

CONDITIONS OF LICENCE INSPECTION REPORT – REHOMING OTHER THAN IN THE COURSE OF OPERATING AN ANIMAL WELFARE ESTABLISHMENT – OFFICERS NOTES

	Y	N	COMMENTS
CONDITION (1) <u>Licence Display</u> A copy of the licence must be clearly and prominently displayed on any premises on which the licensable activity is carried on.		X	No License to display
CONDITION (2) <u>Written Procedures</u> Written procedures must be in place and implemented covering feeding regimes, cleaning regimes, transportation, the prevention of, and control of the spread of, disease, monitoring and ensuring the health and welfare of all the animals, and except in relation to fish, the death or escape of an animal (including the storage of carcasses). All people responsible for the care of the animals must be made fully aware of these procedures before they attend to any animal during the licensable activity.		X	Full written procedures not available on visit
CONDITION (3) <u>Records</u> The licence holder must ensure that all the records that the licence holder is required to keep as a condition of the licence are either available for inspection by an inspector in a visible and legible form at any premises specified in the licence at which the licensable activity is carried on, or if not kept at such premises, are kept in a manner in which they can be readily made available to an inspector.		X	Not all made available at time of inspection
CONDITION (4) <u>Register</u> A register must be maintained for all the animals or, in the case of animals (not including dogs and cats) kept in groups where it is not practicable to keep individual records, all the groups of such animals, in the animal welfare establishment which must include the species of the animal (where known), the animal's sex (where known), (except in the case of fish) the animal's age (where known), details of any veterinary treatment (where known), the date on which the animal was received by the licence holder, the date on which the animal was rehomed or otherwise released from the animal welfare establishment (if applicable), the site of the animal's release into the wild (if the animal is so released), and the date of the animal's death (if applicable).	X		1 Dog information unavailable during visit with no information about breed microchip of age. Also, no information about Foster dogs off site
CONDITION (5) <u>Total Number of Animals</u> The total number of animals kept at any time must not exceed the maximum that is reasonable taking into account the facilities and numbers of employed staff and volunteers on any premises on which the licensable activity is carried on.	X		23 Dogs in total on site and 11 Foster dogs off site 2 Boarding kennels off site also with Charity dogs – 12 in total
CONDITION (6) <u>Environment</u> Premises must provide an environment suitable to their species and condition (including health status and age) with respect to their behavioural needs, its situation, space, air quality, cleanliness and temperature, the water quality (where relevant), noise levels, light levels, ventilation. All areas, equipment and appliances to which the animals have access must present minimal risks of injury, illness and escape and must be constructed in materials that are robust, safe and durable, in a good state of repair and well maintained.		X	1 kennel door had sharp wire visible as the dog had pulled a metal plaque off. Kerry Ann had cable tied this but wasn't successful during visit. Advised this would possibly be best welded. This dog would be best placed in another kennel until repairs are carried out. Last kennel to the outside run area at the back kennels has rotten away at the roof area and has broken off the beam, attention required.

CONDITION (7) <u>Accommodation</u> Animals must be kept in housing which minimises stress including from other animals and the public. Where members of the public can view or come into contact with the animals, signage must be in place to deter disturbance of the animals.		X	No Public on site. Individual housing but still concerned over dog in groom room as not the ideal facility long term.
CONDITION (8) <u>Environmental Enrichment</u> If the animals are kept in premises from which the licensable activity is carried on, active and effective environmental enrichment must be provided to the animals in inside and any outside environments.		X	Toys visible in small exercise are but plastic lids and roof plastic was visible on inspection in small exercise area. Urine smell very strong in small exercise area. Large exercise area still not completed to be safe to have dogs off lead and fencing inside with nails removed and piled up for burning in enclosure. A lot of old metal items and rolls of material and rubbish still present at time of inspection in large outdoor enclosure.
CONDITION (9) <u>Food and Drink</u> The animals must be provided with a suitable diet in terms of quality, quantity and frequency and any new feeds must be introduced gradually to allow the animals to adjust to them. Feed and (where appropriate) water intake must be monitored, and any problems recorded and addressed. Feed and drinking water provided to the animals must be unspoilt and free from contamination. If the animals are kept in premises from which the licensable activity is carried on, constant access to fresh and clean drinking water must be provided in a suitable receptacle for the species that require it.		X	Incident on site during visit where a dog had no water and once highlighted water was supplied and dog was very keen to relinquish their thirst no document addressed for monitoring their water intake to highlight potential health concerns going forward.
CONDITION (10) <u>Food and Drink</u> Feed and drinking receptacles must be capable of being cleaned and disinfected, or disposable. Where feed is prepared on any premises from which the licensable activity is carried on, there must be hygienic facilities for its preparation, including a working surface, hot and cold running water, and storage.	X		Kitchen clean and sinks clean for dishes to be washed Volunteer available for cleaning kitchen and reception areas on the day.
CONDITION (11) <u>Security of Cages</u> All areas, equipment and appliances to which the animals have access must present minimal risks of injury, illness and escape and must be constructed in materials that are robust, safe and durable, in a good state of repair and well maintained.		X	During Visit one kennel door damaged with sharp wire visible in the inside of the kennel
CONDITION (12) <u>Hygiene</u> All excreta and soiled bedding must be stored in impervious containers and disposed of to the satisfaction of the L/A	X		Bedding cupboard full of clean bedding and bedding supplied in kennels. Slight concern over bedding change in General cleaning guidelines as states bedding changed every third day for cleaning but Kerry Ann explained this would be sooner if soiled.
CONDITION (13) <u>Cleaning and Disinfection</u> Procedures must be in place to ensure that accommodation in any premises from which the licensable activity is carried on and in which animals are kept is capable of being thoroughly cleaned and disinfected. Cleaning products must be suitable, safe and effective against pathogens that pose a risk to the animals and must be used, stored and disposed of in accordance with the manufacturer's instructions and used in a way which prevents distress or suffering of the animals.		X	No written protocols and information on Disinfectant on site to what disinfectant is used when and where and dilution ratio applied.
CONDITION (14) <u>Pest Control</u> Precautions must be taken the introduction or harbourage of pests.	X		Advised Landlord deals

CONDITION (15) <u>Emergency Plan</u> A written emergency plan must be in place, available to all the staff on the premises. It must ensure appropriate steps are taken to protect all animals on the premises (without risking human life) in case of fire, breakdowns of essential heating, ventilation and aeration or filtration systems or other emergencies		X	Emergency plan does not have whereabouts of leads and mentions all dogs to be moved to back kennels but not highlight to others about precautions with some dogs. No sign of documentation of emergency contacts on the noticeboard
CONDITION (16) <u>Veterinary Care</u> The licence holder must register with a veterinary surgeon and the contact details of that veterinary surgeon must be readily available to all staff on any premises Prescribed medicines must be stored safely and securely to safeguard against unauthorised access, at the correct temperature, and used in accordance with the instructions of the veterinary surgeon	X		Lomond Hills Veterinary Clinic, Leslie, Fife No prescribed medication on premises during visit but coded box available for security of drugs going forward. However Medication for dogs on site was checked and found to have some out of date and bottles no labelled with what was described as ear powder which was also broken at the top of the bottle this was not prescribed drugs but bought over shelf or online.
CONDITION (17) <u>Treatment of Sick Animals</u> Sick or injured animals must receive prompt attention from a veterinary surgeon or, in the case of any sick or injured fish, an appropriately trained person and the advice of that veterinary surgeon or that trained person must be followed.	X		Lomond Hills Veterinary Clinic to contact and Volunteer or Mr Barron for driving dog to vets
CONDITION (18) <u>Disease Control</u> All reasonable precautions must be taken to prevent and control the spread among the animals and people of infectious diseases, pathogens, and parasites.	X		Written disease information available
CONDITION (19) <u>Isolation</u> If animals are kept in premises from which the licensable activity is carried on, appropriate isolation, in separate self-contained facilities, must be available for the care of sick, injured or potentially infectious animals.		X	No written Isolation protocol

CONDITION (20) <u>Medical Treatment and Transport of an Animal</u> Where an animal is undergoing any medical treatment, it may only be supplied as a pet to a prospective keeper if details of, and the reasons for, the treatment are communicated to the prospective keeper of the animal prior to any agreement being concluded with that person for the supply of that animal, and a veterinary surgeon advises that the animal is in a suitable condition to be supplied to a person as a pet from the animal welfare establishment.		X	No written detail of vet visits for veterinary treatment undertaken but made aware that online system for this information in the process of being collated. System shown on day and only 3 dogs entered at present
CONDITION (21) <u>Staffing</u> Sufficient numbers of people who are competent for the purpose must be available to provide a level of care that ensures that the welfare needs of all the animals are met.		X	Not sufficient number of staff to provide the level of care that ensures that the welfare needs of all the dogs on the premises are being met.
CONDITION (22) <u>Training of Staff</u> The licence holder must provide and ensure the implementation of a written training policy for all staff members and volunteers who care for the animals.		X	Policy supplied but no staff for dogs other than Kerry Ann No information on any training or guidance given to volunteers advised they have disposable ear defenders to wear but only 2 pairs were on site at time of inspection
CONDITION (23) <u>Staff Competence</u> The licence holder or a designated manager and any staff employed to care for the animals must be competent to identify the normal behaviour of the species for which they routinely care and to recognise signs of, and take appropriate measures to mitigate or prevent, suffering, injury, disease, or abnormal behaviour.	X		Kerry Ann only member for handling and caring for the dogs.

CONDITION (24) <u>Supervision</u> All animals must be checked at least once daily and more regularly as necessary for any signs of suffering, injury, disease or abnormal behaviour and vulnerable animals must be checked more frequently. If animals are kept in premises from which the licensable activity is carried on, a designated key holder with access to all animal areas must at all times be within reasonable travel distance of those premises and available to attend in an emergency.	X		Dogs visited at least twice a day
CONDITION (25) <u>Rehoming</u> Any equipment and accessories being provided with an animal must be suitable for the animal. Prospective keepers must be provided with information on the appropriate care of the animal including in relation to feeding, housing, handling, husbandry, the life expectancy of its species, the provision of suitable accessories, and veterinary care. A suitably trained person must be available to provide advice to prospective keepers about the animals made available for rehoming. Any new keeper (or at least one new keeper where there is more than one new keeper of the animal) to whom an animal is being rehomed must be informed of, where known, the age, sex, and veterinary record of the animal.		X	NO written information supplied on the day
CONDITION (26) <u>Release of Animals into the Wild</u> An animal that has been kept at the animal welfare establishment must only be released into the wild in an area that is suitable for its species. An animal that has been kept at the animal welfare establishment must only be released into the wild if it is able to feed and fend for itself.		X	Not applicable
CONDITION (27) <u>Dangerous Wild Animals</u> The licence holder must notify the licensing authority of any dangerous wild animals held in the animal welfare establishment. Dangerous wild animals (if any) must be kept in secure accommodation that is lockable and appropriate for the species.		X	No Dangerous Wild Animals on premises

Officers Summary and additional information:

Kerry Ann on inspection seems to be confident at handling the dogs that she had in her care and has placed radios etc in places to minimise noise to encourage a calmer environment.

Where feed is prepared no whiteboard or document at eye level to confirm quantities of feed. This would have to be carried out by going into each dogs' documents and reading the desired quantities or medication quantities or timescales.

No storage facility for carcasses this would be transferred to the veterinary practice for a Postmortem and then taken to pet cemetery.

Disinfectants included in written material but no warnings on handling or dilution rates or what disinfectant to use for or when. This is to be addressed by Kerry Ann

No Foster care information given on the day but supplied by email later, but no information given for dietary requirements, microchipping information or medical history information

70 days have past since previous inspection and no real major improvement made. Not confident that Kerry Ann is fully understanding the conditions that an Animal Welfare Establishment must comply with to meet current Scottish Government guidelines.