

ANGUS COUNCIL

Civic Government (Scotland) Act 1982

Second-Hand Dealer's Licence

The attached application form for a second-hand dealer's licence should be completed and returned to the Service Leader – Legal & Democratic, Angus Council, Angus House, Sylvie Way, Orchardbank Business Park, Forfar, DD8 1AN.

The lodging fee of £286 for a new grant or the lodging fee of £237 for a renewal should be submitted with the application form, please note that this fee is not refundable.

Cheques should be made payable to Angus Council.

Please note that a licence is required to deal in second-hand goods or articles of the classes stated at item 7 of the application form.

You must also display the enclosed “NOTICE OF DISPLAY” at or near the premises to be licensed intimating that an application has been lodged with the council. This notice must be displayed for a period of 21 days commencing with the date on which the application is submitted to the Council.

Only after the expiry of the statutory 21 day period should the enclosed "Certificate of Compliance" be completed and returned to this office.

On receipt of your application form a copy of the form will be forwarded to Police Scotland in order that they may carry out checks into your suitability to hold a licence and this will include a check on any convictions/offences. The Council will also consult with Scottish Fire & Rescue, Angus Councils Planning & Place and Technical & Property Services and Angus Council's Regulatory, Protective & Prevention Services. Revenues and Benefits Services will also be consulted to check whether you have any outstanding debts due to the Council. This process will take a statutory minimum period of four weeks.

Should there be any comments on your application, this will require to be considered by the next available Civic Licensing Committee which generally meets on a six weekly cycle.

If you have any queries, please email the Licensing Section on LAWLicensing@angus.gov.uk.