

ANGUS COUNCIL

ANGUS COUNCIL – 21 MARCH 2024

**TIMETABLE OF COUNCIL MEETINGS
FOR THE PERIOD AUGUST 2024 – JUNE 2025**

REPORT BY THE DIRECTOR OF LEGAL, GOVERNANCE AND CHANGE

1. ABSTRACT

This Report sets out a proposed Timetable of Meetings for the period August 2024 – June 2025.

2. ALIGNMENT TO THE COUNCIL PLAN AND COUNCIL POLICIES

This Report contributes to the achievement of our priority that the council is efficient and effective as detailed in our Council Plan for 2023–2028.

3. RECOMMENDATIONS

It is recommended that the Council:-

- (i) approves the Timetable of Meetings covering the period August 2024 - June 2025 attached as **Appendix 1** to the Report;
- (ii) notes that a review of the pattern and frequency of Council meetings will be undertaken and, if any adjustments are proposed, a further Report will be brought back to a future meeting.

4. BACKGROUND

4.1 Standing Orders stipulate that the Council must hold its meetings in accordance with the approved timetable (Standing Order 2(2) and Standing Order 5(3)). It is for the Council to determine the frequency and pattern of such meetings.

4.2 Provision also exists within Standing Orders for special meetings to take place (Standing Orders 2(3) and 5(4)). Conveners can also cancel, advance or postpone an ordinary meeting (Standing Order 5(5)).

5. PROPOSALS

5.1 The Council is asked to adopt the Timetable of Meetings for the period August 2024 – June 2025, attached as Appendix 1 to this Report.

5.2 In addition to the meetings shown in Appendix 1 it will be necessary to arrange a Special Meeting of the Council to set the 2025/26 General Fund Revenue and Capital Budgets and Council Tax and a Special Meeting of the Communities Committee to set the 2025/26 Housing Revenue and Capital Budgets and Council Rents. The timing of these meetings cannot be confirmed at this time as they rely on publication of information by Scottish Government the timing of which is uncertain.

5.3 It is proposed that officers will complete a review of the pattern and frequency of Council meetings to consider if any adjustments may be required. A Report will be presented to a future meeting if there is a proposal to make any amendments.

6. FINANCIAL IMPLICATIONS

6.1 There are no direct financial implications arising from the recommendations of this Report.

7. RISK MANAGEMENT

7.1 There are no direct risks arising from the recommendations of this Report.

8. ENVIRONMENTAL IMPLICATIONS

8.1 There are no direct environmental implications arising from the recommendations of this Report.

9. EQUALITY IMPACT ASSESSMENT, HUMAN RIGHTS AND FAIRER SCOTLAND DUTY

9.1 A screening assessment has been undertaken and a full Equality Impact Assessment is not required.

10. CONSULTATION

10.1 The Council's Corporate Leadership Team have been consulted on the contents of the Report.

NOTE: No background papers, as detailed by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information) were relied on to a material extent in preparing the above report.

REPORT AUTHOR: Sarah Forsyth, Manager – Democratic, Member Services and Elections

EMAIL DETAILS: LEGDEM@angus.gov.uk

List of Appendices:

Appendix 1 - Timetable of Meetings August 2024 – June 2025