

AGENDA ITEM NO 3(b)

APPENDIX 1 to the minute of meeting of the Family, Education and Justice Committee of 20 February 2024 (Article xxx refers)

MINUTE of HYBRID MEETING of the **STAFFING SUB-COMMITTEE** of the **FAMILY, EDUCATION AND JUSTICE COMMITTEE** held in Town and County Hall on Tuesday 9 January 2024 at 3.04pm.

Present: Councillors. LYNNE DEVINE, BILL DUFF and ROSS GREIG.

Councillor DEVINE, in the Chair.

1. **APOLOGIES/SUBSTITUTES**

An apology for absence was intimated on behalf of Councillor Martin Shepherd, with Councillor Bill Duff substituting.

2. **DECLARATIONS OF INTEREST OR STATEMENTS OF TRANSPARENCY**

There were no declarations of interest or statements of transparency made.

3. **MINUTE OF PREVIOUS MEETING**

The minute of meeting of this Sub-Committee of 19 September 2023 was submitted and approved as a correct record.

4. **APPROVAL OF LOCAL AGREEMENT AJNCT/32: SUPPORTING ATTENDANCE POLICY (REVISED)**

There was submitted Joint Report No 3/24 by the Director of Education and Lifelong Learning and the Director of HR, OD, Digital Enablement, IT and Business Support seeking approval of amendments made to the Appendix of local agreement AJNCT/32: Supporting Attendance Policy (Revised).

The Sub-Committee noted that the agreement had been revised and renamed to reflect new practice which had been put in place.

The Sub-Committee agreed to approve the amendments to Local Agreement AJNCT/32: Supporting Attendance Policy (Revised), as detailed in the Report.