

AGENDA ITEM NO 3(a)

MINUTE of HYBRID MEETING of the **ANGUS HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD** held in the Town and County Hall, Forfar on Wednesday 21 February 2024 at 2.00pm.

Present: Voting Members of Integration Joint Board

Councillor JULIE BELL, Angus Council – Chair
PETER DAVIDSON, Non-Executive Board Member, NHS Tayside – Vice Chair
MARTIN BLACK Proxy for NHS Tayside
Councillor GEORGE MEECHAN, Angus Council
Councillor LOIS SPEED, Angus Council

Non-Voting Members of Integration Joint Board

JILLIAN GALLOWAY, Chief Officer
ALEXANDER BERRY, Chief Finance Officer
CHRIS BOYLE, Staff Representative, Angus Council
ALISON CLEMENT, Clinical Director
SUZIE FLOWER, Nurse Director
ANDREW THOMSON, GP Representative
ANDREW JACK, Service User Representative
KIRSTY LEE, Interim Chief Social Work Officer, Angus Council
DAVID MACKENZIE, Carers Representative
BARBARA TUCKER, Staff Representative, NHS Tayside
NICKY WORRALL, Independent Sector Representative

Advisory Officers

JOHN COOPER, Head of Community Health and Care Services, AHSCP
EUNICE MCLENNAN, Head of Community Health and Care Services, AHSCP
TINA MAGSON, Manager Team 1, Legal, Governance & Change, Angus Council

COUNCILLOR Julie Bell, in the Chair.

1. APOLOGIES

Apologies for absence were intimated on behalf of Hayley Mearns, Third Sector Representative and Emma Fletcher, Director of Public Health, NHS Tayside.

2. DECLARATIONS OF INTEREST/STATEMENT OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

3. MINUTES INCLUDING ACTION LOG AND CHAIR'S ASSURANCE REPORTS

(a) Previous Meeting

The minute of meeting of the Angus Health and Social Care Integration Joint Board of 13 December 2023 was submitted and approved as a correct record.

(b) Action Log

The Action Log of the Angus Health and Social Care Integration Joint Board of 13 December 2023 was submitted. Jillian Galloway, Chief Officer provided an overview and brief update in relation to the progress made, thereafter, the Integration Joint Board noted the action log.

(c) Chair's Assurance Report, IJB Audit Committee – 13 December 2023

There was submitted the Chair's Assurance Report from the Chair of Angus IJB Audit Committee. Andrew Jack, Chair introduced the Report thereafter, the IJB noted the contents of the Report and the minute of meeting the IJB Audit Committee of 13 December 2023.

(d) Chair's Assurance Report Strategic Planning Group (SPG)

There was submitted the Chair's Assurance Report from the Angus Strategic Planning Group (SPG) of 31 January 2024. Jillian Galloway, Chief Officer introduced the Report, thereafter the Integration Joint Board noted the contents of the Report.

4. APPOINTMENTS

(a) Appointment of Chief Officer

There was submitted and noted Report No IJB 1/24 by the Chief Finance Officer advising members of the appointment of Jillian Galloway as the Chief Officer.

(b) Appointments

With reference to Article 4 of the minute of meeting of this Board of 13 December 2023, there was submitted Report No IJB 2/24 by the Chief Officer advising of changes in appointments affecting the Integrated Joint Board.

The Integration Joint Board agreed: -

- (i) to note that Kirsty Lee, Interim Director of Children, Families and Justice had replaced Kathryn Lindsay as the Chief Social Work Officer and non voting member of the IJB;
- (ii) to note that Peter Drury had resigned as a Non-Executive Board Member, NHS Tayside, and voting member of the IJB;
- (iii) to note that Tracey Bowman had resigned as a voting member of the IJB;
- (iv) to note that NHS Tayside had confirmed that Martin Black was an appointed Proxy Member for IJB;
- (v) to note that Donald McPherson would continue to be a Proxy Member of the IJB until replacement appointments were identified;
- (vi) to appoint Kirsty Lee, Interim Chief Social Work Officer to the IJB Audit Committee;
- (vii) to designate Eunice McLennan, Head of Community Health and Care Services, as Depute Chief Officer for the period of six months ending in August 2024.

5. FAST TRACK CITIES

Members noted that Angus Council at its meeting on 14 December 2023 had resolved to approve the Fast Track Cities Motion which had been moved by Councillor Julie Bell and seconded by Councillor Lloyd Melville.

6. FINANCE REPORT 2023/2024

With reference to Article 5 of the minute of meeting of this Board of 13 December 2023, there was submitted Report No IJB 3/24 by the Chief Finance Officer provided an update on the financial position of Angus Integrated Joint Board which included financial projections for 2023/24, an update on planned interventions, reserves, financial risks, and governance.

The Report described the most recent financial monitoring and projections for Angus Integrated Joint Board for financial year 2023/24, based on information to the end of December 2023, including NHS Directed Services and Angus Council Directed Services.

Appendix 1 to the Report detailed an overall underspend of c£3.486m for 2023/24. This contrasted with forecast overspends set out in the IJB's Strategic Financial Plan for 2023/24 which suggested an overspend of £3.327m. The main difference to the plan was consistent to that described to the IJB in December 2023 (Report IJB 81/23) and included unfilled vacancies, timing and scale of impact of financial planning provisions, lower uptake of care home beds and the net effect of unmet need within Care at Home services.

Appendices 2 of the Report set out the IJB's Reserves position which described both "ear-marked" reserves and general reserves. Appendix 3 provided an update regarding financial governance.

Information contained within the report reflected estimates for the whole of 2023/24 and consequently, given the stage in the financial year, further reviews of projections would be undertaken which would lead to future adjustments in information.

The Chief Finance Officer introduced the report highlighting Family Health Services (FHS) Prescribing, In Patient Mental Health Services and the recommendations contained within Appendix 2 with regards to the IJB reserves.

Andrew Jack, Service User Representative asked a question regarding the Workforce Reserve and asked what the £0.900m would be used for. The Chief Finance Officer provided a detailed response on how the money would be used to help reduce the large number of vacancies and help support the Workforce Plan.

Councillor Meechan requested that recommendation B within Appendix 2 of the Report – Further Reserves Proposals - be amended to also include voting members of the IJB. This amendment was also supported by the Chair.

Thereafter, the Chief Finance Officer intimated that he was content with the proposed amendment for recommendation (iv) but requested that members be mindful with regards to timelines, and that decisions would require to be made on a timely basis.

The Integration Joint Board agreed: -

- (i) to accept the overall projected financial position of Angus IJB;
- (ii) to request a recovery plan for submission to the IJB's Executive Management Team by the end of March 2024 for Integrated Mental Health Service and by the end of April 2024 for both Integrated Substance Use and Integrated Occupational Therapy Service setting out how the services would be brought back to recurring financial balance in 2024/25;
- (iii) to confirm that agreement on an Angus IJB contribution to regional In-Patient Mental Health overspends for 2023/24 is made by the Chief Officer in conjunction with the Chief Finance Officer and the Chair and Vice Chair of the IJB;
- (iv) to support the Reserves proposals as set out in Appendix 2, to the Report; subject to an amendment to devolve authority to the IJB Chief Officer, Chief Finance Officer, and voting members of the IJB; and
- (v) having scrutinised, to note the issues documented regarding Financial Governance as outlined in Appendix 3 to the Report.

7. BUDGET SETTLEMENTS WITH ANGUS COUNCIL AND NHS TAYSIDE

With reference to Article 6 of the minute of meeting of this Board of 22 February 2023, there was submitted Report No IJB 4/24 by the Chief Finance Officer that updated members regarding the proposed Budget Settlements between Angus IJB and both Angus Council and NHS Tayside for 2024/25.

The Report indicated that on an annual basis, Angus IJB had to reach a budget settlement with both Angus Council and NHS Tayside regarding resources that would be devolved from both Partners to the IJB to support the delivery of local Health and Adult Social Care Services.

Information regarding the 2024/25 budget initially became available as part of the publication of the Scottish Government's draft overall budget on 19 December 2023. The Report was based on the position set out at that time, although it was important to note that the overall Scottish Government budget for 2024/25 was still subject to Parliamentary approval, noting that in previous years the process of gaining Parliamentary approval had led to adjustments in Health and Social Care funding.

In relation to the Budget Settlement with Angus Council, in 2023/24, Angus Council initially provided c£68.805m of core recurring financial support to Angus HSCP, noting the figure was augmented by non-recurring funding. Angus Council required to approve any budget settlement with Angus IJB and that the budget settlement was due to be considered by Angus Council at their meeting on 29 February 2024. For 2024/25, the position was that Scottish Government budget proposals set out that IJB funding from Angus Council should equal the 2023/24 budget/funding plus the local share of additional funding as outlined in Section 3.2 of the Report, therefore the proposed budget settlement for 2024/25 from Angus Council to Angus IJB would be £74.725m.

In terms of the Budget Settlement with NHS Tayside for 2024/25, the situation was that the Scottish Government budget proposals set out that Health Boards would receive funding uplifts of 0.0% (zero%) but that, at this stage, it could be assumed that additional funding would be allocated to support pay uplifts.

The budget proposal was more vulnerable than the IJB (and potentially Health Boards and IJBs across Scotland) had anticipated and reflected the challenging financial environment that the Scottish Government was currently operating in. The intention to offer an NHS 0.0% general funding uplift had an impact of c£1.0m per annum on the IJB's financial plans. If similar uplifts were then adopted annually, this could equate to an impact of c£3.0m over the lifetime of the next Strategic Financial Plan. On top of existing financial challenges, this would prove particularly challenging to absorb.

Given the current rates of inflation, this settlement represented a real terms funding reduction.

The Report also detailed the a number of unresolved issues regarding the NHS Tayside budget settlement in terms of the Large Hospital Set Aside and Mental Health.

Councillor Speed sought further clarification on the proposed budget offer and expressed her concerns with regard to the reduction in funding after which the Chief Finance Officer provided a detailed response.

The Integration Joint Board agreed: -

- (i) to note the views of the Chief Officer and the Chief Finance Officer, that Angus IJB should accept the proposed budget offer (£74.725m) for 2024/25 from Angus Council; and
- (ii) to note the views of the Chief Officer and Chief Finance Officer, that Angus IJB should accept the proposed budget offer (0.0%) for 2024/25 from NHS Tayside.

With respect to (i) and (ii) above, should the Scottish Parliament subsequently amend the Scottish Government's budget proposals, then the proposed budget settlements set out in the Report would require to be revisited. This may include minor rounding adjustments or issues that are not subject to negotiation. In these instances, any amendments would be dealt with through the Chief Officer and more significant adjustments may require to be brought back to the IJB.

Councillor Speed requested that her dissent be recorded in relation to the foregoing decision.

At this point in the meeting, Chris Boyle, Staff Representative, Angus Council joined the meeting.

8. STRATEGIC PLANNING UPDATE

With reference to Article 9 of the minute of meeting of this Board of 23 August 2023, there was submitted Report No IJB 5/24 by the Chief Officer providing an update about the progress made to deliver priorities of the Strategic Commissioning Plan (SCP) 2023-2026.

The Chief Officer provided an overview of the current position and progress, current actions being taken forward during 2023/24, some of which were due for completion in 2023/24, 2024/25 or 2025/26, Appendix 1 attached to the Report provided a list of actions and their status.

The Chief Officer updated members on plans for the Angus Community Wellbeing Centre which was in line with one of the recommendations. Work continued with all four priorities along with supporting communication and engagement around these areas, drawing attention to the Climate Change section. She advised that it was important that AHSCP committed to embedding consideration of the impact of climate change in health and social care planning and in business continuity arrangements aiming to reduce their carbon footprint and deliver on the Scottish Governments Net Zero emissions target by 2040.

Sally Wilson, Service Manager updated the committee on prevention and proactive care with a test of change commencing in Brechin Health Centre in February 2024. It was noted that with regards the day care review, an update paper on engagement including an infographic, would be provided to IJB members in April 2024 with a full Report being presented to IJB in June 2024.

There were a number of questions from the Chair, Councillors Meechan, Speed and Martin Black, NHS proxy member with regards to care closer to home and unmet need levels, timeline of the Community Wellbeing Centre, climate change, anchor strategies and how community planning partnerships would be achieved. Questions were also asked on the selection process for the Community Wellbeing Centre building, how numbers were gathered for the feedback sessions, and if there was duplication of feedback.

John Cooper, Head of Community Health and Care Services provided a detailed response with regards to the unmet need figures and how these were recorded and classed from a data perspective. The Chief Officer provided information with regards to the timeline for the Community Wellbeing Centre, location, sustainability and logistics of services. Sally Wilson then provided a detailed response with regards to the feedback sessions.

Thereafter the Integration Joint Board agreed: -

- (i) to acknowledge the progress made to date to deliver the priorities of the Strategic Commissioning Plan (SCP) 2023 – 2026;
- (ii) to acknowledge that work continued to ensure the Strategic Delivery Plan (SDP) could be delivered within available resources; and
- (iii) to request that the IJB receive updates regarding each of the strategic priority areas on a rotational basis, together with associated performance updates.

9. ANGUS IJB STRATEGIC FINANCIAL PLAN 2024/25 – 2026/27

With reference to Article 7 of the minute of meeting of this Board of 22 February 2023, there was submitted Report No IJB 6/24 by the Chief Finance Officer updating members regarding the development of the Angus IJB Strategic Financial Plan for the period 2024/25 to 2025/26.

The report set out a first draft of the next three-year Strategic Financial Plan for the IJB. The plan was intended to be consistent with, and a financial representation of, the IJB's Strategic Commissioning Plan. The report looked ahead to 2024/25 and beyond, against a backdrop of significant uncertainty specifically the unprecedented financial pressure in the public sector in Scotland.

The draft view of the IJB's Strategic Financial Plan for 2024/25 to 2026/27 captured information regarding current financial performance, funding assumptions, cost pressures and planned interventions. In particular, it reflected output from the Strategic Commissioning Plan progress to date. Appendix 1 to the Report brought together all of the above, but this needed to be seen in the context of the risks as set out in Appendix 2 to the Report. A summary of the IJB's financial planning position was summarised in section 13 of the Report.

The Chief Finance Officer highlighted a series of inflationary pressures, all subject to uncertainty, as detailed in section 5.2 of the Report and described the position regarding planned interventions which were required as a response to longer term shortfalls with the IJB's Strategic Financial Plan.

He summarised the IJB's overall financial position, as represented in the draft plan which was one that showed increasing underlying overspends as the IJB struggled to contain forecast increases in costs with the available funding and advised that a short-term reliance on non-recurring underspends and contingency funds were not a strategic solution to the underlying shortfall of £9,450K by 2026/27.

A further iteration of the plan would be shared with the IJB for approval in April 2024, where it would be considered if the current Strategic Commissioning Plan was affordable.

Following comments, the Integration Joint Board agreed: -

- (i) to consider the current version of the Strategic Financial Plan for 2024/25 to 2026/27 and requested an update at the IJB meeting in April 2024;
- (ii) to request that the Strategic Planning Group and Executive Management Team continue to develop and progress actions that would close out the IJB's financial shortfall; and
- (iii) to support a commitment to hold up to four development sessions from March 2024, to provide a forum to ensure a full understanding of the IJB's financial challenges and, in particular, to develop proposals regarding how the IJB's move towards financial sustainability.

10. TAYSIDE PRIMARY CARE STRATEGY UPDATE

With reference to Article 6 of the minute of meeting of this Board of 25 October 2023, there was submitted Report No IJB 07/24 by the Chief Officer providing the Board with an update on the work to produce a Tayside Primary Care Strategy and sought agreement that ongoing work to produce this strategy was incorporated into the NHS Tayside Strategy which was adopting a system-wide approach, taking account of national and local priorities.

The Chief Officer introduced the Report, and a positive discussion took place.

The Integration Joint Board agreed: -

- (i) to acknowledge the work undertaken to revise the Tayside Primary Care Strategy Plan as detailed in Appendix 1 to the Report; and
- (ii) to note that further work required to produce a Tayside Primary Care Strategy was incorporated into the system-wide approach to develop an NHS Tayside Strategy.

11. MENTAL HEALTH AND LEARNING DISABILITY IMPROVEMENT PLAN

With reference to Article 8 of the minute of meeting of this Board of 13 December 2023, there was submitted Report No IJB 08/24 by the Chief Officer providing members with an update for the coordination and strategic plan of inpatient mental health and learning disability services, in relation to the Whole System Mental Health and Learning Disabilities Change Programme approved in June 2023. The report updated the IJB on work taken forward and it was noted that a further update would be provided to the IJB at its meeting on 26 June 2024.

The Integration Joint Board agreed to acknowledge the updated position and the high-level progress update.

12 ANGUS ADVOCACY STRATEGIC FRAMEWORK

With reference to Article 5 of the minute of meeting of the Family, Education and Justice Committee of 20 February 2024, there was submitted Report No IJB 09/24 by the Chief Officer, seeking approval of the Angus Advocacy Strategic Framework for publication as the first Framework outlined advocacy services available across our communities. The Framework outlined priorities for the 2023-2026 and associated actions in relation to these priorities.

The Report indicated that the Mental Health (Care and Treatment) (Scotland) Act 2003 imposed a duty on local authorities and health boards to collaborate to ensure the availability of independent advocacy services in their area for those with a mental disorder (children, young people and adults). A mental disorder was defined as: any mental illness, personality disorder and learning disability.

Eunice McLennan, Head of Community Health and Care Services, AHSCP introduced the report and provided an overview of the Advocacy services which were commissioned by both Angus Health and Social Care Partnership (AHSCP) and Angus Council for adults and children respectively.

The Angus Advocacy Strategic Framework 2023 - 2026, attached as Appendix 1 to the report, outlined all commissioned services in one document and detailed the priorities and actions for the next three years. It was recognised that the need for advocacy support was increasing and there were other third sector organisations who also provide advocacy support to different groups of people, although these were not commissioned by Angus Council or AHSCP.

The Framework had been written collaboratively with all members of the Angus Advocacy Planning Group as outlined in the Report and engagement with the public had been completed by sharing the draft Framework along with a feedback questionnaire.

Councillor Speed and Martin Black, NHS Proxy Member asked questions in relation to accessing advocacy for cohorts that had a physical disability and autism and those with literacy problems.

The Head of Community Health and Care Services provided a detailed response with regards to the framework, referral criteria, who covered it and the different services available for individual needs.

Following discussion, the Chair requested that an update Report be provided within the same timeframe as the Family, Education and Justice Committee.

Thereafter, the Joint Integration Board agreed: -

- (i) to endorse the priorities and actions outlined within the delivery plan of the Joint Angus Advocacy Strategic Framework for Adult Services; and
- (ii) to approve the Joint Angus Advocacy Strategic Framework for Adult Services.

13 PRIMARY CARE PRESCRIBING MANAGEMENT UPDATE

With reference to Article 16 of the minute of meeting of this Board of 21 June 2023, there was submitted Report No IJB 10/24 by the Chief Officer providing an update to the Integration Joint Board (IJB) on prescribing management in Angus.

The Report indicated that the Angus HSCP Prescribing Management Quality Assurance Group (APMQAG) continued to provide a framework in which Family Health Service (FHS) prescribing spend was monitored. As a subgroup of the Angus Clinical Care and Professional Governance Group it provided an annual assurance report to that group.

Regular updates were also provided to Angus HSCP Executive Management Team. The work plan continued to be tracked and reported at each APMQAG meeting. As previously reported, the operational aspect of delivery of the prescribing work plan had been devolved to the GP and practice pharmacy teams at cluster and practice level ensuring that the clinical engagement with prescribing management remained high.

It had been identified historically that services in Angus took a more proactive approach to preventative prescribing using cost effective options. This had positively impacted upon the quality of prescribing within the National Therapeutic Indicators.

Alison Clement, Clinical Director provided a brief overview with regards to therapeutic indicators and trends as well as the redesign of pharmacy services and the high cost of prescribing services which currently cost more than £25m per annum. Proposals for improvement and addressing medication waste was also discussed.

It was also noted that the Therapeutic Indicators now displayed the CO2 equivalent inhaler emissions down to practice level.

The Chair and Peter Davidson asked questions about programme prescribing and nature prescribing, risk scoring and strategies and what powers were available to make an impact to the risk score after which responses were given.

Andrew Thomson highlighted that Angus had a downward trajectory and this was due to the hard work throughout Angus noting that prescribing was not in isolation.

The Integration Joint Board agreed: -

- (i) having scrutinised, to note the content of the paper and the ongoing measures being taken to ensure high quality prescribing within Angus;
- (ii) to acknowledge the increase in prescribing costs and the ongoing work to ensure best value prescribing across Angus; and
- (ii) to consider what further support may be offered in light of increasing costs of medicines against ongoing improvements in prescribing quality.

14. 2023 -24 MID YEAR PERFORMANCE REPORT

With reference to Article 13 of the minute of meeting of this Board of 22 June 2023, there was submitted Report No IJB 11/24 by the Chief Officer providing the Board with an update on the 2023-24 mid-year performance against the National Health and Wellbeing Indicators and progress made to develop a suite of local indicators aligned to strategic priorities.

The report indicated that this was the first performance report since the Angus IJB approved the Angus Strategic Commissioning Plan (SCP) 2023-26.

Appendix 1 to the Report showed those quantitative national indicators with the latest available data for 2023/23 Quarter 2, which included data for Angus and Scotland together with proposed targets.

The report indicated that AHSCP would work with Service Managers to further progress a suite of local performance indicators and targets aimed to demonstrate progress against improvement actions aligned to the four strategic priorities. These included Prevention and Proactive Care, Care Closer to Home, Mental Health & Wellbeing and Substance Use Recovery and Equity of access to high quality health and social care. The AHSCP would work to progress further improvement where targets had not been achieved.

Following discussion, the Integration Joint Board agreed: -

- (i) to approve the targets detailed in Appendix 1 attached to the Report;
- (ii) to support the development and approach to agreeing a suite of local performance indicators and targets aimed to demonstrate progress against improvement actions

aligned to the four strategic priorities and these be presented to the IJB meeting in April 2024;

- (iii) to request that Angus Health and Social Care Partnership (AHSCP) progress improvement actions where targets had not been achieved; and
- (iv) to request that the IJB receive updates regarding each of the strategic priority areas on a rotational basis, together with associated performance updates in line with proposal in Strategic Planning Update Paper.

15. DATE OF NEXT MEETING

The IJB noted that the next hybrid meeting of the Angus Health and Social Care Integration Joint Board would be held in the Town and County Hall, Forfar on Wednesday 24 April 2024 at 2.00pm.