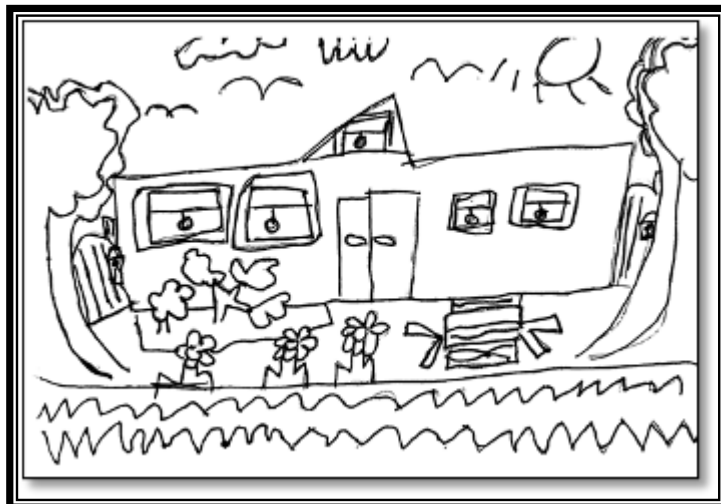


# ROSEMOUNT PRIMARY SCHOOL HANDBOOK 2023/24



**This document is available in alternative formats, on request  
(Please contact the School Office)**



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## CONTACT DETAILS

Rosemount Primary School

Hospital Road, Hillside, Montrose, Angus, DD10 9JH

Telephone Number: 01674 907521

E-Mail: [Rosemount@angusschools.org.uk](mailto:Rosemount@angusschools.org.uk)

Website: <https://blogs.glowscotland.org.uk/an/rosemount/>

Head Teacher's name: Georgina Mallie

Class Stages: Nursery and Primary 1-7

Present Roll: 214

Denominational Status (if any): N/A

The school does not teach by means of the Gaelic Language



## The School Day -

### Primary One to Seven

Morning Session 9.00 am to 12.30 pm

Morning Interval 10.45 am to 11.05 am

Afternoon Session 1.30 pm to 3.20 pm

## VISITS OF PROSPECTIVE PARENTS

### [Choosing a school: a guide for parents \(Scottish Government\)](#)

Prospective parents are welcome to visit us in order to see around the school and meet some of our staff. Please contact the Head Teacher to make an appointment.

Once your child has been allocated a place you will be invited along to meet the staff and children, to find out more about the curriculum and to share information about your child.



## SCHOOL UNIFORM

### Rosemount School Uniform

Orders for polo shirts, sweatshirts, ties, fleeces and bags are available to buy through the website <https://www.schoolwearmadeeasy.com/catalogsearch/result/?q=Rosemount> throughout the year.

Black/grey skirts/trousers with white polo shirt and burgundy sweatshirt/cardigan



Children are required to have different footwear for outdoors.

### Gym Kits

Dark shorts, light T-Shirt and indoor gym shoes advised and jogging bottoms and trainers for outdoor activities.

**All clothing brought to school should be named or marked in some way, as it is difficult for children to distinguish their own clothing from others.**

## PARENTAL CONCERNS

Parents should contact the school immediately if they have a cause for concern. It is our wish to deal with all matters as early as possible preventing them from growing into significant concerns. Please contact your child's class teacher in the first instance or if you would prefer to discuss the issue with a member of the management team please contact Mrs Mallie or Mrs Davies.

The staff will listen to your concern and agree a way forward with you. They will follow-up the initial conversation with a telephone call approximately one week later to ensure all matters have been resolved satisfactorily.

## THE COMPLAINTS PROCEDURE

[Angus Council complaints procedure](#)

If parents have cause for complaint they should contact the school and make an appointment to meet the Head Teacher (Georgina Mallie), Depute Head Teacher (Jennifer Davies).



## PARENTAL INVOLVEMENT

### BECOMING INVOLVED IN SCHOOL

If you wish to be a regular parent helper, PVG (Protecting Vulnerable Groups) checks have to be completed. Please discuss this with Mrs Mallie.





We value the important part parents play in their children's education. We see partnership with parents as way to enhance children's achievements and promote better school ethos and communication.

Opportunities for Parental Involvement:

During the school day:

- Helping in the nursery class
- Art/Craft activities
- Sharing knowledge and expertise in some aspect of the curriculum, e.g. topic talk, history, science, health
- Practical activities in science, maths, social subjects, health education (e.g. first aid) or technology
- Reading stories to groups of children, playing reading/phonics games
- Supervising board games
- Teaching playground games
- Activities e.g. board games, art and craft in small groups
- Running or assisting to run a Lunchtime Club
- Supporting educational visits/trips
- School concerts – making costumes, props, supervision of children
- Road safety – Cycle Training

Outwith the school day:

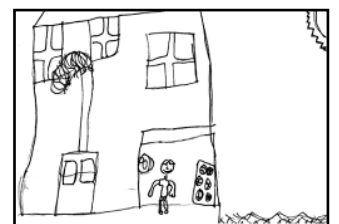
- Fundraising events
- Trips e.g. sporting events, concerts
- Extra-curricular activities e.g. coaching, sports/art clubs/country dancing/school
- Outdoor learning areas - maintenance of garden / woods areas.

### Supporting Learning at Home

Parents are encouraged to be involved in home learning. Homework should be meaningful, manageable and consistent. In Rosemount all parents will receive an overview of the planned outcomes for the term in literacy, maths/numeracy, health and wellbeing and topic work. This will include **preview tasks** linked to this learning. Preview is when children are given the opportunity to prepare at home for a coming lesson or topic.

**What will my child have to do?** You will be notified when your child has preview homework. This may not be every week and will vary from class to class. The children will be given a subject or topic to find out some information about. They should be prepared to talk about and share their learning with their peers. There is no expectation that your child should prepare any written information, the onus is on their ability to talk about the subject.

**What are the benefits?** This is a more flexible approach to homework which will fit around busy family life, children's clubs and extra-curricular activities. There is reduced pressure to complete written tasks at home. If children already have some knowledge of a topic, teachers are able to provide greater challenge. Children will develop research skills and be able to talk about learning at home and at school. For some children, preview will reduce anxiety about homework.



**Reading homework** will continue to be given home to practise and for



enjoyment of reading for all pupils at an appropriate level of challenge.

### Improving Home-School Partnerships

All parents are invited to attend Parents' Evenings in November and March. At these meetings parents have the opportunity to meet their child's class teacher for a 10 minute interview and hear about their child's progress. This is also an opportunity for parents to hear how they can best support their child's learning. The meetings in March involve the children talking about their work in a 'Learning Conversation' with their parents and their teacher.

**Open Mornings/Afternoons** – Twice a year, parents are invited into school to view the learning and teaching at all stages of the school and to have the opportunity to see pupil's work on display. Prior to going into the class areas the Head Teacher provides a short presentation/workshop session which gives parents information on school developments e.g. building resilience, online/internet safety, restorative approaches, Growth Mindsets etc.

We also invite parents to attend assembly when their child's class will be sharing their current learning with the school. There is also an opportunity for children who are 'Stars of the Week' to invite a guest (family or friend) to attend a Celebration Café to enjoy some home baking and talk about which Learning Powers they have been using.

## SCHOOL ETHOS

### Rosemount Vision, Values and Aims

#### Our vision



...and everyone understands that





- Junior Road Safety Officers (2 Primary 6 pupils and 2 Primary 7 and 1 member of staff) - work together to ensure our pupils are safe when out and about in the local community
- Pupil Advocacy Groups – Rosemount Changemakers
- Participation in local events and competitions such as Montrose Playhouse
- Links with local businesses such as NOV, Glaxo, Montrose Community Trust and parents who support Science/Health and Wellbeing activities etc.
- Police and other emergency services
- School advertises events in the Hillside and Montrose community
- Keep Scotland Beautiful – Spring Clean community tidy-up
- Links with Montrose Trinity Hillside Church and My Place
- Links with local sports clubs such as rugby, cricket and tennis etc.
- Royal Navy – Attract Team

## POSITIVE BEHAVIOUR MANAGEMENT

[Angus Council anti-bullying policy](#)

### Our school rules:

- *Be Ready (to learn)*
- *Be Respectful (of people and property)*
- *Be Safe*

### Restorative Approaches

All staff and pupils use Restorative Approaches strategies in the day to day interactions and relationships within schools.

These strategies enable those involved in incidents within school to be accountable for their behaviour and to be more aware of the effect it has on their relationship with others.

In situations where relationships have been damaged, (e.g. bullying, lack of respect) a problem solving approach is taken, involving a discussion with an adult, in order to repair relationships and to try to prevent further problems. This discussion is called a Restorative Conversation/Meeting.

Following a Restorative Conversation, a note may be sent home to parents. This contains information about what was discussed and any resulting actions or behaviour targets. There is at least one follow up meeting after an initial restorative conversation to ensure that the situation has been resolved.

When there are situations in school where pupil behaviour involves clear cut rule breaking, e.g. being out of bounds in the school playground, the pupil will be given a straight forward consequence. The consequence will be decided by the class teacher and could include the loss of a privilege such as representing the school at an event. In this situation a Consequence Card is sent home to inform parents. This card should be signed by a parent and returned to school. If a pupil is involved in an incident which parents need to be told about immediately, parents will be contacted by phone.

## CELEBRATING ACHIEVEMENT

- School foyer – the foyer displays a range of school and pupil achievements – certificates, trophies etc.
- In the news notice board – this is a board devoted to displaying photographs of children's achievements that have been recorded by the 'press'
- SeeSaw online journals provide families with a regular snapshot of pupil's activities and learning.
- Assemblies – children's achievements are frequently acknowledged at assemblies. Stars of the Week are awarded for those who have been using their Learning Powers. These 'Stars' then bake for our Celebration Café when they can invite along a guest to talk about their learning.
- Our Twitter page is used to share achievements and news with all followers @ Rosemount.
- Certificates – at the end of each school year, children are awarded certificates for being on different groups, contributing to the life of the school etc.



## EXTRA-CURRICULAR ACTIVITIES

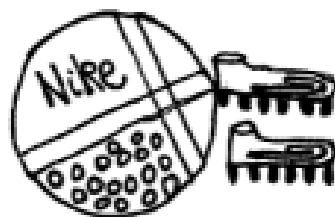
**We offer a variety of extra-curricular activities for your child to participate in, these include:**

Children are elected from their classes to be / representatives on:

- Pupil Leadership Groups or Change Makers – linked to Learning for Sustainability, Rights Respecting Schools, Social Enterprise and Global Development Goals
- Librarians
- Junior Road Safety Officers
- Buddies
- Sports Leaders
- House Captains and Vice House Captains

Other responsibilities that children have include:

- Monitors – P7 (lunch hall, nursery support, playground equipment)
- Young Leaders – P6 Organising playground games for younger child







Activity	Class/es	Leader
Football (boys and girls)	P5 - P7	Parent Volunteers and Academy Sports Leaders
*Football (boys and girls)	P1 - P7	Peter Davidson, Montrose Community Trust
Cross Country	P5 - P7	Mrs Salmon and parent helpers
Choir	P4 - P7	Mrs McAuley
BSL Choir	P1-3	Mrs Smith
Netball	P5 - P7	School Volunteers
Basketball	P5-7	Montrose Academy Sports Leaders
Arts and Crafts lunchtime club	P4-7	P7 leaders
Lego Afterschool Club	P2-5	MyPlace - Trinity Church)

\* There is a charge for this privately run club.

For further details about Montrose Community Trust about football coaching sessions, contact ([projects@montrosect.org.uk](mailto:projects@montrosect.org.uk) )

## PUPIL COUNCIL

Our Pupil Council has been replaced by our Change Makers. This is a test of change and an opportunity for all our pupils to benefit from having their voices heard, their rights responded to and to enable them to make positive changes in their school, community and the wider world. This will be reviewed at the end of session 2024-25

## LEARNING OPPORTUNITIES

Your child will learn in a variety of different contexts and groups including ability, co-operative and social. We have beautiful grounds at Rosemount and regularly undertake outdoor learning.

### THE PUPILS' AND

'Personalisation and Choice' is curriculum design and children their education will have the opportunity to discuss with their teacher the context in which they learn and how they will approach the learning. Staff will discuss new learning with the children at the beginning of a new topic and plan together the areas of specific focus. This will be shared with parents through the homework diary and parents will be invited to support the learning by sharing resources from home. Parents will be invited to share comment regarding the planned work for their child at various points throughout the year and are encouraged to feedback comment at any time through their child's homework diary.



### PARENTS' VOICE

one of the seven principles of and young people throughout

## THE CURRICULUM AT SCHOOL, LOCAL AND NATIONAL LEVEL

### The Curriculum for Excellence

#### Curriculum Areas

- Literacy/ Languages (French)
- Numeracy /Maths
- Health and Wellbeing
- Expressive Arts (Drama, Music, Dance and Art)
- Religious and Moral Education
- Science
- Social Studies
- Technologies

#### Curriculum Levels

From nursery to the end of S3 the levels are organised in the following three year blocks which permit depth as well as breadth of learning across the curriculum areas:





- Early = Nursery – P1
- First = P2 – P4
- Second = P5 – P7
- Third and Fourth = S1 – S3

## EARLY LEARNING AND CHILDCARE

In Scotland all three and four year olds, and some two year olds, are eligible for up to 1,140 hours a year of funded early learning and childcare (ELC). Our ELC class offers sessions between 2 or 4 days a week, over 30 weeks of the year. Other attendance patterns are available in other Angus Council settings and in our wide range of partner nurseries, playgroups and child-minders. To find out more about the benefits of ELC and the options available, visit our dedicated ELC web pages at [www.angus.gov.uk/earlyyears](http://www.angus.gov.uk/earlyyears).

- Our nursery is open to children aged 3-5 on Mondays – Thursdays each week for 7.5 hours per day. Children can be dropped off between 8.30am and 10am and picked up between 2.30pm and 4pm. This means we can offer flexibility to suit individual families. Children must attend between 10am and 2.30pm as a minimum.

Children are provided with a morning and afternoon snack as well as lunch.

**Applications for places are online. Please go to:**

[https://www.angus.gov.uk/schools\\_and\\_young\\_people/early\\_learning\\_and\\_childcare/nursery\\_playgroups\\_and\\_childcare\\_ages\\_three\\_and\\_four](https://www.angus.gov.uk/schools_and_young_people/early_learning_and_childcare/nursery_playgroups_and_childcare_ages_three_and_four)

## LIAISON WITH SECONDARY SCHOOL

Rosemount prides itself in its transition activities which support both academic and pastoral aspects of the curriculum. Staff liaise closely with colleagues in school as well as other cluster colleagues or staff from other settings to allow for smooth transitions. Parents/carers are invited to attend transition meetings held here or indeed at Montrose Academy. Visits are carefully arranged for our senior pupils moving on to secondary education.

Enhanced transition arrangements with Montrose Academy provide appropriate support for pupils both at group and individual levels in Primary 7. Parents and other agencies are closely involved in this process. Consultation opportunities are arranged for staff to discuss transition arrangements.

At the end of June, P7 profiles are forwarded on to Montrose Academy. Pupils transfer to Secondary School in August following completion of their P7 year.

For pupils who have an Individual Educational Programme due to specific learning or social needs a special plan for transition is produced. This plan is agreed by parents and pupils at a meeting with Miss Parker, Acting Head Teacher and a member of the Academy's Additional Support Needs team. This meeting takes place in the summer term.

The children's academic and social welfare is at the heart of all we do here at Rosemount.

## SCHOOL IMPROVEMENT (School Specific)

The school Newsletters, Twitter feed and Website keeps everyone up-to-date with current school news and achievements.

- All classes participated in the whole school production of which involved all pupils from across the school.
- Nursery pupils wrote and performed their own version of the nativity to their parents.
- Parents enjoyed the entertainment provided at the school and nursery Scottish mornings/afternoons.
- Individuals/teams were successful at the Angus Cross Country Championships, football and netball tournaments and the Euro Quiz.
- We have P6 pupils representing youth voice on the Montrose Community Council



## MAIN ACHIEVEMENTS

- We have revised our policy and procedures for ASN to improve communication with parents, recording and tracking relevant information and ensuring best outcomes for pupils requiring additional support.
- We are continuing to improve our outdoor learning and opportunities for play.
- Our RME pathway was refreshed to bring it up to date and more relevant for our community.
- All our pupils in P5-7 achieved their John Muir Award linked to our work with Alba Explorers and improving our school grounds.]

Further information can be found in the School Standard and Quality Report 2022/23 which can be obtained from the school office.

## IMPROVING STANDARDS

**Over the next few years, we aim to:**

- Refresh our curriculum rational linked to our vision and values, our environment and our aspirations for our pupils.

If you would like to see the complete School Improvement Plan, please ask at the school office.



## SCHOOL IMPROVEMENT PLAN

In session 2023/24, we are aiming to work on the following:

- Ensuring all staff fully understand the importance of learning through play.
- Embed Learning for Sustainability and the Global Development Goals in our ethos and curriculum.
- Achieve our Silver Rights Respecting Schools Award
- Improving our school grounds and outdoor classroom areas to enhance opportunities to engage in outdoor learning
- Improve our whole school approach to reading and writing

## READ, WRITE, COUNT

The Read, Write, Count Programme aims to support parental engagement in literacy and numeracy. Gift bags are distributed annually to all P2 and P3 pupils in Scotland by Scottish Book Trust. The gift bags contain essential literacy and numeracy materials to support children's learning, as well as advice and support to parents.

Studies show a direct link between a strong family learning environment and progress in reading, writing and counting. In addition to the parent guide included in the gift bags, the Parent Club [website](#) offers a range of hints, tips and advice to help parents engage in their child's learning

## FIRST MINISTER'S READING CHALLENGE

The First Minister's Reading Challenge is an inclusive, exciting programme for all children – fostering a love of reading for pleasure. Research shows that reading for pleasure is crucially important for children's development.

The Challenge is open to all local authority and independent primary and secondary schools across Scotland, as well as, libraries and community groups. You can find out more information on the Challenge and also how schools can register to take part [here](#).

A reading app called Bookzilla, aimed at S1-S3 pupils, helps them find and recommend books and to set themselves reading challenges.

## PARENTZONE SCOTLAND

Parentzone Scotland is a one-stop shop website for information and advice on education and learning in Scotland. The website continues to be updated and improved and can be accessed [here](#). Why not check out the website for ideas on how you can support your child's learning.



## HEALTH CARE

Our school nurse is Christina Forge. You can contact her at Links Health Centre:  
Tel: 01674 675115.



## DOGS IN SCHOOL GROUNDS

We understand walking your child(ren) to and from school/nursery is an ideal opportunity to walk dogs. However, the safety and wellbeing of our pupils, families, staff and community is paramount. Also, some children feel intimidated or unsure of dogs.

So, please ensure dogs (except for assistance dogs) are not brought into school grounds.

And if you are walking your dog to and from school, please remain at a reasonable distance from the school gate.

This will enable children and adults to enter and exit safely.

We'd ask you to pass this information on to other adults who bring and/or collect your child(ren) from school.

## Child Protection Coordinator

If we think a child has come to harm as a consequence of possible abuse, we need to report it.

At least one member of staff in each school is responsible for child protection matters. They will have had special training in this area.

In our school the Child Protection Coordinator(s) are: Georgina Mallie and Jen Davies.

If you want to know more about child protection and the safety of children, contact the school. There is also information about child protection on the Angus Council website.

As a school we have good contacts with health professionals, social workers and the police. Any or all of them may offer support, or become involved, if concerns of abuse arise.



## USEFUL LINKS AND CONTACT DETAILS

Angus Council  
Angus House  
Orchardbank Business Park  
FORFAR  
DD8 1AN  
Tel: 03452 777 778  
Email: [ACCESSSchoolsLearnBSU@angus.gov.uk](mailto:ACCESSSchoolsLearnBSU@angus.gov.uk)

## ANGUS COUNCIL WEBSITE

Visit [angus.gov.uk/schools](https://angus.gov.uk/schools) for information that applies to schools across Angus on topics including:

- holidays
- meals
- school payments
- attendance and absence
- assessment and reporting
- transport
- drugs education
- religious and moral education
- transitions
- ...and more

## FINANCIAL ENTITLEMENT DIRECT LINKS

- [Free School Meals and Clothing Grant](#)
- [EMA \(Secondary Schools\)](#)
- [Welfare Rights/Benefit Calculator](#)

## OTHER WEBSITES

Find useful links to other websites at  
[https://www.angus.gov.uk/schools\\_young\\_people/parents/links\\_for\\_parents](https://www.angus.gov.uk/schools_young_people/parents/links_for_parents)

