

MINUTE of HYBRID MEETING of the **ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 13 December 2023 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor JULIE BELL, Angus Council – Chair
PETER DAVIDSON, Non-Executive Board Member, NHS Tayside – Vice Chair
PETER DRURY, Non-Executive Board Member, NHS Tayside
Councillor GEORGE MEECHAN, Angus Council
Councillor LOIS SPEED, Angus Council

Non-Voting Members of Integration Joint Board

ALEXANDER BERRY, Chief Finance Officer
CHRIS BOYLE, Staff Representative, Angus Council
ALISON CLEMENT, Clinical Director
SUZIE FLOWER, Nurse Director
ELAINE HENRY, Registered Medical Practitioner
ANDREW THOMSON, GP Representative
ANDREW JACK, Service User Representative
KATHRYN LINDSAY, Chief Social Work Officer, Angus Council
HAYLEY MEARNS, Third Sector Representative
BARBARA TUCKER, Staff Representative, NHS Tayside

Advisory Officers

JOHN COOPER, Head of Community Health and Care Services, AHSCP
DAVID COULSON, Director of Pharmacy, NHS Tayside
EMMA FLETCHER, Director of Public Health, NHS Tayside
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
JILLIAN GALLOWAY, Head of Community Health and Care Services, AHSCP
TINA MAGSON, Manager Team 1, Legal, Governance & Change, Angus Council

COUNCILLOR Julie Bell, in the Chair.

Prior to the commencement of business, the Chair, on behalf of the Angus Health and Social Care Integration Joint Board extended their congratulations to Jillian Galloway on her appointment as Chief Officer.

1. APOLOGIES

Apologies for absence were intimated on behalf of Nicky Worrall, Independent Sector Representative and David Mackenzie, Carers Representative.

2. DECLARATIONS OF INTEREST/STATEMENT OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

3. MINUTES INCLUDING ACTION LOG AND CHAIR'S ASSURANCE REPORTS

(a) Previous Meeting

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 25 October 2023 was submitted and approved as a correct record.

(b) Action Log

The Action Log of the Angus Health and Social Care Integration Joint Board of 25 October 2023 was submitted. Eunice McLennan, Head of Community Health and Care Services provided an overview and brief update in relation to the progress made, thereafter, the Integration Joint Board noted the action log.

(c) Chair's Assurance Report Strategic Planning Group

There was submitted the Chair's Assurance Report from the Angus Strategic Planning Group of 4 October 2023. Jillian Galloway, Head of Community Health and Care Services introduced the Report and the Integration Joint Board noted the contents of the Report and Draft Action Note of 4 October 2023 appended to said Report.

(d) Chair's Assurance Report Clinical Care & Professional Governance

There was submitted the Chair's Assurance Report in relation to Clinical Care & Professional Governance which provided high-level assurance on the activities and arrangements across Angus Health and Social Care Partnership (AHSCP) as outlined in the Getting It Right for Everyone (GIRFE) Framework in accordance with the AHSCP Integration Scheme.

Alison Clement, Associated Medical Director, introduced the Report, thereafter the Integration Joint Board noted the contents of the Report, Risk Register and Risk Assurance Report appended to the Report.

4. APPOINTMENTS

With reference to Article 6 of the minute of meeting of this Board of 23 August 2023, there was submitted Report No IJB 80/23 by the Chief Finance Officer to note the resignation of a non-voting member; to appoint the nominated Registered Medical Practitioner; and to appoint a member of the IJB to the IJB Audit Committee in respect of the vacancy arising.

The Chair advised that Nicky Worrall, Independent Sector Representative had expressed an interest in becoming a member of the IJB Audit Committee.

The Integration Joint Board agreed: -

- (i) to note the resignation of Dr Elaine Henry, Registered Medical Practitioner (non-voting) and member of the IJB and member of the IJB Audit Committee with effect from 8 January 2024;
- (ii) to appoint Dr Christopher Schofield, Clinical Director for Elective Medicine, NHS Tayside, as the Registered Medical Practitioner (non-voting) member, subject to approval by NHS Tayside; and
- (iii) to appoint Nicky Worrall, Independent Sector Representative, IJB member to the Audit Committee.

5. FINANCE REPORT – 2023/24

With reference to Article 8 of the minute of meeting of this Board of 25 October 2023, there was submitted Report No IJB 81/23 by the Chief Finance Officer providing an update on the financial position of the IJB including financial projections for 2023/24, an update on planned interventions, reserves, financial risks and governance.

Appendix 1 to the Report detailed the projected financial position for 2023/24 which reported an overall under spend of c£2.522m. This contrasted with forecast overspends set out in the IJB's Strategic Financial Plan for 2023/24 which suggested an overspend of £3.327m with the main difference attributed to this movement being unfilled vacancies linked to staff turnover and recruitment challenges, totalling c£2.1m; unfilled vacancies linked to staff turnover and recruitment challenges in Lead Partner Services of just under c£0.4m (which included the £0.191m underspend); linked to timing of impact of financial planning provisions c£1.8m; lower uptake of care home beds c£0.8m; and the net effect of unmet need within Care at Home services c£0.8m.

Appendix 2 to the Report detailed the current financial risk which had remained the same from that previously reported in October 2023. Many of the finance risks were IJB wide risks including funding levels and risks regarding financial planning. A summary of the main issues

were set out in Appendix 4 to the Report. Appendix 3 to the Report provided an update on the reserves position.

Alexander Berry, Chief Finance Officer provided a brief overview of the Report highlighting in particular, Section 3.6 of the Report. In referring to the likelihood that there would be an overspend this year in terms of In Patient Mental Health Services, he intimated that proposals would be brought to the IJB meeting on 21 February 2024 together with an update on the Strategic Financial Plan.

At this point in the meeting, Elaine Hendry, Registered Medical Practitioner joined the meeting.

Councillor Speed raised questions in relation to Family Health Services and Prescribing thereafter, Alison Clement, Clinical Director in response provided an assurance that a plan would be brought to the IJB meeting on 21 February 2024.

Eunice McLennan then responded to a question from Chris Boyle, Staff Representative, Angus Council and confirmed that the services within the Glenloch Centre, which were currently based at Whitehills Health and Community Care Centre, Forfar were not closing but that the building would no longer be used based on feedback received from service user engagement. Eunice advised that the service would now be delivered in a different format across the community to help keep up with current demands.

Thereafter, the Integration Joint Board agreed: -

- (i) to accept the overall projected financial position of Angus Integration Joint Board;
- (ii) to request a recovery plan for submission to the Integration Joint Board's Executive Management Team by the end of February 2024 setting out how Tayside Continence Service would be brought back to financial balance;
- (iii) to request that the Chief Officer review the current prescribing governance arrangements as referred to in Section 3.4 of the Report and take any necessary steps to improve these arrangements;
- (iv) to devolve authority to the Integration Joint Board's Chief Officer and Chief Finance Officer, in conjunction with the Integration Joint Board's Chair and Vice Chair to develop further and action proposals to transfer £2.064m of Financial Planning Reserves to support whole system pressures within the Integrated Joint Board's Partners and the wider system in Tayside as set out in Appendix 3 to the Report; and
- (v) having scrutinised, to note the issues documented regarding Financial Governance as outlined in Appendix 4 to the Report.

6. INTERNAL AUDIT REPORT – ADULTS WITH INCAPACITY PROGRESS UPDATE

With reference to Article 4 of the minute of meeting of this Board of 26 April 2023, there was submitted Report No IJB 82/23 by the Chief Finance Officer providing an update on the progress made to date following the Angus Council Internal Audit review of Angus Council's procedures in place to ensure compliance with the Office of the Public Guardian (OPG) and the Mental Welfare Commission for Scotland (MWC) from August – October 2022. The overall level of assurance for the period covered by the audit testing was "No Assurance".

The Report indicated that a Rapid Improvement Team had been established in March 2023 to address the concerns in the Report and to complete a full review of the Guardianship processes. An Improvement Action Plan was developed and after an initial series of events a group met monthly to review the progress and to sign off the recommendations as they were completed.

An updated set of Operational Instructions and guidance were approved by the Angus Health and Social Care Partnership Operational Instruction Approval Group on 6 September 2023 and a training programme was developed which had run from July – October 2023, for all relevant staff.

Eunice McLennan, Head of Community Health and Care Services introduced the Report and responded to questions from Councillor Speed.

Kathryn Lindsay, Chief Social Work Officer welcomed the update and the significant improvements made to the Guardianship processes.

The Integration Joint Board agreed to acknowledge the progress made to date in addressing the recommendations highlighted in the Angus Council Internal Audit Report.

7. CLINICAL CARE AND PROFESSIONAL GOVERNANCE ANNUAL ASSURANCE REPORT

With reference to Article 13 of the minute of meeting of this Board of 21 June 2023, there was submitted Report No IJB 83/23 by the Chief Finance Officer to provide assurance on the clinical and care governance activities and arrangements across the Partnership as outlined in the Getting It Right for Everyone Framework, in accordance with the Partnership's Integration Scheme.

Alison Clement, Associate Medical Director, provided a brief overview of the Report and advised that all services provided ongoing assurance to the Angus HSCP Clinical, Care and Professional Governance (CCPG) Group and that there were robust processes in place for all six domains, and that there were ongoing efforts to further improve. This assurance included both qualitative and quantitative information which was reported to the group on a regular basis throughout the year. This information was used to provide assurances to the Angus IJB, Tayside NHS Board and Angus Council of the provision of high quality, safe, effective and person-centred care.

John Cooper, Head of Community Health and Care Services, AHSCP and Alison Clement, Associate Medical Director provided detailed and informative responses to questions raised by Councillor Speed and Andrew Jack, Service User Representative and offered to provide further information to all Board members.

The Chair asked if it would be possible for another joint development session with SPG, to provide a broad overview of the initiatives covered within the work and Alison Clement, Associate Medical Director agreed that this could be arranged.

Following discussion, the Integration Joint Board agreed: -

- (i) having reviewed, to accept the level of assurance provided by NHS Tayside Care Governance Committee in relation to Clinical, Care and Professional Governance within Angus HSCP;
- (ii) having reviewed, to accept the level of assurance provided by NHS Tayside Care Governance Committee in relation to Clinical, Care and Professional Governance in the Acute Division of NHS Tayside which included delegated, locally managed NHS and Angus Council functions; and
- (iii) to support the continuation of an integrated approach, the frequency of meetings, and the breadth of the business undertaken at meetings of Angus Clinical, Care and Professional Governance Group.

8. MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN

With reference to Article 7 of the minute of meeting of this Board of 21 June 2023, there was submitted Report No IJB 84/23 by the Chief Finance Officer bringing forward an updated Mental Health and Learning Disability Services Improvement plan, for approval.

The Tayside Mental Health Services: Strategic Update as detailed in Appendix 1 to the Report had been prepared by the Chief Officer of Perth and Kinross, as the lead partner for the coordination and strategic planning of inpatient mental health and learning disabilities services, in relation to the Whole System Mental Health and Learning Disabilities Change Programme approved in June 2023.

Jillian Galloway, Head of Community Health and Care Services provided a detailed update on the progress, highlighting the three-day session held at the V&A in Dundee which had brought together multiple Stakeholders to work together looking to re-prioritising and re-energising work around Mental Health across the region.

Councillor Speed questioned what impact the unmet milestones would have on people waiting for support from a crisis and urgent care perspective.

Jillian Galloway, Head of Community Health and Care Services provided a detailed response to Councillor Speed highlighting that the work did not impact on any patients currently waiting for support.

The Integration Joint Board agreed: -

- (i) to note the update from the Perth & Kinross Chief Officer, attached as Appendix 1 to the Report;
- (ii) to acknowledge a Report would be prepared following the joint development session held on the 31 October 2023; and
- (iii) the schedule of detailed progress reports.

9. DATE OF NEXT MEETING

The IJB noted that the next hybrid meeting of the Angus Health and Social Care Integration Joint Board would be held in the Town and County Hall, Forfar on Wednesday 21 February 2024 at 2.00pm.

VALEDICTORY

The Chair advised that this was the last meeting for Dr Elaine Henry, Peter Drury and Kathryn Lindsay and thanked them for their support, contributions and for providing an invaluable service to Angus IJB and wished them all well for the future.