

# **Monikie Primary School**

## **2024**



**This document is available in alternative formats, on request  
(Please contact the school office)**

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## CONTACT DETAILS

School Name:	Monikie Primary School
Address:	Craigton, Monikie, DD5 3QN
Telephone Number:	01382 768115
Website:	<a href="https://blogs.glowscotland.org.uk/an/monikieprimaryschool/">https://blogs.glowscotland.org.uk/an/monikieprimaryschool/</a>
Email Address:	monikie@angusschools.org.uk
Head Teacher's name:	Mrs Kellie Smith
Class Stages:	Nursery (Tuesday – Friday) P1/2 P3/4 P4/5 P6/7
Present Roll:	22 Nursery & 71 school
Does the school teach by means of the Gaelic Language: No	
School Hours	9.00am – 3.20pm
Break time	10.30am – 10.50am
Lunch time	12.30pm – 1.30pm
Nursery hours	Tuesday – Friday. Drop Off between 8.30-10am and Pick Up between 2.30-4pm.

## VISITS OF PROSPECTIVE PARENTS

[Choosing a school: a guide for parents \(Scottish Government\)](#)

Parents considering sending their child to Monikie School are welcome to visit the school, speak with the Head Teacher and have any queries answered. It is best to make an appointment before doing so as the Head Teacher is a shared Head with Newbigging Primary School. The school can be contacted on 01382 768115 or by email at [monikie@angusschools.org.uk](mailto:monikie@angusschools.org.uk).

Once your child has been allocated a place you will be invited along to meet the staff and children to find out more about the curriculum and to share information about your child. Parents/carers are welcome at all times to contact the school regarding any queries they may have

## SCHOOL UNIFORM

In order to develop a feeling of belonging and pride in the school we encourage pupils to wear the Monikie School uniform. School sweatshirts/cardigans and other school clothing are available to order online at any point throughout the year from BE Schoolwear ([www.beschoolwear.co.uk](http://www.beschoolwear.co.uk)) or My Clothing (<https://myclothing.com/>). Both services are competitively priced with free delivery and returns, plus the school receives 5% cash back

on purchases from My Clothing. BE Schoolwear also have a shop in Dundee.

BOYS white shirt or polo shirt; red jumper or school sweatshirt; grey or black shorts/trousers; black shoes

GIRLS white blouse or polo shirt; red jumper/cardigan or school sweatshirt; grey or black skirt/pinafore/trousers; black shoes (dress for the summer – optional)

PE Kit Children will be asked to come to school on certain days wearing appropriate clothing for indoor/outdoor PE. Class teachers will share these days with home.

PE – Health & Safety

- Long hair should be tied back for ALL PE activities
- Shoe laces must be tied
- Any jewellery must be removed for P.E. and swimming
- All personal effects (such as ear studs, watches etc.) should be removed
- If personal effects cannot be removed, the adult in charge will take action to make the situation safe (e.g. adjust the activity for the individual pupil or group)

## **PARENTAL CONCERNS**

Parents should contact the school immediately they have a cause for concern. It is our wish to deal with all matters as early as possible preventing them from growing into significant concerns. Please contact your child's class teacher in the first instance or if you would prefer to discuss the issue with a member of the management team please contact Mrs Smith, Head Teacher, or Miss Cameron, Principal Teacher.

The staff will listen to your concern and agree a way forward with you. They will follow-up the initial conversation with a telephone call approximately one week later to ensure all matters have been resolved satisfactorily.

## **THE COMPLAINTS PROCEDURE**

[Angus Council complaints procedure](#)

If you have any concerns, complaints or issues you'd like to discuss, please feel free to contact either Mrs Smith (HT), Miss Susan Cameron (PT) or your child's class teacher.

## **PARENTAL INVOLVEMENT**

### **BECOMING INVOLVED IN SCHOOL**

The school values the important part also that parent's play in their children's education and sees partnership with parents as an effective way of enhancing children's achievements and promoting better school ethos and communication. Opportunities for Parental Involvement:

During the school day:

- Helping in the nursery class

- Art/Craft activities
- Sharing knowledge and expertise in some aspect of the curriculum, e.g. topic talk, history, science, health
- Practical activities in science, maths, social subjects, health education (e.g. first aid) or technology
- Reading stories to groups of children, playing reading/phonics games
- Supervising board games
- Golden Time activities e.g. board games, art and craft in small groups
- Running or assisting to run a Lunch Club
- Supporting educational visits/trips
- School concerts – making costumes, props, supervision of children
- Road safety – Cycle Training

Outwith the school day:

- Fundraising events
- Trips e.g. sporting events, concerts
- Extra-curricular activities e.g. coaching, sports/art clubs/country dancing/school grounds – maintenance of garden/allotment areas

**If you wish to be a regular parent helper, PVG (Protecting Vulnerable Groups) checks have to be completed. Please discuss this with staff.**

The school has a number of ways in which it communicates to you information on your child's education:

Classdojo communications

twice yearly Parents Evenings at which parents are able to discuss their child's progress with the teacher – November and March

annual school report issued before in June

open afternoons to share learning

Parents are always welcome to come in outwith these times to discuss any aspect of their child's progress.

Parents are also encouraged to support as appropriate the completion of homework tasks as advised by the school.

## SCHOOL ETHOS

At Monikie Primary School we believe that positive behaviour is promoted by the solid relationships we build between pupils, parents and all the staff.

Children are given clear guidelines about appropriate behaviour and expectations based on our school values. These are currently being revisited in conjunction with pupils, families, staff and the local community. We should have new vision and values for the school by August 2024.

At present, our vision and values are:

- Together wE Are Mighty
- Together wE Are Magnificent
- Together wE Are Monikie and Newbigging

Our Core Values:

- Be positive
- Be Brave
- Be Kind
- Be Respectful
- Be part of our Team

## **SCHOOL AND COMMUNITY LINKS**

Monikie School is an active member of the community. The local area is used as a rich resource for learning and forming partnerships. The community is often involved in supporting the school with the many fundraising/social events organised by staff and through the Parent Council. Expertise within the local community is used to support the learning journeys of our pupils wherever possible.

## **POSITIVE BEHAVIOUR MANAGEMENT**

[Angus Council anti-bullying policy](#)

We believe that positive behaviour is promoted by the solid relationships we build between pupils and staff. Children are given clear guidelines about appropriate behaviour and expectations based on our school values. Our school ethos makes sure that children feel valued and that teachers know children well. This means that we can intervene early if any issues present themselves.

If required, we do have a behaviour protocol that we follow when working with children:

Behaviour Protocol

1. Verbal warning

2. Stop and think

3. Time to talk - Choice 1 and Choice 2  
(repeated 3 times) After third time, put the timer on and go back and ask if choice has been made.

4. Choice 1 and choice 2 then changes to choice 2 getting SLT to support

5. Call for SLT to repeated steps 4 and 5

6. Parents contact to support school

Staff use a restorative approach to supporting children if there are disagreements between them.

## **CELEBRATING ACHIEVEMENT**

Children are encouraged to bring in, or send in via dojo, photographs, certificates and objects that reflect achievement out with school. These are shared with the rest of the school community at assemblies and displayed on the success boards around the school.

Where children have achievements in school such as at competitions or in class, these achievements are discussed and celebrated with the whole school community at assemblies and via dojo.

## **EXTRA-CURRICULAR ACTIVITIES**

Pupils have the opportunity to participate in sporting activities with our active schools coordinator, for example golf, basketball and rugby. The children also have the opportunity to join extra curricular clubs run by our P6/7 Sports leaders. Throughout the year pupils will also have the opportunity to participate in sporting festivals such as cross country running and football.

## **PUPIL COUNCIL**

There is an active Junior Leadership Team at Monikie Primary School. It includes representatives from all classes. The members are elected by their class peers at the beginning of session. They hold office for one year. Throughout the year they will meet regularly with a member of the management team. They will be involved in taking forward school improvement priorities and addressing issues as they occur.

## **LEARNING OPPORTUNITIES**

Your child will learn in a variety of different contexts and groups including ability, co-operative and social. Teachers share the planning with the pupils and every opportunity is taken to provide interdisciplinary learning by finding strong links between the curricular areas for a particular area of study.

## **THE PUPILS AND PARENTS VOICE**

Pupil and parent voice are valued by staff and there are opportunities for consultation throughout the school year.

Pupils opinions are sought with regards to the learning that happens in the school and are often involved in creating the success criteria for their learning. Pupils are also consulted about their thoughts and opinions around areas to be improved in the school, what is going well and what could be improved.

Parent voice is valued and received through consultation with parents, both at parent council meetings and other methods such as questionnaires and parents evenings.

## **THE CURRICULUM AT SCHOOL, LOCAL AND NATIONAL LEVEL**

Classes share their learning through Class Dojo, an online tool which can be accessed by parents/carers. Teachers post WALT grids on classdojo with links to information about what topics are being covered in class each term. Teachers will send information home giving parents access to the Class Dojo App at the start of each session. This app can also be used to communicate with school and the class teacher and for home learning activities to be posted.

## **EARLY LEARNING AND CHILDCARE**

In Scotland all three and four year olds, and some two year olds, are eligible for up to 1,140 hours a year of funded early learning and childcare (ELC). Our ELC class offers sessions between 8.30am – 4pm, 4 days a week, over 39 weeks of the year. Other attendance patterns are available in other Angus Council settings and in our wide range of partner nurseries, playgroups and child-minders. To find out more about the benefits of ELC and the options available, visit our dedicated ELC web pages at

**[www.angus.gov.uk/earlyyears](http://www.angus.gov.uk/earlyyears)**



## **LIAISON WITH SECONDARY SCHOOL**

The school maintains close links with Carnoustie High School and this is our cluster secondary school. There are planned transition activities for prospective S1 pupils throughout their last year in Primary School, and in June the children will spend 2/3 days at their chosen secondary school.

## **SCHOOL IMPROVEMENT (School Specific)**

### **IMPROVING STANDARDS**

#### **School Improvement Priority 1:**

**By June 2023, 100% of learners will have achieved or improved their predicted attainment level in writing and reading.**

##### **Progress and Impact**

- All our learners are regularly assessed, and pupil data collected in this area by teachers to assist with identifying targeted support/ challenge in literacy and that next steps are prioritised for planned learning
- All staff have Read Write Inc (RWI) training, some staff also have RWI comprehension training to support 1<sup>st</sup> and 2<sup>nd</sup> level learners which has had a positive impact for all learners
- All staff have had training and the opportunity in school to moderate writing supported by the talk into writing resource, this has improved writing pedagogy across the school and the writing experience for our learners
- Some learners have had targeted interventions to support literacy using the Fresh start resource which has supported these learners in developing a deeper understanding of phonological awareness in literacy at 2<sup>nd</sup> level
- All learners progress is discussed by all teachers at attainment meetings, targeted interventions are planned for individuals that require support or challenge in literacy
- Our learners shared that our Wow writing wall in school celebrates success and has positively raised the profile of writing for all our learners
- Our Junior Leadership Team have led the development of literacy displays and activities across the school which has impacted positively on the reading culture for all learners
- Literacy, with a focus on writing, has been a key focus on learning visits across the school this session which has supported professional discussion and improved pedagogy and resources in this area

#### **School Improvement Priority 2:**

**By June 2023, 100% of learners will have achieved or improved their predicted attainment level in Health and Well-being.**

##### **Progress and impact: What did the data tell you?**

- Almost all of our learner's well-being has been improved with areas of support highlighted in individual well-being webs and strategies used to ensure improved outcomes for all learners
- Restorative conversations have been used successfully with all learners who require additional support and guidance in situations of stress or conflict, this has led to positive outcomes for our learners in personal well-being and relationships with peers and staff

- All staff have taken part in a rigorous PRD/appraisal process that has successfully identified gaps in professional learning, identified personal strengths and highlighted areas of improvement, improved staff pedagogy has resulted in improved teaching and learning for all
- Wellbeing web data has successfully been used to support individuals and groups of learners that would benefit for social group support for targeted intervention by teachers, support staff, EPS and ASN
- All teaching staff have taken part in professional learning using the Emotion works resource, this has improved outcomes for all learners as our learner's now know they will be listened to; their voice is important, and they see the emotional progress they are making
- The development of the UNCRC resource, picture news, has successfully created a safe and stimulating environment for all of our learners to discuss and debate their views on topical worldwide issues
- All teachers have used assessment data to support teacher judgements for all learners in the area of health and well-being, this data has been used to plan next steps for learning and to support/challenge individual learners
- Targeted support for some learners
- Has supported transitions in the school day and developed capacity for self-regulation and emotional literacy to be developed successfully

## **SCHOOL IMPROVEMENT PLAN**

- Junior Leadership team to lead further developments in literacy including supporting library visits in school and planning book week
- Additional RWI and Fresh start training for any new staff and current staff
- Further literacy development focus in writing including new resources and training
- Moderation activities across the cluster created at all stages so progression is clear
- Celebration of reading, look at termly events and inclusion of parents
- Extend paired/shared reading activities across class for all learners
- Targeted support must be prioritised for children who are care experienced, have IEP's or receive ASN support
- UNCRC silver award to be achieved supported by the use of picture news weekly by class teachers
- Further development of Emotion works resource to support all learners and develop their resilience and emotional literacy
- Further targeted support required for children with identified needs in nurture, social and emotional wellbeing

## **HEALTH CARE**

**You can contact your school health staff at: -**

School Nurses

Abbey Health Centre

East Abbey Street

ARBROATH

## **DOGS IN SCHOOL GROUNDS**

We understand walking your child(ren) to and from school/nursery is an ideal opportunity to walk dogs. However, the safety and wellbeing of our pupils, families, staff and community is paramount. Also, some children feel intimidated or unsure of dogs.

So, please ensure dogs (except for assistance dogs) are not brought into school grounds.

And if you are walking your dog to and from school, please remain at a reasonable distance from the school gate.

This will enable children and adults to enter and exit safely.

We'd ask you to pass this information on to other adults who bring and/or collect your child(ren) from school.

## USEFUL LINKS AND CONTACT DETAILS

Angus Council  
Angus House  
Orchardbank Business Park  
FORFAR  
DD8 1AN  
Tel: 03452 777 778  
Email: ACCESSSchoolsLearnBSU@angus.gov.uk

### ANGUS COUNCIL WEBSITE

Visit [angus.gov.uk/schools](https://angus.gov.uk/schools) for information that applies to schools across Angus on topics including:

- holidays
- meals
- school payments
- attendance and absence
- assessment and reporting
- transport
- drugs education
- religious and moral education
- transitions
- ...and more

### OTHER WEBSITES

Find useful links to other websites at [angus.gov.uk/linksforparents](https://angus.gov.uk/linksforparents)