

## ANGUS EDUCATIONAL TRUST (MORGAN BURSARIES)

### Student Application Form

#### Aims of the Trust's Student Scheme

Angus Educational Trust has a limited amount of money to:

- help residents of Angus whose access to Further Education courses (HNC/HND) might otherwise be prevented for financial reasons
- help existing students who are suffering financial difficulties.

#### Those Eligible to Apply:

- applicants should have been offered a place on, or be attending, any full-time or part-time courses Dundee and Angus College
- applicants should be resident in the area covered by Angus Council.
- Have attended an Angus secondary school for a minimum of 3 years

#### Criteria for Awards

The number and value of the awards made will be limited by the funding available to Angus Educational Trust. Generally, assistance will be given to students whose personal circumstances are such that they are unable to meet reasonable student expenditures from the resources available to them. This will usually mean that their household incomes are low or that their household expenditure is unusually high.

Thereafter means testing and subsequent funding are awarded on availability. The Board of Governors meets twice a year in March and September therefore a delay of 3 – 4 months before a decision is made is not uncommon.

#### Applicants Should Please Note the Following:

- all awards made under this scheme are for term-time purposes only
- awards will not be made as a substitute for parental contribution where this has been assessed by the organisation making grants/bursaries available to students, or instead of any other benefit to which a student may be entitled to from another source
- the Trust reserves the right to obtain proof of the applicant's satisfactory attendance and academic progress from the establishment attended
- **students must enclose a copy of the letter from the awarding Authority, allocating or rejecting their grant/bursary application**
- **any student entitled to apply for a loan under the Student Loans Scheme must have taken up this option before an application to this Trust will be considered.**

Application Forms along with further information can be obtained from:

The Administrator, Angus Educational Trust (Morgan Bursaries), Schools and Learning,  
Angus House, Orchardbank Business Park, Forfar, DD8 1AN

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**APPLICATION FOR MORGAN BURSARIES**

This form should be completed and returned as soon as possible to:

CLERK TO THE ANGUS EDUCATIONAL TRUST (MORGAN BURSARIES), SCHOOLS AND LEARNING,  
ANGUS HOUSE, ORCHARDBANK BUSINESS PARK, FORFAR, DD8 1AE

<b>PART 1 – TO BE COMPLETED BY STUDENT</b>		
1.	Student's Name (Block Letters)	
	<b>Forenames</b>	<b>Surname</b>
		<b>Date of Birth</b>
2.	Full Postal Address of Place of Ordinary Residence	
2a.	Email Address	
3.	Please complete your household address if different from 2. Above.	
4.	How long have you been resident in Angus?	
5.	Details of Course to which this application refers: (a) Dundee and Angus College Campus location: (b) Course of Study – HNC/HND (c) Minimum duration of course: (d) Date of entry to course: (e) Year of course to which this application refers: e.g. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , etc	
6.	Where did you hear about us?	

7. Name and address of last school attended: .....

.....

From ..... To .....

8. Qualifications from School

Year	SCE/GCE/SQA etc	Passes obtained (Subject and Grade)	Examinations proposed to be taken or taken but results not yet announced

9. Names and addresses of all Educational Institutions attended since leaving school:

	Name of Institution	From	To	Courses Taken (full-time or part-time)	Qualifications obtained, if any
College					
University					<b>Degrees</b>

10. Employment since leaving school (if any): (excluding any temporary vacation employment)

Name and Address of Employers	Nature of Employment	From	To

11a. Income from other awards (If you have applied or intend to apply to any other source for financial assistance, but do not yet know the result, give details.)

Name and Address of Awarding Body	Annual Value		Duration	Date of Commencement
	Fees	Maintenance		
<b><u>SAAS</u></b>				
<b>Loan</b>				
<b>Grant</b>				
Any other Grants (e.g. Training Allowance)				

11b. Details of any other Bursary Award:

**PART 2**

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To be completed if student is a dependant, where student resides with spouse/partner or where personal income is attributable.

	<b>Father</b>	<b>Mother</b>	<b>Spouse/Partner</b>
1a. Occupation			
1b. Name and Address of Employer			
1c. If self-employed or a partner in business, state address of business and name under which business is carried on			

	<b>Father</b>	<b>Mother</b>	<b>Spouse/Partner</b>
2. Total gross earned income for year ending 5 April from	£	£	£
(a) (i) Salary, wages, overtime, bonus, commission, value of prerequisites (e.g. free house, etc) and other emoluments			
(ii) Trade, business or profession			
(b) Family Allowances/other benefits			
(c) Pensions (excluding disability pensions) (Give details)			
(d) Sickness/Invalidity/Unemployment Benefit			
<b>Total</b>	£	£	£

NB: AN EMPLOYER'S CERTIFICATE OR FORM P60 MUST BE SUBMITTED IN RESPECT OF 2(a). IF SELF-EMPLOYED INCLUDE INCOME TAX ASSESSMENT OR ACCOUNTANT'S CERTIFICATE.

3. Personal Income (before deduction of Income Tax) from all sources, including industrial firms, which the student expects to receive during the period for which application is made (exclude other awards and earnings in respect of work done during vacation periods)

<b>Source</b>	<b>Amount</b>
	<b>Yearly Total =</b>

4. Please give details of dependent children residing at the home address shown on Part 1, section 3.

Name	Age	Full Time Education/Employment	Earnings
Any other dependants supported by parents or guardians and weekly amount contributed.			£
			£

5. Any special circumstances affecting student

I certify that to the best of my knowledge and belief the foregoing information is true in every respect.

**Date:** \_\_\_\_\_ **Signature of Applicant:** \_\_\_\_\_

**Privacy Statement**

The council is the 'Data Controller' of the personal data you provide to us. This form is used to collect personal data about you which we need to process your request for grant funding. We will share your name, address, course details, school attended and total household income information with the governors of the Trust in order for funding approval. We will share your name, address and course details with the college/university/institution to confirm eligibility and attendance. We will retain your personal data for the purpose of providing and paying funding assistance and will keep this for a period of five years plus the current year after which time it will be destroyed.

For further information please refer to the Council's Full Privacy Statement - [https://www.angus.gov.uk/council\\_and\\_democracy/council\\_information/information\\_governance/angus\\_council\\_full\\_privacy](https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/angus_council_full_privacy)