

AGENDA ITEM NO 3(b)

APPENDIX I to the minute of meeting of the Family, Education and Justice Committee of 10 June 2025 (Article 3(b) refers)

MINUTE of HYBRID MEETING of the **STAFFING SUB-COMMITTEE** of the **FAMILY, EDUCATION AND JUSTICE COMMITTEE** held in Town and County Hall on Tuesday 25 March 2024 at 4.11pm.

Present: Councillors. LYNNE DEVINE, LLOYD MELVILLE and ROSS GREIG.

Councillor DEVINE, in the Chair.

1. APOLOGIES/SUBSTITUTES

There were no apologies intimated.

2. DECLARATIONS OF INTEREST OR STATEMENTS OF TRANSPARENCY

There were no declarations of interest or statements of transparency made.

3. MINUTE OF PREVIOUS MEETING

The minute of meeting of this Sub-Committee of 24 September 2024 was submitted and approved as a correct record.

4. APPROVAL OF LOCAL AGREEMENT AJNCT/37: RETIREMENT POLICY

There was submitted Joint Report No 104//25 by the Acting Director of Education and Lifelong Learning and the Director of HR, OD, Digital Enablement, IT and Business Support seeking approval of new local agreement AJNCT/37: Retirement Policy.

The Committee noted that the agreement had been created to assist employees who were approaching retirement age to consider their options, to make employees aware of the processes to follow to apply for retirement and to set out the approval process to ensure pensions were processed in time for retirement.

Following questions from members, the Sub-Committee agreed to approve the new local agreement AJNCT/37: Retirement Policy, as detailed within the Appendix to the Report.