to approve the Evidence Report for publication before submitting for its Gatecheck.

#### **Gatecheck**

The Gatecheck is a new stage which has been introduced as part of the amendments to the 1997 Act. This stage requires an independent Reporter from the Department of Planning and Environmental Appeals (DPEA) to assess the sufficiency of information provided in the Evidence Report for moving forward to prepare and publish the Proposed Plan and to approve the site selection methodology. The Scottish Government indicate that this assessment will allow for a smoother Examination period and provide an adequate evidence base for a place-based approach to the development of the LDP.

#### **Proposed Plan and Examination**

The Proposed Plan will identify a spatial strategy and areas for development within the Angus area, heavily influenced by the information and evaluation of data gathered in the Evidence Report. After engagement with a wide range of stakeholders, organisations, and members of the public, the Proposed Plan will be finalised. Once Council has approved the Proposed Plan for consultation, it will be subject to a statutory minimum consultation period of 12 weeks and a range of stakeholders including Key Agencies, developers, and the public at large will be able to comment on the Plan. After the consultation period has ended, the Council can choose to modify the Proposed Plan, with any modifications to be subject to a further period of consultation. After these modifications, the Proposed Plan is then submitted

for Examination (if no modifications are made, the Proposed Plan is submitted straight for Examination). In both scenarios, the Council is required to approve the Plan for submission to examination.

### **Adoption**

After the Examination and the Reporter's recommendations for modifying the Plan, as detailed in the Report of Examination to the Proposed Plan, are made and approved by the Council, it will be adopted and published by the Council. The Scottish Ministers will then be notified as per legislation that the Council has adopted the LDP.

Once adopted, the new LDP will form part of the constituted Development Plan for Angus alongside NPF4. As the new LDP will be the newer plan, it will outweigh NPF 4 policies in the assessment of planning applications where there are any differences/conflicts between the two documents.

### **Delivery Programme**

The Delivery Programme is the final stage in the process of preparing the new LDP and will set out how the plan will be implemented. This programme will detail how policies, proposals, and delivery of the land for development in the plan will be met through a list of actions with associated timescales. Delivery programmes are a crucial stage in coordinating future development and allocating resources to the implementation of the new LDP.

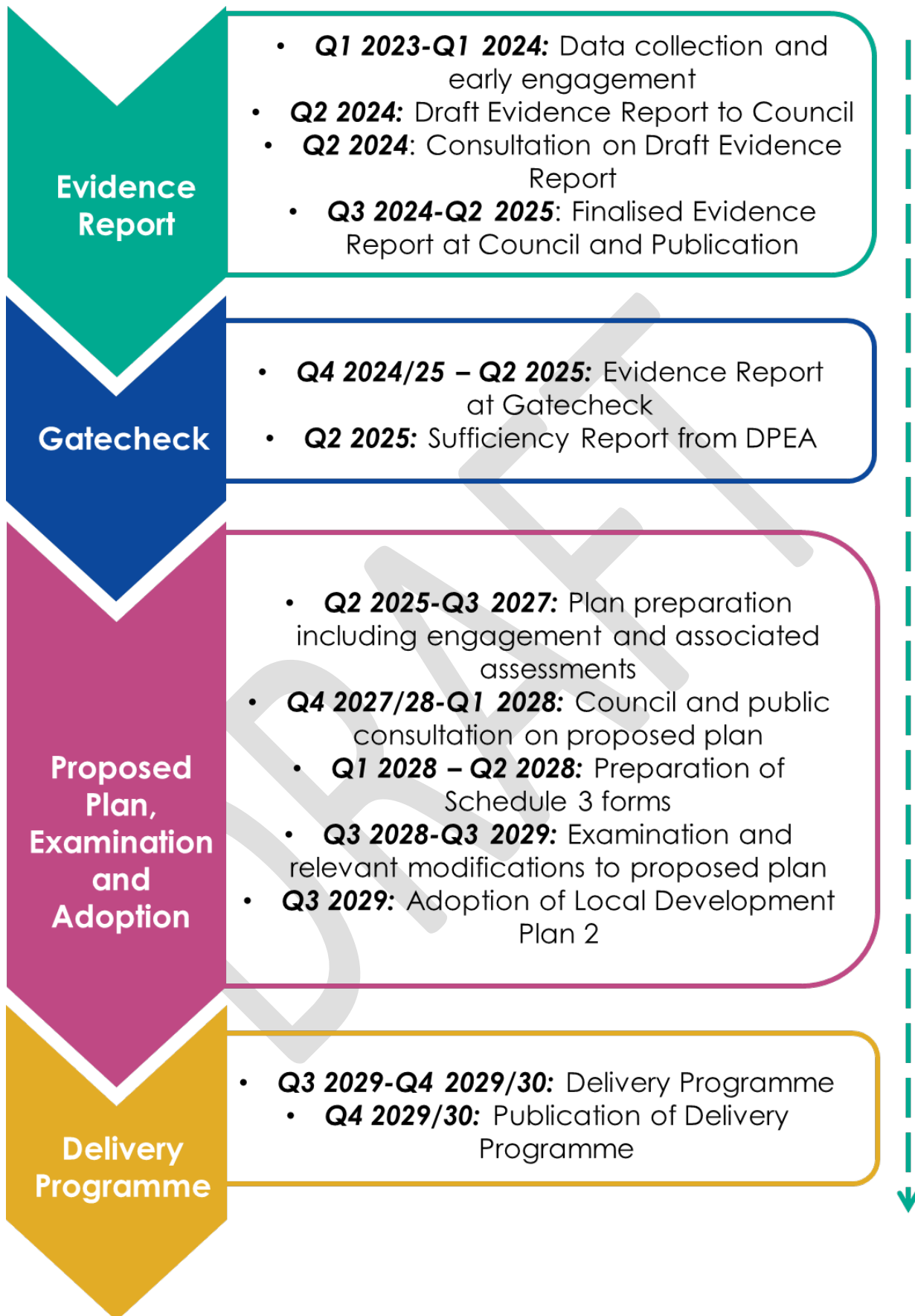
### **Timetable**

The diagram provided below details a summarised version of the Council's proposed timetabling for the preparation and delivery of the new LDP.



The timescales provided in this table are only indicative due to the unknown nature of certain stages, processes and available resources to produce the new LDP and could be subject to change in subsequent DPS and PS documents. However, in order to create appropriate targets and incorporate these contingencies, the Council have presumed the following timescales:

- Consultation on Draft Evidence Report (8 weeks)
- Evidence Report at Gatecheck – 6 months
- Consultation on Proposed plan – 12 weeks (statutory minimum)
- Proposed Plan Examination – 1 month for reporter to review Statement of Conformity with the Participation Statement, followed by 9-month Examination.



## 6. Participation Statement (PS)

At the heart of the preparation of the new LDP is the Council's wish to inform, engage, collaborate, involve, and consult with a wide range of organisations, stakeholders, and people who live, work, invest and visit Angus. We want people to have a greater say in how Angus moves forward and how to address future development and investment, whilst ensuring that we address the twin climate and the nature crises.

This PS sets out how we will inform, engage, collaborate, involve and consult, and the methods of engagement we may use. This PS was subject to a four week period of consultation and there has been influenced by engagement and consultation with a wide range of organisations, stakeholders and people.

Also, as a result of the feedback from the engagement and consultation on the Draft DPS and PS, the Council will prepare an engagement and consultation strategy, which provides detailed information and timescales related to our engagement, collaboration and engagement methods and outcomes from the new LDP. This strategy will go into greater detail on the statutory requirements of engagement with certain groups and will include a detailed timetable of how and when we will engage with different groups, organisations, stakeholders and members of the public to gather their views and take them on board throughout the development and publication of the new LDP.

When finalised, the engagement and consultation strategy will be publicised and available to view on the Council's website. It will also be updated on an annual basis through engagement and consultation on the annual DPS and PS.

### **Principles**

As the new LDP is required by NPF 4 to be both place-based and people-centred, the Council will, in accordance with the National Standards for Community Engagement (VOICE), follow the guiding principles for good engagement, and the Scottish Government's draft Effective Community Engagement in Local Development Plan Guidance, adhering to the following principles:

- **Sustainable** – socially, economically and environmentally.
- **Democratic** – with improved local governance.
- **Deliberative** – empowering local communities through co-learning and transparent knowledge sharing.
- **Collaborative** – demonstrating the place principle by working across specialisms with a joined-up approach.

- **Place-based** – within defined communities, neighbourhoods and connected rural communities.
- **Evidence-led** – both qualitative and quantitative; and
- **Inclusive** – reaching out to often unheard groups of people in our society.

Tailored place-based and detailed methodologies will therefore be developed together with stakeholders and the general public as we move through this process and in accordance with the above.

### **Who Will We Engage With?**

We are required by the Town and Country Planning (Scotland) Act 1997 (as amended), to engage and consult with specific groups, alongside internal Council services, external organisations and stakeholders, and the general public. These specific groups include:

- Children and Young People
- Gypsies and Travellers
- Disabled Persons
- Community Councils
- Local Developers and Housebuilders
- Key Agencies:
  - Scottish Environment Protection Agency (SEPA)
  - Scottish Water
  - Historic Environment Scotland
  - Nature Scot
  - NHS Tayside
  - Scottish Natural Heritage
  - Transport Scotland
  - Scottish Enterprise
  - Scottish Forestry
  - Marine Scotland
  - Architecture and Design Scotland
  - COSLA
  - British Geological Survey
  - SportScotland
  - Visit Scotland
  - Improvement Service
  - Planning Aid Scotland (PAS)



## **How May We Engage?**

Throughout our processes of engagement with communities, stakeholders, and all other groups, we will carry out a number of different engagement methods, both online and in person. We have developed a series of potential engagement methods, which are listed below. Some methods may include internal/key agency communications and correspondence through email; however, some other methods may include:

**Workshops and Interactive Events** – we hope to carry out different workshops and interactive collaborative events which will be tailored to the targeted group, whether this is children, young people, gypsies and travellers, internal services, and the public to gain views and suggestions for the new plan.

**Engagement Angus** – the Council's online consultation platform, which can feature several different engagement formats from surveys and forums to mapping features. These will be developed for different stages of the plan for different audiences.

**LDP Page on the Council website, Social Media, Newsletters, Posters, Leaflets etc.** – we aim to keep people updated with further events, information, and our progress towards the proposed plan through these methods. Social media platforms could include Twitter, Tiktok, Facebook etc.

The engagement and consultation on this DPS and PS has influenced how communities and stakeholders want to be engaged when preparing the new LDP. As noted above, this has also helped to influence and shape our more detailed engagement and consultation strategy which will be published when it has been approved and updated annually in line with the DPS and PS.

## **When Will We Engage?**

The following timetable (next page) indicates proposed timings, methods, and audiences for each stage of engagement. Once approved and published, the engagement and consultation strategy will detail these methodologies in more depth depending on the group(s) being engaged with.

<b>Timescale</b>	<b>Stage of Plan Preparation Process and Purpose</b>	<b>Who?</b>	<b>Methods we may use</b>	<b>Aim</b>
<b>Development Plan Scheme</b> Q3 2023	<b>Consultation on DPS and Participation Statement</b> Provides opportunity for people to express how they wish to engage with Local Authorities in response to the Participation Statement.	<ul style="list-style-type: none"> <li>- Public at large</li> <li>- Children &amp; Young People</li> <li>- Gypsies &amp; Traveller Communities</li> <li>- Differently Abled People</li> <li>- Community Councils</li> <li>- Stakeholders</li> <li>- Key Agencies</li> </ul>	<ul style="list-style-type: none"> <li>-Engagement HQ</li> <li>-Social Media</li> <li>-LDP Pages on Council Website</li> <li>-Leaflets &amp; Newsletter (physical &amp;/or digital)</li> <li>-Word of Mouth</li> <li>-Letter included with planning correspondence</li> </ul>	Inform Engage
<b>Local Place Plans</b> Q3 2023 – Q2 2025	<b>Invitation to create Local Place Plans</b> Encourages local communities to prepare a Local Place Plan, and advises what assistance we can offer, signposting to resources, and things to keep in mind.	<ul style="list-style-type: none"> <li>-Local Communities</li> <li>-Community Councils</li> <li>-Elected Members</li> </ul>	<ul style="list-style-type: none"> <li>-Email &amp; Letters</li> <li>-LDP Pages on Council Website</li> <li>-Workshops</li> </ul>	Inform

<b>Timescale</b>	<b>Stage of Plan Preparation Process and Purpose</b>	<b>Who?</b>	<b>Methods we may use</b>	<b>Aim</b>
<b>Evidence Report</b> Q1 2023 – Q2 2025	<b>Evidence Gathering</b> (Q2 2023 – Q1 2024) Provides opportunities for people to	<ul style="list-style-type: none"> <li>-Public at large</li> <li>-Children &amp; Young People</li> <li>-Gypsies &amp; Traveller Communities</li> </ul>	<ul style="list-style-type: none"> <li>-Workshops and Interactive Events (in person &amp; online) tailored to each group*</li> <li>-Engagement HQ</li> </ul>	Engage Collaborate

	<p>communicate their thoughts and opinions on all relevant topics in relation to the production of an Evidence Report.</p>	<ul style="list-style-type: none"> <li>-Differently Abled People</li> <li>-Older People</li> <li>-Key Agencies</li> <li>-Infrastructure Providers</li> <li>-Other data providers</li> <li>-Council Services</li> <li>-Elected Members</li> <li>-Community Councils</li> <li>-Other community groups and partnerships</li> </ul>	<ul style="list-style-type: none"> <li>-Email requests for data (Key Agencies, stakeholders, and data providers)</li> <li>-Collaborative approaches to data collection (Key Agencies, stakeholders, and data providers)</li> </ul>	
	<p><b>Consultation on Draft Evidence Report</b> (Q2 2024) Provides opportunity for people to express their views on the draft Evidence Report and to agree or dispute the information stated in the report. <b>This is a non-statutory requirement</b></p>	<p>As Above and;</p> <ul style="list-style-type: none"> <li>-Scottish Ministers</li> <li>-Adjoining Planning Authorities</li> <li>-Community Councils</li> <li>-Stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>-LDP Pages on Council Website</li> <li>-Social Media</li> <li>-Engagement HQ</li> <li>-Physical copies in Libraries and other Council Facilities</li> <li>-Letter included with planning correspondence</li> <li>-Leaflets &amp; Newsletter (physical &amp;/or digital)</li> <li>-Workshops (online and in person)</li> </ul>	<p>Engage</p> <p>Consult</p>

	<b>Publication of Evidence Report</b> (Q4 2024/25 – Q2 2025) Published online to allow for public access	-There is no specific engagement or consultation stage	-LDP Pages on Council Website	Inform
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\*As many of these groups have protected characteristics and differing needs, each engagement event or programme will be prepared with this in mind and tailor to the needs and abilities of the group(s) involved. Much of this will be covered in the new LDP EQIA.

<b>Timescale</b>	<b>Stage of Plan Preparation Process and Purpose</b>	<b>Who?</b>	<b>Methods we may use</b>	<b>Aim</b>
<b>Proposed Plan</b> Q2 2025 – Q3 2029	<b>Preparation of Proposed Plan</b> (Q2 2025 – Q3 2027) Allows for all stakeholders, the general public and community groups to engage in the preparation of the proposed plan through a variety of methods.	Children and Young People Key Agencies Scottish Ministers Community Councils Stakeholders Developers Any other relevant groups	Workshops and Interactive Events (in person & online) tailored to each group* Engagement HQ Email invites Call for views	Engage Collaborate

	<p><b>Consultation on Proposed Plan</b> (Q4 2027/28 – Q1 2028) Provides opportunity to provide comments and representations or ask questions about the Proposed Plan. Neighbour Notification.</p>	<p>Public at large Key Agencies Scottish Ministers Adjoining Planning Authorities Community Councils Stakeholders Any other relevant groups</p>	<p>Advertisement Engagement HQ Physical Copies Neighbour Notification Social Media Interactive Events &amp; Information Meetings (online &amp; in person)</p>	<p>Consult</p>
	<p><b>Examination</b> (Q3 2028 – Q2 2029) Advertise the examination of the Proposed Plan.</p>	<p>Members of the Public Objectors</p>	<p>Advertisement in local newspaper and libraries Notify those who made representations during consultation</p>	<p>Inform</p>
	<p><b>Adoption of Proposed Plan</b> (Q3 2029) Publicise the adoption of the Proposed Plan.</p>	<p>Members of the Public Scottish Members People who commented on Proposed Plan</p>	<p>Submit to Scottish Ministers Publicise online and in local newspaper Notify those who commented on the plan</p>	<p>Inform</p>

<b>Timescale</b>	<b>Stage of Plan Preparation Process and Purpose</b>	<b>Who?</b>	<b>Methods we may use</b>	<b>Aim</b>
<b>Delivery Programme</b> Q3 2029 – Q4 2029/30	<b>Preparation of Delivery Programme</b> (Q3 2029 – Q4 2029/30) Seek the views of and engage with relevant bodies to aid in preparation and content of the Delivery Programme.	Key Agencies Scottish Government	Email invites Workshop sessions (Online and in-person)	Engage Collaborate
	<b>Publication of Delivery Programme</b> (Q4 2029/30) Published online to allow for public access.	Scottish Ministers Members of the Public	LDP Pages on Council Website Physical Copies in Libraries	Inform

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## Appendix A – Detailed Timetable of LDP Process

Timetable			
<i>LDP Stage</i>	<i>Substages</i>	<i>Impact Assessments</i>	<i>Indicative Timeframe (Financial year quarters)</i>
<b>Evidence Report</b>	Preparation of Evidence Report (including early engagement)	Preparation of SEA Scoping Report, EQIA, Fairer Scotland Duty Assessment, and the Public Sector Equality Duty  Submit Scoping Report to Consultation Authorities (5 weeks)	<b>Q1 2023 – Q1 2024</b>
	Draft Evidence Report to Council for approval for consultation		<b>Q2 2024</b>
	Consultation (6 Weeks)		<b>Q2 2024</b>
	Addressing comments and disputes on Evidence Report		<b>Q3 2024</b>
	Finalising Evidence Report		<b>Q3 2024 – Q4 2024/25</b>
	Evidence Report at Council for approval		<b>Q4 2024/25</b>
	Publication of Evidence Report		<b>Q4 2024/25 – Q2 2025</b>
<b>Gatecheck</b>	Evidence Report at Gatecheck		<b>Q4 2024/25 – Q2 2025</b>
	Sufficiency Report from DPEA on Gatecheck and authorisation to		<b>Q2 2025</b>



	proceed to proposed plan		
<b>Proposed Plan and Examination</b>	Preparation of proposed plan and engagement	Preparation of SEA Environmental Report and HRA	<b>Q2 2025-Q3 2027</b>
	Proposed Plan and associated assessments at Council for approval to consult		<b>Q 4 2027/28</b>
	Consultation proposed plan (12 weeks)	Consult on SEA Environmental Report  Publication of other assessments and strategies (including submission of HRA to Nature Scot)	<b>Q4 2027/28 – Q1 2028</b>
	Preparation of Schedule 3 forms**		<b>Q1 2028 – Q2 2028</b>
	Schedule 3 forms at Council for approval to submit for Examination		<b>Q2 2028</b>
	Submission for Examination		<b>Q3 2028</b>
	Examination Period		<b>Q3 2028 – Q2 2029 (assuming timescales aforementioned)</b>
	Consideration of examination report and modifications to Proposed Plan	Revise SEA Environmental Report to reflect appropriate modifications from examination	<b>Q2 2029 – Q3 2029</b>
	LDP (Proposed Plan) at Council for adoption		<b>Q3 2029</b>
	Intent to adopt LDP process and submission to Scottish Gov	Submit amended environmental report and agreed HRA to Scottish ministers	<b>Q3 2029</b>

	LDP Adoption	Prepare and publish SEA Post-adoption statement	<b>Q3 2029</b>
<b>Delivery Programme</b>	Preparation of Delivery Programme		<b>Q3 2029 – Q4 2029/30</b>
	Delivery Programme at Council for approval		<b>Q4 2029/30</b>
	Publication of Delivery Programme		<b>Q4 2029/30</b>

*\*\* Schedule 3 Forms: The preparation and submission of Schedule 3 forms is another statutory requirement for local authorities during the LDP process. They are linked to the issues brought forward during the consultation period, specifically focussing on any unresolved issues. These forms were previously known as Schedule 4s and will contain information and summaries of all unresolved issues and representations at that point in time, alongside reasonings as to why the Council did not modify the plan based on these representations.*