

Application Form for Grants or Renewals PLEASE TICK FOR

(Before completing application form please refer to Sexual Entertainment Venue Policy)

ANGUS COUNCIL

CIVIC GOVERNMENT (SCOTLAND) ACT 1982

Grant ☐

Renewal ☐

Temporary ☐

APPLICATION for SEXUAL ENTERTAINMENT VENUE LICENCE

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| <p>1. Where the applicant is a partnership or a company go to question 4.</p> <p>Full name of applicant (including any former name, where applicable)</p> | |
| <p>2. Home address (including postcode)</p> <p>Telephone Number/Mobile Number</p> <p>E-mail Address (Mandatory)</p> | |
| <p>3. Applicant's date and place of birth</p> | |
| <p>Where the applicant is an individual go to question 6</p> | |
| <p>4. Where the applicant is a company or partnership:-</p> <p>Full name of company or partnership</p> <p>Telephone Number/Mobile Number</p> <p>E-mail Address (Mandatory)</p> | |
| <p>5. (a) Full Name of Premises/Business</p> <p>(b) Address of Registered or principal office (including post code)</p> <p>(c) Names, private addresses and dates of birth of all directors, partners or other persons responsible for management of the company or partnership</p> <p>(continue on separate sheet if necessary):-</p> | |

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|---|--|
| <p>6. Full name(s), address(es) and date(s) of birth of any employee(s) or agent(s) who will carry on day-to-day management of the activities to be covered by the licence.</p> <p>(continue on separate sheet if necessary):-</p> | |
| <p>7. Address of the premises for which a licence is required.</p> | |
| <p>8. Description of Premises</p> <p><i>Within the description, please specify what type of premises it is – e.g building, vehicle, vessel etc</i></p> <p><i>Please also specify if the whole premises is to be licensed and, if not, please include a layout plan which details which parts are to be licensed.</i></p> <p><i>Please refer to Appendix 3 of Licensing Policy to ensure you provide all applicable information.</i></p> | |
| <p>9. Security arrangements on the premises</p> <p><i>Please include as much information as possible and please specifically detail any CCTV arrangements and numbers of SIA door staff. Please refer to Appendix 3 of Licensing Policy to ensure you provide all applicable information.</i></p> | |
| <p>10. Description of activities to be carried on the premises</p> <p><i>Please specify what form of sexual entertainment will be provided e.g lap dancing</i></p> <p><i>Please refer to Appendix 3 of Licensing Policy to ensure you provide all applicable information.</i></p> | |

| <p>14. Since being born have you or anyone named in this application lived outside of the UK for a continuous period of 12 months or more?</p> | <p>YES / NO</p> <p>If you have answered yes, please provide details of all of the countries in which you or the named person have lived and the dates involved. Please continue on a separate sheet if required. For each country you have lived, in the last 10 years, you are required to provide a Criminal Record Check. Please refer to the guidance for further details of the documentation you are required to prove.</p> | | | |
|--|---|-------|---------|---------------|
| <p>15. If a temporary licence is applied for, give dates and times of when the licence is required (Please note a temporary licence should not exceed 6 weeks)</p> | | | | |
| <p>16. State below particulars of any convictions of or offences committed by the applicant or any person(s) named in questions 4 and 5 overleaf. Please note that these may be discussed and considered in public by the Civic Licensing Committee. Convictions which are spent under the Rehabilitation of Offenders Act 1974 do not have to be included but may also, in certain circumstances, be referred to by the Committee:- (continue on separate sheet if necessary):-</p> | | | | |
| Name of Person | Date | Court | Offence | Sentence/Fine |
| | | | | |

FOR OFFICE USE ONLY

| Date, Amount and Receipt Number | | Date Passed to Consultees | | Date Observations Received | |
|---------------------------------|----------|---------------------------|-------------------------------------|---|-------------------------------------|
| | | | | Police.....Fire..... Finance.....ECP..... Planning..... Adult Protection Services..... Community Council..... | |
| Date of Decision | Decision | Expiry Date | Number of Licence and Date of Issue | | Return of Certificate of Compliance |
| | | | | | |

DECLARATIONS:-

1. (a) The applicant, declares that in accordance with paragraph 7(4) of Schedule 2 of the Civic Government (Scotland) Act 1982, the applicant shall, for a period of 21 days **commencing with the date on which this application was submitted to the Council**, display at or near the premises so that it can conveniently be read by the public, a notice complying with the requirements of paragraph 7 of the said Schedule.

OR

- (b) The applicant declares that they are unable to display a notice of this application at or near the premises because they have no rights of access or other rights enabling them to do so, but that the applicant has taken the following steps to acquire the necessary rights, namely:- (here specify the steps taken)

but has been unable to display the notice.

Delete part (a) or (b) as appropriate. **Where declaration (a) is made there must be produced to the Council as soon as possible after the expiry of the 21 day period a Certificate of Compliance with paragraph 2(2) of the said Schedule.**

2. The information you have provided on this Application form, and from supporting documentary evidence – where applicable, will be processed by Angus Council (the “data controller”) for the purposes of the General Data Protection Regulation and the Data Protection Act 2018 (UK GDPR) in order to process your Licensing Application.

For the purpose of dealing with your application, we will share your information in accordance with the Civic Government (Scotland) Act 1982, other licensing legislation and with relevant internal services of Angus Council.

The Council may also check information provided by you, or information about you provided by a third party such as NHS Tayside, Scottish Fire and Rescue Service, Scottish Ambulance Service and Police Scotland with other information held by us. We may also get information from those third parties or share your information with them in order to check its accuracy, prevent or detect crime, protect public funds or where required by law.

Please note that you should read this service specific Privacy Notice in conjunction with the council's Full Privacy Statement which is accessible on the council's website at:

https://www.angus.gov.uk/council_and_democracy/council_information/information_governance/angus_council_full_privacy.

Data Protection Act 2018

The information on this form may be held on an Electronic Register which may be available to members of the public on request.

PLEASE NOTE – IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b) **I understand that Angus Council are permitted to accept applications for the grant or renewal of this licence; objections or representations; and notifications of any change to the licence, by means of electronic communication. Applications, objections, representations or notifications can be sent to the Council by email to LAWLicensing@angus.gov.uk.**

I permit Angus Council to give notice and provide reasons in relation to granting, refusing, renewing, changing, altering, varying, suspending, and revoking the licence by means of email. I authorise the email address provided by me on this application to be used for this purpose.

I declare that the particulars given on this form are correct to the best of my knowledge and belief. The applicant authorises the use of the information provided for the above purposes and hereby makes application to Angus Council for the grant or renewal of the licence applied for.

Date..... **Signature of Applicant**

(or agent if applicable)

Capacity/Position in company (if
not otherwise stated) (e.g. partner,
employee)

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Address of Agent

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(if applicable)

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NOTES

1. To be lodged with the Service Leader – Legal & Democratic, Angus Council, Forfar together with the appropriate lodging fee. The application will not be processed without payment of the appropriate fee.
2. Any person who in, or in connection with, the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500.