

ANGUS COUNCIL

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

**APPLICATION FOR TRANSMISSION OF A RELEVANT PERMANENT CARAVAN
SITE LICENCE**

<p>1. Full name of Applicant/s (including maiden name and any other names used, if applicable)</p> <p>If the Applicant is a Company or a Charity, provide the full name of the most senior person in the management structure</p> <p>Company/Charity registration number</p>	
<p>2. For those named in (1) All postal addresses for the last 5 years</p> <p>Telephone Number/Mobile Number</p> <p>E-mail Address</p>	
<p>3. Specify the name and address of the land in respect of which the application is made</p>	
<p>4. State the Applicant's interest in the land (e.g. owner or tenant) and give particulars of lease or tenancy (if any)</p>	
<p>5. Date on which the Applicant became the occupier of the land</p>	

<p>6. Specify the full name of the person or persons appointed to manage the site (including maiden name and any other names used, if applicable)</p> <p>If the site manager is a Company or a Charity, provide the full name of the most senior person in the management structure.</p> <p>Provide a correspondence address in relation to management of the site</p>	
<p>7. For those named in (6) All postal addresses for the last 5 years</p> <p>Telephone Number/Mobile Number</p> <p>E-mail Address</p>	

FOR OFFICE USE ONLY

Date of Decision	Decision	Expiry Date	Licence Number and Date of Issue

<p>8. Has the Applicant/s held a site licence which has been revoked at any time in the last three years?</p>	<p>YES/NO</p>
---	----------------------

DECLARATIONS:-

1. Angus Council is under a duty to protect the public funds it administers. As a result, the information you have provided or the information provided about you by a third party will be passed to the Council's Revenues and Benefits Service to check whether you have outstanding debts with the Council in relation to such matters as Council tax and non-domestic rates. The Council may also share information about you with other Departments of the Council and with other bodies auditing or administering public funds for the prevention of crime and the detection of fraud, such as Government departments and other local authorities.

The information you have provided on this Application form, and from supporting documentary evidence where applicable, will be used by Angus council (the "data controller") for the purposes of the General Data Protection Regulation and the Data Protection Act 2018 in order to process your application.

In order to process your application, we will share your information in accordance with the Caravan Sites and Control of Development Act 1960, other licensing legislation and with relevant internal services of Angus Council.

The Council may also check information provided by you, or information about you provided by a third party such as NHS Tayside, Scottish Fire and Rescue Service, Scottish Ambulance Service and Police Scotland with other information held by us. We may also get information from those third parties or share your information with them in order to check its accuracy, prevent or detect crime, protect public funds or where required by law.

Please note that you should read this service specific Privacy Notice in conjunction with the Council's Full Privacy Statement which is accessible on the Council's website at:

https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/angus_council_full_privacy

Data Protection Act 2018

The information on this form may be held on an Electronic Register which may be available to members of the public on request.

PLEASE NOTE – IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

- Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b)

I understand that Angus Council are permitted to accept applications in relation to this licence by means of electronic communication. Applications, objections, representations or notifications can be sent to the Council by email to LawLicensing@angus.gov.uk

I permit Angus Council to give notice and provide reasons in relation to granting, refusing, renewing, changing, altering, varying, suspending and revoking the licence

by means of email. I authorise the email address provided by me on this application to be used for this purpose.

2. I declare that the particulars given by me on this form are correct to the best of my knowledge and belief. I authorise the use of all information which I have provided for the above purposes. I hereby make application to Angus Council for the transmission of the licence applied for.

Date.....

Signature of Applicant/s.....

NOTES

- 1. To be lodged with the Licensing Team, Angus Council, Angus House, Orchardbank Business Park, Forfar, DD8 1AN or by emailing LAWlicensing@angus.gov.uk together with the appropriate lodging fee. The application will not be processed without payment of the appropriate fee.**
- 2. Any person who in, or in connection with, the making of this application makes any statement which they know to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £1,000.**