

Area	Charge Description	Additional info on individual charge	2024/25 charge	5.00%	Proposed 2025/26 charge
			£	Rounded up to nearest 5p	£
Conveyancing	Discharge of Standard Security /Inhibition/Release of Charging Order/Discharge of Section 75 Agreement		253.20	12.70	265.90
Conveyancing	Revising deed of Postponement of Standard Security		253.20	12.70	265.90
Conveyancing	Leases:				
Conveyancing	Landlord's fees (Economic Development Leases)				
Conveyancing	**Leases on standard terms and conditions:-				
Conveyancing	1. Properties up to and including 1,000 square feet		273.00	13.65	286.65
Conveyancing	2. 1,000 square feet - 2,000 square feet		363.90	18.20	382.10
Conveyancing	3. 2,001 square feet - 5,000 square feet		453.10	22.70	475.80
Conveyancing	4. 5,001 square feet - 10,000 square feet		633.20	31.70	664.90
Conveyancing	5. 10,000 square feet and over	Time & Line			
Conveyancing	Template lease on standard terms and conditions		545.20	27.30	572.50
Conveyancing	Non-standard missives/lease	Time & Line			
Conveyancing	Rent Review/Variation of Lease				
Conveyancing	1. Standard Template - no extensions		274.10	13.75	287.85
Conveyancing	2. Rent review plus variation of terms (including extension)		363.90	18.20	382.10
Conveyancing	Termination of Lease/Renunciation		363.90	18.20	382.10
Conveyancing	Consent to sub-lease				
Conveyancing	1. Minimal revisal required		363.90	18.20	382.10
Conveyancing	2. Complex Transaction	Time & Line			
Conveyancing	Assignment of Lease (revising)		273.00	13.65	286.65
Conveyancing	Deed of Servitude/Wayleave	Time & Line			
Conveyancing	Utility Wayleaves		318.40	15.95	334.35
Conveyancing	Conveyance of Ground & Property				
Conveyancing	1. Small area of ground (Council houses - additional areas or less than 250 square metres)		633.20	31.70	664.90
Conveyancing	2. All other areas	Time & Line			
Conveyancing	Section 75 agreements				
Conveyancing	1. Standard Template (agricultural worker, commuted sum etc.)		633.20	31.70	664.90
Conveyancing	2. All others (including affordable housing)	Time & Line			
Conveyancing	Modification of Planning Obligation Agreement		379.00	18.95	397.95
Conveyancing	Ranking Agreement:				
Conveyancing	1. Council House Sales (revising)		253.20	12.70	265.90
Conveyancing	2. All others	Time & Line			
Conveyancing	Restoration Bond Agreement		516.60	25.85	542.45
Conveyancing	Community Asset Transfers		633.20	31.70	664.90
Conveyancing	Lending Prior Titles:				
Conveyancing	1. Without Inventory		32.70	1.65	34.35
Conveyancing	2. With Inventory		42.10	2.15	44.25
Conveyancing	Licence to Occupy:				
Conveyancing	1. Licence to Occupy (standard template used)		246.10	12.35	258.45
Conveyancing	2. Licence to Occupy non standard	Time & Line			
Conveyancing	Corrective Conveyancing:				
Conveyancing	1. Prepare documentation		431.50	21.60	453.10
Conveyancing	2. Revising documentation		308.50	15.45	323.95
Conveyancing	Deferred Payment Agreement (including Standard Security)		507.30	25.40	532.70
Registration	Registrar to conduct a civil marriage ceremony, civil partnership or citizenship ceremony on a:-				
Registration	a. Saturday	Officer increase 17.5% proposed following benchmarking exercise	261.30	45.75	307.05
Registration	b. Sunday	Officer increase 17.5% proposed following benchmarking exercise	355.70	62.25	417.95
Registration	c. Public Holiday	Officer increase 17.5% proposed following benchmarking exercise	450.20	78.80	529.00
Registration	d. Registrar to conduct a civil marriage ceremony, civil partnership registration or private citizenship ceremony at an Approved Place within normal hours	Officer increase 17.5% proposed following benchmarking exercise	261.30	45.75	307.05
Registration	e. Accommodation Fee for the use of the ceremony rooms within Registration Offices on occasions	Officer increase 17.5% proposed following benchmarking exercise	75.80	13.30	89.10
Registration	Naming Ceremonies/Renewal of Marriage Vows:-				
Registration	a. Monday to Friday during office hours - Forfar Registration Office		151.60	7.60	159.20
Registration	b. Outwith normal office hours including Saturday - Forfar Registration Office or Agreed Venue		332.40	16.65	349.05
Registration	c. Sunday - Forfar Registration Office or Agreed Venue		424.50	21.25	445.75
Registration	d. Public Holiday - Forfar Registration Office or Agreed Venue		514.30	25.75	540.05

Estimated total additional income from increase in charges, included in Change Programme	10,000.00
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