

The Animal (Licensing of Activities Involving Animals) (Scotland) Regulations 2021

ANGUS COUNCIL

APPLICATION FOR LICENCE TO KEEP A BREEDING ESTABLISHMENT

Section 1: Licence Details To be completed by all applicants	
Is this a new or renewal application?	<input type="checkbox"/> New <input type="checkbox"/> Renewal Licence Ref:
Will the Licence be held by an Individual or a Company/ Partnership?	<input type="checkbox"/> Individual <input type="checkbox"/> Company/Partnership
Type of Breeding Establishment	<input type="checkbox"/> Dog <input type="checkbox"/> Cat <input type="checkbox"/> Rabbit

Section 2: Your Details be completed by all applicants	
First name(s):	Surname:
All former names:	Phone number:
Home address (<i>inc. postcode</i>):	Date of birth:
	Place of birth:
Email:	
What is your relationship to the business?	
Will you be responsible for the day-to-day management of the business?	<input type="checkbox"/> Yes <input type="checkbox"/> No (please also complete section 3)
Will you be at or within a reasonable distance of the premises at all times?	<input type="checkbox"/> Yes <input type="checkbox"/> No (please also complete section 4)
Section 3: Person responsible for day-to-day management of the business (if different from section 2)	
First name(s):	Surname:
All former names:	Phone number:
Home address (<i>inc. postcode</i>):	Date of birth:
	Place of birth:
Email:	

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Section 4: Person who, or whose substitute stated below, will be at or within a reasonable distance of the premises at all times, (if different from Section 2).

First name(s):	Surname:
All former names:	Phone number:
Home address (<i>inc. postcode</i>):	Date of birth:
	Place of birth:
Email:	

Substitute person who will be at or within a reasonable distance of the premises so that cover is provided at all times.

First name(s):	Surname:
All former names:	Phone number:
Home address (<i>inc. postcode</i>):	Date of birth:
	Place of birth:
Email:	

Section 5: Premises details to be completed by all applicants

Is the premises address, phone number and email address the same as section 2?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Premises Address (<i>inc. postcode</i>):	Premises phone number:
Premises email:	

Section 6: Directors/Partners of the business To be completed if a Company/Partnership is applying for the licence

Name of the Company/Partnership:
How many Directors/Partners does the business have?
Please provide details for first Director/Partner – if there is more than one please attached a separate sheet stating each Director/Partner's personal details

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First name(s):	Surname:
All former names:	Phone number:
Home address (<i>inc. postcode</i>):	Date of birth:
	Place of birth:
Email:	

Section 7: Emergency contact (A second individual who can provide access to the premises) To be completed by all applicants

First Name(s):	Surname:
Home Address (<i>inc. postcode</i>):	
Phone number:	Email:

Section 8: Breeding details to be completed by all applicants **Note: If you have more than one type of accommodation, provide information on each. If required attach a separate sheet of paper answering all the questions.

Will the breeding activity be undertaken indoors or outdoors? (Indoor breeders maintain their stock wholly or partially within their own private dwelling house)	<input type="checkbox"/> Indoor <input type="checkbox"/> Outdoor
What is the maximum number of female animals, kept for breeding, annually on the premises?	
How many litters are bred annually?	
State the type of accommodation and the number of each used for breeding animals	<i>E.g., kennels, units, rooms, hutches</i>
State the material each type of accommodation is made from?	
What are the dimensions of each accommodation?	Height: Depth:

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	Width:
What bedding is supplied within the accommodation	
Whelping / Queening / Kindling Accommodation	
State the type of accommodation and the number of each used for birthing	<i>E.g., whelping boxes, nesting box, rooms, etc.</i>
State the material each type of birthing accommodation is made from?	
What are the dimensions of each accommodation?	Height: Depth: Width:
What bedding is supplied within the accommodation	
Other animals retained on the premises	
How many other animals are kept on the premises?	
What is the purpose of these animals?	<i>E.g., stud, pets, etc.</i>
State the type of accommodation and the number of each used to house these animals	<i>E.g., kennels, units, hutch etc.</i>
State the material each type of accommodation is made from?	
What are the dimensions of each accommodation?	Height: Depth: Width:
What bedding is supplied within the accommodation	

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Section 9: Heating, lighting and ventilation to be completed by all applicants **Note: If you have more than one type of accommodation, provide information on each. If required attach a separate sheet of paper answering all the questions.

	Birthing Accommodation	Other Accommodation
How is the accommodation heated?		
What lighting is available within the accommodation?		
How is the accommodation ventilated?		

Section 10: Animal Wellbeing To be completed by all applicants

What activities and toys are available for the social and mental wellbeing of the adult animals and their young?		
What are the facilities or arrangements for exercising the animal?		
How are the animals socialised?		
Are you transporting the animals over 65km?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Section 11: Health and Safety To be completed by all applicants

State which water source is used for the premises	<i>E.g., mains supply, private supply etc.</i>
How and where is animal feed stored?	

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What arrangements are in place for the disposal of excreta?	
What arrangements are in place for the disposal of other waste material?	
Describe the process for the control of infectious diseases including the location the isolation facility is.	
Have you provided a copy of your written policy & procedure which details the protection of animals and persons in case of fire or other emergency (including emergency exits)?	<input type="checkbox"/> Yes – Copy provided <input type="checkbox"/> No – State the reason a copy has not been provided
Name and address of your Vet (Inc. postcode):	Vets phone number:

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Section 12: Experience and Qualifications To be completed by all applicants

Detail any relevant qualifications and certificates held by any person named in this application or employed by the business.

Provide copies with the application

Describe any relevant experience of anyone named in this application or employed by the business.

Section 13: Previous licence refusals and offences to be completed by all applicants

Has anyone named in this application ever been disqualified under the Animal Health and Welfare (Scotland) Act 2006, the Animal Welfare Act 2006, the Welfare of Animals Act (Northern Ireland) 2011 and the Protection of Animals (Amendment) Act 1954 from:

- Owning or keeping animals (or both)
- dealing in animals
- transporting animals; arranging their transport
- working with or using animals
- providing any service relating to animals (including, in particular, for their care) which involves taking possession of animals
- taking possession of animals for the purpose of; an activity in respect of which a disqualification mentioned above is imposed; riding or driving them
- taking charge of animals for any, or any other, purpose
- participating in keeping animals, being a party to an arrangement which entitles the control or influence of the way in which animals are kept
- having custody of any animal or any specified kind of animal

- ☐ No
☐ Yes – Please provide details

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Section 14: Declarations To be completed by all applicants

It is a CRIMINAL OFFENCE for the purpose of obtaining or holding a licence to make a statement required by or under the Regulations to a licensing authority (or someone acting on its behalf) which you know, or ought reasonably to have known, is to a material extent false or misleading, or to recklessly make a statement required by or under the Regulations to the licensing authority (or somebody acting on its behalf) which is to a material extent false or misleading. The penalty for such an offence is a fine not exceeding £40,000, or to imprisonment for a term not exceeding 12 months, or both.

I/WE HEREBY DECLARE that to the best of my/our knowledge and belief, the above particulars are true.

Applicant Signature:

Date:

HOW WE USE YOUR PERSONAL INFORMATION

The information you have provided will be used to process your licensing application. It may therefore be shared between the Council's departments, elected members when considering the application, veterinary professionals consulted with respect to your application, the premises or licensed activity, and other agencies where necessary and/or in accordance with statute. If granted a licence, your name, the postcodes of premises identified on this form, and details of the licence will be held on an electronic register open to public inspection. Angus Council is the registered Data controller and has a duty to process your information fairly. The information held must be accurate, up to date and will be kept in line with the Scottish Council on Archives and Retention Schedule. You have a legal right to obtain details of it. Queries should be directed to Information Governance at Angus House, Orchardbank Business Park, Forfar DD8 1AN or by email to InformationGovernance@angus.gov.uk or call 03452 777 778. A copy of Angus Council's Data Protection Policy can be obtained from the Council's website.

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Please send completed application form and application fee to:

**Angus Council, Legal and Democratic Services, Angus House, Orchardbank Business Park,
FORFAR, DD8 1AN or by email to LawLicensing@angus.gov.uk**

Payment

Applications will not be processed until the appropriate application fee is paid.

Payment can be made by one of the following options (please tick which option you are using):

☐

Credit/debit card – by calling Angus Council on **01307 492299**. Please quote the type of licence you are applying for, and if renewing an existing licence, quote the licence number .

☐

Cheque - made payable to Angus Council. Please send cheque with application form to Angus Council, Legal and Democratic Services, Angus House, Orchardbank Business Park, FORFAR, DD8 1AN

☐

By EBACS – Please quote the licence type and if you are renewing your licence, the licence number, as reference:

Account Name – Angus Council
Sort code – 82-63-18
Account No - 60114506

Please note the fee charged is for the processing of the Licence. No refund will be given if an application is refused or is withdrawn.